

2017 - 2019 Business Plan

North Kawartha Police Services Board

Prepared by: Rick Woodcock, Mayor North Kawartha
Gord Lamb, Police Services Board
Alana Solman, Police Services Secretary

Date: March 3, 2017

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About the Police Services Board

The North Kawartha Police Services Board (NK PSB) is a board structured and mandated by the province. It is referred to as a Section 10 Board as Section 10 of the Police Services Act, R.S.O. 1990, Chapter P. 15 states that the Solicitor General may enter into an agreement with the council of a municipality for the provision of police services for the municipality by the Ontario Provincial Police.

The NK PSB works with the OPP on the components of the contract while working closely with the Detachment Commander to ensure that any policing concerns in the Township are being met and establishes the budget for policing. The NK PSB provides information and recommendations to Council on police matters.

As per provincial legislation in the Police Services Act and its regulations, the Township of North Kawartha Police Services Board is mandated to provide adequate and effective policing services for the maintenance of law and order in the Township of North Kawartha in accordance with the policing needs of the Township. The Township enters into a contract with the Ministry of Community Safety and Correctional Services for the provision of police services by the Ontario Provincial Police (OPP) to fulfill this obligation.

A municipality with a population less than 25,000, is required to have a three member Police Services Board. The Board consists of:

- a) the head of the municipal council or, if the head chooses not to be a member of the board, another member of the council appointed by resolution of the council;
- b) one person appointed by resolution of the council, who is neither a member of the council nor an employee of the municipality, generally referred to as the community representative; and
- c) one person appointed by the Lieutenant Governor in Council, generally referred to as the provincial appointee.

The current members of the North Kawartha Police Services Board are:

- Rick Woodcock, Mayor of North Kawartha – Council representative, Chair
- Gord Lamb – Community Representative, and
- Vacant – Provincial Appointee

The members of the Board act as public ambassadors / liaisons for the policy decisions of the Board.

The Board will share information with Council in the following manner:

1. Publish meeting dates, agendas and unapproved minutes on the website as per the Township of North Kawartha Social Media policy.
2. Submission of meeting minutes of the Board
3. Submission of a Business Plan

4. Submission of an Annual Report
5. Submission of Police Services Board budget, annually
6. Informal updates by the Council member appointed to the Board
7. Input into the Township Strategic Plan public meeting.

Meetings of the Board are held a minimum of four times per year and the public is encouraged to attend.

The Board works hand in hand with the Ontario Provincial Police (OPP) to fulfill their joint legislated requirements. The Board also supports North Kawartha Community Policing, a volunteer organization which works closely with the OPP promoting safety programs within the North Kawartha community.

About the Ontario Provincial Police

The Township of North Kawartha has chosen to enter into an agreement with the Ontario Provincial Police, to provide adequate and efficient policing services to the township.

It is the responsibility of the Detachment Commander of the Peterborough County Division of the Ontario Provincial Police Service, in his capacity as chief law enforcement officer for the Corporation of The Township of North Kawartha, to administer the policing services of the Township of North Kawartha as set out in the agreement between the Ministry of Community Safety and Correctional Services of Ontario and the Corporation of the Township of North Kawartha, and to be responsible to the Township of North Kawartha Police Services Board., recommended by the Township of North Kawartha Police Services Board and approved by the Council of the Township of North Kawartha, for the provision of Police Services under Section 10 of the Police Services Act, R.S.O. 1990 c. P.15,

The OPP control their operations and provide various reports to the NK PSB with statistical and crime rate information. They provide insight regarding occurrences within the Township, the County and the province as a whole. There is a strong working relationship between the Peterborough Detachment and the NK PSB. The OPP also completes a three year Business Plan to provide information to the public. Information is available on their website at www.opp.ca . The Township of North Kawartha falls within the Peterborough Detachment in the Central Region.

About North Kawartha Community Policing

Community Policing is a model used by the Ontario Provincial Police and the public that they serve. It is based on improved public relations, community mobilization and social development with a focus on problem-oriented policing and police-community joint problem-solving to promote crime prevention.

The new mobilization and engagement model, introduced in 2010, stresses non-police community members partnering with police in making and keeping their neighbourhoods safe and secure. The model suggests a continuum of service and speaks to the entire police organization integrating community policing into their operational philosophies across the OPP. It distinguishes from relatively safe neighbours where situational crime prevention measures such as target hardening and community watch strategies work; and areas where broader social problems make such measures impracticable. It guides all community partners to select crime prevention measures that work. Sir Robert Peel's "...the police are the people and the people are the police..." reflects that police and all community members share responsibility for community policing. Particular roles vary. However, ensuring everyone's safety, security and well-being requires everyone's combined efforts. The goal of community policing is for communities to move toward even safer and more secure conditions and when they get there, stay there.

In our Township, North Kawartha Community Policing (NKCP) is a volunteer community based organization that works with the Ontario Provincial Police. As NKCP is not a committee of Council, Council appoints a municipal liaison, a member of Council to liaise with NKCP. The North Kawartha Police Services Board supports the efforts of NKCP by providing a location, free of charge, for the group to meet. The NK PSB also receives and supplies information, to support their initiatives and may provide financial support through the budgeting process upon advance receipt of a request for funds.

Community Profile

The Township of North Kawartha is a four season destination that is located within the north eastern quadrant of Peterborough County and easily accessible by Highway 28. There are approximately 765 square kilometres of area comprised mainly of forest, lakes, creeks and rivers which provide for an abundance of wildlife, scenic views and recreational activities for all age groups.

The municipality provides services to 3,433* households with a permanent population of 2,342* residents and a seasonal influx of approximately 14,000 residents. North Kawartha is located midway between the City of Peterborough and the Town of Bancroft. Within the township, there are smaller urbanized areas such as the village of Apsley and the hamlets of Woodview, Big Cedar, Glen Alda and Burleigh Falls. North Kawartha offers medical facilities, an ambulance base, a pharmacy, a school, larger grocery outlets and smaller general stores, libraries, retail and commercial operations including restaurants, real estate, building supplies, legal services, a legion, two golf courses, a bank and a post office. North Kawartha is also a tourist destination. Tourism attractions include hunting, fishing, boating, swimming, snowmobiling and hiking. There are two provincial parks within the Township, Kawartha Highlands Signature Site and Petroglyphs Park.

Note * - Statistics are based on the 2015 AMCTO Directory

Message from the Board

The North Kawartha Police Services Board Business Plan will cover the three year period 2017 – 2019, to align with the Ontario Provincial Police strategic planning / business plan cycle.

The North Kawartha PSB contracts with the Peterborough Detachment of the OPP for police services, and shares the detachment's resources with seven other PSB's in Peterborough County. In addition, we receive Provincially-funded marine/ATV/snowmobile service on our many lakes and trails throughout the Township, grants to fund the RIDE program on our roads, and dedicated resources to support the OPP Kids program in our Public School.

Because of our unique geography and community profile, this Board has long recognized the need to use our police resources efficiently and effectively. We have provided dedicated office space in our Emergency Services Centre for the OPP; we support our Community Policing Committee financially and at the Board level focus our efforts on issues that are a priority to the community.

We will actively seek the opinions of Council and the stakeholders of North Kawartha in a collaborative manor to help identify if, and where gaps may exist within our policing services. We will also look to identify trends within our community that may impact future policing needs.

The costs for police services continue to increase; therefore we will endeavor to ensure we are getting the best value for our money and work with other Police Service Board's in Peterborough County and the OPP to find ways to manage these costs.

We are gratified to have an OPP detachment with an outstanding level of performance and professionalism, and which is dedicated to working with the North Kawartha Police Services Board to continue our success in keeping our community safe.

Rick Woodcock
Chair,
North Kawartha Police Services Board

Message from the Detachment Commander

As the Detachment Commander of the Peterborough County OPP Detachment I am pleased to acknowledge a strong working relationship with the members of the North Kawartha Police Services Board.

Through this partnership, I will work with the North Kawartha Police Services Board and township staff to achieve the Strategic Initiatives that have been identified within the 2017-2019 Business Plan.

I will continue to support the Board in addressing the traffic congestion concerns on Burleigh Street in the core of Apsley with the goal of identifying innovative strategies that increase the safety of all pedestrians and motorists on the roadway.

The enforcement of high risk driving behavior such as distracted driving, speeding, seatbelt use and impaired driving will continue to be a priority for detachment officers utilizing all of the resources and techniques available to them.

The hardworking members of the Peterborough County Detachment will continue to have a strong presence on the numerous waterways, trails and roadways that make up North Kawartha with the goal of maintaining the safety and well-being of all who choose to reside, work or visit the community.

Inspector T.B. (Tim) Tatchell
Detachment Commander
Ontario Provincial Police, Peterborough County Detachment

Purpose of the Business Plan

The North Kawartha Business Plan has been developed to cover the three year period beginning in 2017 through the end of 2019. The Board, in partnership with the OPP will revise and update the three year business plans in accordance with the “Adequacy Standards Regulation Reg. 03/99” no less frequently that once every three years. Upon receipt of the North Kawartha Police Service Board Business Plan by Council the plan will be provided to the public, no later than April 30, 2017.

The NK PSB’s Business Plan is intended to address safety and security in our communities, clear and transparent direction and accountability and will provide a basis for input into the OPP Business Plan.

The Business Plan outlines strategic initiatives that are a priority in meeting the safety and security objectives of the Township of North Kawartha.

Section 30(1) of the *Adequacy and Effectiveness Regulation* requires that every board prepare a business plan for its police service at least once every three years.

The OPP Detachment Commanders are required to produce annual detachment business plans and are expected to produce results consistent with both the Regional OPP and Provincial OPP business plans. All elements required by the Adequacy and Effectiveness Regulation are addressed within all of these plans.

Strategic Initiatives

Strategic initiatives for 2017 include:

1. Resurrect an active North Kawartha Community Policing organization.

The community policing organization has lost its focus and has not been that active over the past few years.

The PSB will meet with the Community Policing organization and the Council Liaison to this organization in an effort help regain focus and enthusiasm.

The PSB will seek input from the Community Policing organization in regards to what key safety and security issues they feel are priority for the community. From these priorities, an attempt will be made to generate a list of action items for both the Community Policing organization and PSB can complete over the coming years.

2. Through public and Council input, generate a comprehensive 3 year Police Services Board business plan.

The PSB will seek the input of Council and other Stakeholders of North Kawartha, including the Community Policing organization, to identify if and where gaps may exist within our policing services. We will also look to identify trends within our community that may impact future policing needs.

This input would then be used to create North Kawartha Police Service Board's 3 year Business Plan and present this plan to Council within the 1st quarter of 2017.

3. Further promote the "Seniors and Law Enforcement Together" (SALT) program.

As the number of seniors visiting and residing in North Kawartha increase, it is important that the PSB is aware of specific safety and security concerns of this vulnerable group.

Seniors and Law Enforcement Together (SALT) which is a volunteer community-based police program designed to focus on crime prevention initiatives specifically targeted at reducing crimes against seniors in Peterborough County.

The PSB will continue to work with the Ontario Provincial Police, Peterborough County Detachment in support of this program.

4. Improve traffic safety within the hamlet of Apsley.

This may include, but not limited to:

- implementing a graduated speed reduction zone starting at or near the entrance to Balmer road
- currently the “community safety zone” does not extent the entire length of Burleigh Street. The PSB will investigate extending this safety zone for the full length of Burleigh Street and through signage and education make the public aware of this safety zone. The intent is to help enforce existing speed limits in front of the school and throughout the rest of town where pedestrian traffic is higher.
- implementing/enforce a no parking zone in front of Foodland and/or other parking restrictions on pedestrian walkways
- implementing a permanent radar speed sign or signs located in front of the school and/or the south entrance of town off of 28
- establish designated crosswalk(s)
- Implement speed reductions on some rural township roads where safety concerns are identified due to increased non-motorized usage.

5. Support multi-use and share the road initiatives such as the Active Transportation Master Plan, ATV bylaw, etc.

Council is considering the introduction of by-laws to support the use of township roads and street for multiple uses; biking, ATV, etc.

Council passed a by-law to allow ATV use on municipal roads, to be reviewed in one year.

The PSB will work closely with Council on these initiatives and help address any related policing issues.

6. Road Watch Program

The PSB authorized the Road Watch program in the Township of North Kawartha. Road Watch is a program of Awareness, Education and Enforcement of road safety throughout Canada and in many municipalities in Ontario. The ROAD WATCH sign is a warning to drivers on our roads that local citizens will not tolerate aggressive driving.

The PSB empowered North Kawartha Community Policing with the responsibility of providing the Road Watch program.

7. Peterborough Drug Strategy / OPP Kids program / Pedal for Hope

The PSB will support the Peterborough Drug Strategy including the distribution of materials and / or requesting free usage of locations and / or submitting Municipal Service Requests through the Council of the Township of North Kawartha. The Board will also publicize the Peterborough Drug Strategy wherever possible.

The OPP Kids program is run by the OPP through the Apsley Central School. The PSB will support the Pedal for Hope program raising funds for pediatric cancer which makes a stop annually at the Apsley Central Public School.

8. Work with community partners towards community safety

The PSB will with community groups and initiatives to address safety issues, such as but not limited to, the Age Friendly Plan and Safer ON.

Public Input

A letter was sent to community and non-profit groups such as Community Care, Chamber of Commerce, Apsley and District Lions, Royal Canadian Legion, the Kawartha Pine Ridge School Board and the Apsley Public School, ABC Seniors, Glen Alda Seniors and the Wilson Park Adult Social group and cottage / lake / ratepayer associations to gather public input into the plan. The input received is attached as Appendix 2 to this plan.

The North Kawartha Police Services Board welcomes all input into the business plan and thanks all those who took the time to respond. Your input helps the Board to understand the needs of the community. The Board also welcomes attendance from the public to any of their meetings, generally four per year or by writing at any time. Thanks again for your participation.

Appendix 1

Report from meeting on Burleigh Street September 9, 2016.

September 22, 2016

Discussion Paper for Police Services Board – submitted by Chair Woodcock

It is noted that not all items included in this document relate to issues under the scope of the PSB but are provided as additional or background information.

On September 9th, 2016, I met with Chris Bradley, County of Peterborough and Inspector Tim Tatchell, OPP, Peterborough Detachment.

The purpose of the meeting was to discuss safety and related issues on County Road 620/ Burleigh Street between Balmer Rd. to the north and Highway 28 to the south.

The first issue was the parking and stopping situation in the vicinity of Foodland and Hunters at what is referred to as “the bend”. It was noted that one half of the hatch mark area on the wide section of the shoulder to the south is signed with “no parking, no standing, no stopping” signs. The other one half of the hatch mark area to the north corner of the Foodland building to the stores’ north driveway, is not signed.

It was noted that this area is often the cause of discussion by residents who feel that parking in this area creates safety concerns related to congestion and sight line problems for motorists. Many pictures are available of trucks (and to a lesser extent, cars) parking in these two areas. It would appear that delivery trucks frequently park in areas on both sides of the road.

It was agreed that we further review the suggestion that additional signage be erected to extend the restricted area to the north Foodland driveway area.

Further, as previously discussed at the PSB meetings, an appropriate public relations and information program be considered in order to give those affected, adequate time to become aware of the potential of enforcement in the area.

Following the discussion with respect to “the bend”, Chris Bradley and I took a tour of the main street for the purpose of viewing other issues which could be considered by the County and Township. Some observations relate to safety concerns.

Appendix 2

The attached input was provided:

Input Apsley Central Public School

Input Glen Alda Seniors

Input Doug Wellman, Chair NORKLA, President of Anstruther Lake Cottagers' Association Inc.

From: Karen Brohart
To: k.brohart@northkawartha.on.ca
Subject: Input - North Kawartha Police Services Board Business Plan 2017-2019 - Attention Of: Mayor Rick Woodcock
Date: February-06-17 1:57:53 PM

Good Afternoon Mayor Woodcock,

Thank you for inviting the school's input regarding the development of your business plan. With reference to the existing plan, in terms of safety, a crosswalk near the school with a flashing light would promote greater visibility for students crossing the street. We experience large trucks travelling too fast at times. Periodically having police present to monitor would be equally important.

Respectfully Submitted,

Karen

Karen Brohart
Principal
Apsley Central P.S.
P.O. Box 279
Apsley, Ontario
K0L 1A0

Tel: 705-656-4231
Fax: 705-656-2970

From:
To: a.solman@northkawartha.on.ca
Cc: Input to Police Service Board Business Plan - revised
Subject: February-23-17 2:46:31 PM
Date:

To: Alan Solman, CAO and Secretary, Police Services Board

C: Doug Field, Past President, Glen Alda Seniors
Jim O'Shea, Treasurer, Glen Alda Seniors

Subject: Input to North Kawartha Police Services Board Business Plan 2017-2019

The Glen Alda Seniors met February 22, 2017 to discuss input to the PSB Business Plan. Because of my past roles on Council and as Chair of NK PSB until 2014, I contributed many of the ideas for discussion, but the members supported submission of the following items.

- 1) In general, there was little awareness of the Police Services Board and its role in providing Policing to North Kawartha Township. Also, many people were not aware of the opportunity to participate in Community Policing efforts.
- 2) OPP Policing costs have approximately doubled over the last few years, due to reallocation of costs, with no improvement in service level. We ask Township Council and staff to obtain quotes for alternate sourcing of our Policing Services. This will likely mean contacting the Peterborough City Police Service, in conjunction with Douro-Dummer Township or the County of Peterborough.
- 3) Traffic safety continues to be a concern at the "curve" on Burleigh St at Hunter's General Store. A thorough Peterborough County analysis of the situation several years ago identified several elements to improve the situation
 - a) parking restriction on the inside of the curve,
 - b) pavement markings to alert drivers to the impending hazard,
 - c) controlling truck speed, especially during off-season.

Over the past year, these initiatives have been allowed to lapse. The pavement markings have not been renewed, and enforcement of parking restrictions and speed has not occurred.

4) Deployment of the radar board has been infrequent over the past year. This equipment was purchased several years ago to address the known areas of speeding by providing data and involving the OPP in patrolling at appropriate times and locations. Deployment of the radar board has traditionally been the responsibility of the Community Policing Committee, which should be actively supported by the Police Services Board in its activities

5) The Community Policing Committee is important to incorporate local citizen

involvement, given that the OPP service is a regional organization with little local input. It has historically been difficult to mobilize citizen involvement. The Police Services Board should evaluate how to effectively solicit citizen input. It may be that the Fire Department could incorporate this role, given its structure, if Council officially mandated this responsibility.

Thank you for the opportunity for Glen Alda Seniors to provide input to the North Kawartha Police Service Board.

W. Barry Rand
President, Glen Alda Seniors

From: Doug Wellman
To: ["Alana Soiman"](#)
Subject: Public Input - North Kawartha Police Services Board Business Plan 2017 - 2019
Date: February-28-17 10:26:13 PM

As I reflect on policing in North Kawartha, it is and has been well done.

The initiatives of the Police Services Board are giving the PSB an excellent profile.

I encourage the PSB to:

- Step up use of the Radar Board
- Step up education of Community Watch
- Evaluate the need for NKCP in addition to the PSB. Is it sustainable?
- Look at the Bancroft Area Stewardship Council's new 'Crime Stoppers Program' for Municipalities in the area.
- Continue to build on the 2014 – 2016 Business Plan

Considering the costs involved with providing police services to North Kawartha it is invaluable that there is a Police Services Board to meet four times in the year with the OPP to evaluate the issues and number of services being provided on a quarterly basis. It provides the opportunity to tweak the plan with community initiatives that can assist with added service and hopefully reduce cost over time. Hopefully, there is opportunity to check what similar communities are doing with their PSB so that best practices can be shared and new ideas explored.

Respectfully submitted.

Doug Wellman
Co-Chair, NORKLA
President, Anstruther Lake Cottagers' Association Inc.

[Redacted signature block]