

Date Deemed Complete: Feb. 20, 2018

File Number: 15CD-18002



County of Peterborough

Application for Approval of a Plan of Subdivision or Condominium Description

Note to Applicants: This application form must be used if the County of Peterborough is the approval authority for the proposed plan of subdivision or condominium description. In this form, the term “subject land” means the land that is the subject of this application.

Completeness of the Application

The information in this form that **must** be provided by the applicant is indicated by the **black arrows (➔)** on the left side of the section numbers. This information is prescribed in the Schedule to Ontario Regulation 544/06 made under the Planning Act. The mandatory information must be provided with the appropriate fee and draft plan. If the mandatory information, including the draft plan and fee are not provided, the County will return the application or refuse to further consider the application until the prescribed information, draft plan and fee have been provided.

Prior to submitting this application to the County, pre-consultation with County Planning Department staff is mandatory in accordance with By-Law No. 2015-04. This process is utilized to determine which supporting studies or documentation, as outlined in the County Official Plan, will be required to be submitted with the application in order to deem the application ‘complete’. If the appropriate studies or documentation are not submitted with the application, the application will be refused.

Submission of the Application

The County requires:

- 15 copies of the completed application form;
- 20 full size copies of the draft plan (measurements to be in metric units);
- 3 hard copies and 1 digital copy of the draft plan on 8 ½” x 11” paper;
- 5 hard copies and 1 digital copy of each of the information/reports if indicated as needed when completing the relevant sections of this form;
- The applicable fee as indicated on the County’s Fee Schedule; and
- Peer Review and Planning Reimbursement Agreement (if applicable) and associated fee/deposit

☒ Please Note: the local municipality, where the development proposal is situated, may charge an additional fee for review of the plan of subdivision/condominium. Please contact the local municipality for more information.

For Help

If you require help completing the application form, please call the County of Peterborough, Planning Department at (705) 743-0380. Monday to Friday 8:30 a.m – 4:30 p.m.

Please Print and Complete or (x) Appropriate Box(es)

1. Applicant Information

➔ 1.1 Name of Applicant EcoVue Consulting Services Inc. c/o Heather Sadler	Home/Business Telephone No. 705-876-8340	Fax No. 705-742-8343
Address 311 George Street N. Suite 200 Peterborough, ON		Postal Code K9J 3H3

➔ **1.2** Name of Owner(s) (If different from the applicant). An owner's authorization is required in Section 13.1, if the applicant is not the owner.

Name of Owner(s) 2293040 Ontario Inc.	Home/Business Telephone No.	Fax No.
Address		Postal Code

1.3 Name of person who is to be contacted about the application, if different than the applicant.

Name of Contact Person	Home/Business Telephone No.	Fax No.
Address		Postal Code

2. Location of the Subject Land (Complete the applicable boxes in section 2.1)

➔ 2.1 Local Municipality North Kawartha		Municipal Ward Burleigh	
Concession Number(s) 11	Lot Number(s) Part Lot 3 and 4	Registered Plan No.	Lot(s)/Block(s)
Reference Plan No.	Part Number(s)	Name of Street/Road	Street No.

➔ **2.2** Are there any easements or restrictive covenants affecting the subject land?
 Yes No

If yes, describe the easement or covenant and its effect.

Bell and Hydro. Right-of-Way (Road) and Right-of-Way (Passage) - Please refer to Title Documents attachment

3. Proposed and Current Land Use

3.1 What is the current use of the subject land?
Pilgrim's Rest Campground - Closed in 2016

➔ **3.2** How are the subject land currently designated in any applicable Official Plan?

Local Official Plan Designation Rural	County Official Plan Designation Rural and Recreational Commercial
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3.3 Has there been an industrial or commercial use on the subject or adjacent land?
 Yes No

If yes, specify the uses.

Pilgrim's Rest Campground

- | | Yes | No | Unknown |
|---|--------------------------|-------------------------------------|--------------------------|
| 3.4 Has the grading of the subject land been changed by adding earth or other material? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3.5 Has a gas station been located on the subject land or adjacent land at any times? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3.6 Has there been petroleum or other fuel stored on the subject land or adjacent land? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3.7 Is there reason to believe the subject land may have been contaminated by former uses on the site or adjacent sites? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3.8 What information did you use to determine the answers to the above questions? | <hr/> <hr/> | | |

- 3.9** If Yes to (3.3), (3.5), (3.6) or (3.7), please include a phase 1/2 Environmental Site Assessment (ESA).
- 3.10** If the ESA has determined that the site is contaminated, please include a Record of Site Condition and any MOE clearances.
- 3.11** Check whether this application is for approval of:
 Plan of Subdivision **Condominium Description**

➔ **3.12 Complete the Following Table on Land Use:**

Proposed Land Use	# of Units or Dwellings	# of Lots and/or Blocks on the Draft Plan	Area (ha.)	Density (units/dwellings per ha.)	# of Parking Spaces
Residential					
Detached	30	30	15.43		
Semi Detached					
Multiple Attached					
Apartment					
Seasonal					
Mobile Home					
Other (specify)					
Commercial					
Industrial					
Park, Open Space	Nil	Blocks 4-7	10.11	Nil	Nil
Institutional (specify)					
Roads	Nil	Blocks 2-3	2.11	Nil	Nil
Other (specify)	Recreation Common Elements	Block 1	1.31		
Totals	30	37	28.96		

4. Additional Information for Condominium Applications Only

A. General information for all types

- | | | Yes | No |
|-------|--|--------------------------|-------------------------------------|
| → 4.1 | Has a site plan for the proposed condominium been approved? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| → 4.2 | Has a site plan agreement been entered into? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| → 4.3 | Has a building permit for the proposed condominium been issued? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| → 4.4 | Has construction of the development started? | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| → 4.5 | If construction is completed, indicate the date of completion
_____ | | |
| | N/A | | |
| → 4.6 | Is this a conversion of a building containing rental residential units?
If Yes, indicate the number of units to be converted _____ units. | | |

B. Indicate the type of condominium that is being requested

- 4.7 **Standard** - The standard form of single condominium (freehold units).
- 4.8 **Vacant Lands** - Condominiums in which each owner may decide what type of structure, if any, will be built on their lot. Provide information on proposed servicing and status of required permits.
- 4.9 **Common Elements** - Condominiums in which common elements are defined but the land is not divided into units. Provide a map showing the affected freehold properties outside of the specific condominium site. Identify common elements and property ownership's.
- 4.10 **Phased** - Condominium developments which would allow a single condominium to be built in phases. Provide a summary outline of the number of units and common elements to be developed in each specific phase and any common elements to be available in subsequent phases.
- 4.11 **Amalgamations** - Where 2 or more corporations may amalgamate. Provide a plan showing the relationship of the previous condominiums to be amalgamated. Provide file #'s, approval dates etc.
- 4.12 **Leaseholds** - The initial term of the lease must be from 40 years to 99 years and the leasehold unit owner could sell the unit without the consent of the landlord. Provide information regarding what happens at the end of the lease period. Give dates.

5. Consultation with Local Planning Authorities

- 5.1 Has the draft plan of subdivision or condominium description that is subject of this application been presented to the local Council or other local planning authorities?
 Yes No

- 5.2 Have you confirmed with the local municipality and the County that the proposed development meets all the requirements of the Official Plans?
 Yes No

(If an Official Plan Amendment is needed, it should be submitted prior to or concurrently with this application.)

- 5.3 Have you confirmed supporting study requirements with the local municipality and County planning staff?
 Yes No

6. Status of Other Applications

- ➔ **6.1** Has the subject land ever been the subject of a previous application for approval of a plan of subdivision or consent?
 Yes No Unknown

If **yes**, and **if known**, indicate the application file number and the decision made on the application.

- ➔ **6.2** Is the subject land also the subject of a proposed official plan or plan amendment that has been submitted for approval?
 Yes No Unknown

If **yes**, and **if known**, indicate the application file number and the status of the application.

Submitted concurrently

- ➔ **6.3** Is the subject land also the subject of an application for a consent, approval of a site plan, minor variance, zoning by-law or zoning order amendment?
 Yes No Unknown

If **yes**, and **if known**, indicate the type of application, the file number and status of the application.

Township of North Kawartha Zoning By-law Amendment. Submitted Concurrently

- ➔ **6.4** If the subject land is covered by a Minister's zoning order, what is the Ontario Regulation Number?

No

- 6.5** Are the water, sewage or road works associated with the proposed development subject to the provisions of the **Environmental Assessment Act**?

Yes No

If **yes**, will the notice of public meeting for this application be modified to state that the public meeting will address the requirements of both the Planning Act and the Environmental Assessment Act?

Yes No

- ➔ **6.6** Is the subject land or a portion of the subject land within a designated Vulnerable Area around the source of a municipal residential drinking water supply and subject to policy(s) in the Trent Source Protection Plan, developed under the *Clean Water Act*?

Yes No Unknown

If **yes**, please indicate if a Section 59 Notice is attached or explanation for not including this Notice.

7. Provincial Policy

- 7.1 Is this development proposal consistent with the **Provincial Policy Statement**? Yes No

Please explain in a planning report how this proposal is consistent with the PPS.

- 7.2 Is the subject property within an area designated under a provincial plan(s) as defined in Section 1 of the *Planning Act*?

Please explain in a planning report how this proposal conforms or does not conflict with the provincial plan(s).

NOTE: The entire County of Peterborough is subject to the **Growth Plan**.

The **Oak Ridges Moraine Conservation Plan** applies to certain lands within portions of the Cavan Ward only.

Please consult with the Planning Department if you are unsure.

8. Servicing

8.1 Indicate in (a) and (b) the type of servicing proposed for the subject land. Select the appropriate servicing type from Table A on the next page. Attach and provide the name of the servicing information/reports as indicated in the Table.

- a) Indicate the proposed sewage disposal system.
Private Individual Sewage Disposal System

- b) Indicate the proposed water supply system.
Privately Owned and operated individual well

- c) Name of servicing information/reports.
Hydrogeological and Site Servicing Study

Table A - Sewage Disposal and Water Supply

Sewage Disposal	Action or Needed Information/Reports
Public piped sewage system	No action at this time. Municipality will need to confirm that capacity is available to service this application.
Public or Private communal septic system	For the development of more than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guidelines, and an indication whether a public body is willing to own and operate the system ³ . For the development of 5 or less lots/units and generating less than 4500 litres per day of effluent – hydrogeological report ² .
Individual septic system(s)	For the development of more than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guidelines. For the development of 5 or less lots/units and generating less than 4500 litres per day of effluent – hydrogeological report ² .
Other	To be described by applicant
Water Supply	Action or Needed Information/Reports
Public piped water system	No action at this time. Municipality will need to confirm that capacity is available to service this application
Public or Private communal well(s)	For the development of more than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guideline D-5-5, and an indication whether a public body is willing to own and operate the system ³ . For non-residential development where water will be used for human consumption, hydrogeological report ² .
Individual well(s)	For the development of more than 5 lots/units – servicing options report ¹ and hydrogeological report ² in accordance with MOE Guideline D-5-5. For non-residential development where water will be used for human consumption – hydrogeological report ² .
Communal surface water	Approval of a “water taking permit” under Section 34 of the <i>Ontario Water Resources Act</i> is necessary for this type of servicing.
Individual surface water	A servicing options report and a technical report describing the proposed treatment system
Other	To be described by the applicant

Notes: 1. All servicing options and hydrogeological reports will be subject to review by the County’s peer review consultant; the applicant is responsible for all peer review costs.

2. Before undertaking a hydrogeological report, the applicant may wish to consult with the County peer review consultant to determine what they would expect to see given the nature and location of the proposal.

3. Where communal services are proposed (water and/or sewage), these services must be municipally owned, unless otherwise permitted by MOE.

8.2 Indicate in (a), (b) and (c) the proposed type of storm water drainage and access for the subject land. Select the appropriate type from Table B below. Attach and provide the servicing information as indicated in the Table.

→ **(a)** Indicate the proposed storm drainage system.

→ **(b)** Indicate the proposed road access.
Municipal/Public Road, maintained year round

→ **(c)** Is water access proposed?
 Yes No

If **yes**, attach a description of the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.

→ **(d)** Is the preliminary storm water management report attached?
 Yes No

If not attached as a separate report, in what report can it be found.

Table B - Storm Drainage, Road Access and Water Access

		Action or Needed Information/Reports
Storm Drainage	a) Sewers	A preliminary storm water management report is required and should be prepared concurrent with any hydrogeological reports for submission with the application. A storm water management plan will be needed prior to final approval of a plan of subdivision or as a requirement of site plan approval.
	b) Ditches & Swales	
	c) Other	
Road Access	a) Provincial Highway	Application for an access permit should be made concurrent with this application. An access permit is required from MTO before any development can occur.
	b) Municipal or other public road maintained all year	A traffic study may be required (to be confirmed by staff prior to application being submitted).
	c) Municipal or other public road maintained seasonally	No action required. Subdivision or condominium development is not usually permitted on seasonally maintained roads.
	d) Right of Way	No action required. Access by right of ways on private roads is not usually permitted, except as part of a condominium.
Water Access		Information from the owner of the docking facility on the capacity to accommodate proposed development will assist the review.

9. Archaeological Potential

- | | | Yes | No |
|-------|--|-------------------------------------|--------------------------|
| ➔ 9.1 | Does the subject property contain any areas of archaeological potential? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9.2 | Is the subject property within 300 metres of a major watercourse? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

If yes to any of the above, please include:

- a) an archaeological assessment prepared by a person who holds a license that is effective with respect to the subject land, issued under Part VI of the *Ontario Heritage Act*, and
- b) a conservation plan for any archaeological resources identified in the assessment

10. Other Information

10.1 Is there any other information that you think may be useful to the County or other agencies in reviewing this application? If so, explain below or attach on a separate page.

Please see Planning Justification Report

11. The Draft Plan

➔ **11.1** Subsection 51(17) of the Planning Act requires submission of a key map at a scale of not less than 1:100 and a draft plan drawn to scale showing the matters described in the subsection. 20 copies of the draft plan drawn to scale and 3 reduced copies of the draft plan on 8 ½ x 11 paper are required with the submission of this application.

12. Affidavit or Sworn Declaration**➔ 12.1 Affidavit or Sworn Declaration for the Prescribed Information**

I/We, _____ of the _____,
 (Village/Township/Town/City)
 of _____ make oath and say (or
 (Municipality Name)
 solemnly declare) that the information contained in Sections 1.1, 1.2, 2, 3.2, 3.11,
 4, 6.1, 6.2, 6.3, 8.1(a) & (b), 8.2(a), (b) & (c) of this application is true and that the
 information contained in the documents that accompany this application in
 respect of the above Sections is true.

Sworn (or declared) before me

at the _____
 (Village/Township/Town/City)

of _____
 (Municipality Name)

this _____ day of _____ 20 ____.

 Commissioner of Oaths

 Applicant

12.2 Affidavit or Sworn Declaration for Requested Information

I/We, _____ of the _____,
 (Village/Township/Town/City)
 of _____ make oath and say (or solemnly declare)
 (Municipality Name)
 that the information contained in Sections 1.3, 3.1, 3.3 to 3.10 inclusive, 5, 6.4,
 6.5, 7, 8.1(c), 8.2(d), 9, 10 and 11 of this application is true and that the
 information contained in the documents that accompany this application in
 respect of the above Sections is true.

Sworn (or declared) before me

at the _____
 (Village/Township/Town/City)

of _____
 (Municipality Name)

this _____ day of _____ 20 ____.

 Commissioner of Oaths

 Applicant

13. Authorizations

- ➔ **13.1** If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorization set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____ am the owner of the land that is the subject of this application for approval of a plan of subdivision (or condominium description) and authorize _____, to make application on my behalf.

Date

Signature of the Owner

- 13.2** If the applicant is not the owner of the land that is subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____ am the owner of the land that is the subject of this application for approval of a plan of subdivision (or condominium description) and for the purposes of the **Freedom of Information and Protection of Personal Privacy Act**, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of the Owner

14. Consent of the Owner

Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, _____, am the owner of the land that is the subject of this application for approval of a plan of subdivision (or condominium description) and for the purposes of the **Freedom of Information and Protection of Personal Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date

Signature of the Owner

Please Note: *Personal information contained on this form is collected under the authority of Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56 as amended and will be used to assist in the correct processing of the application. If you have any questions about the collection, use or disclosure of this information by the County of Peterborough, please contact the CAO or Clerk, County of Peterborough, 470 Water Street, Peterborough, Ontario K9H 3M3 (705-743-0380).*

Applicant's Checklist

The County of Peterborough will assign a File Number for complete applications and this number should be used in all communications with the County of Peterborough.

Applicant's Checklist: Have you remembered to attach:

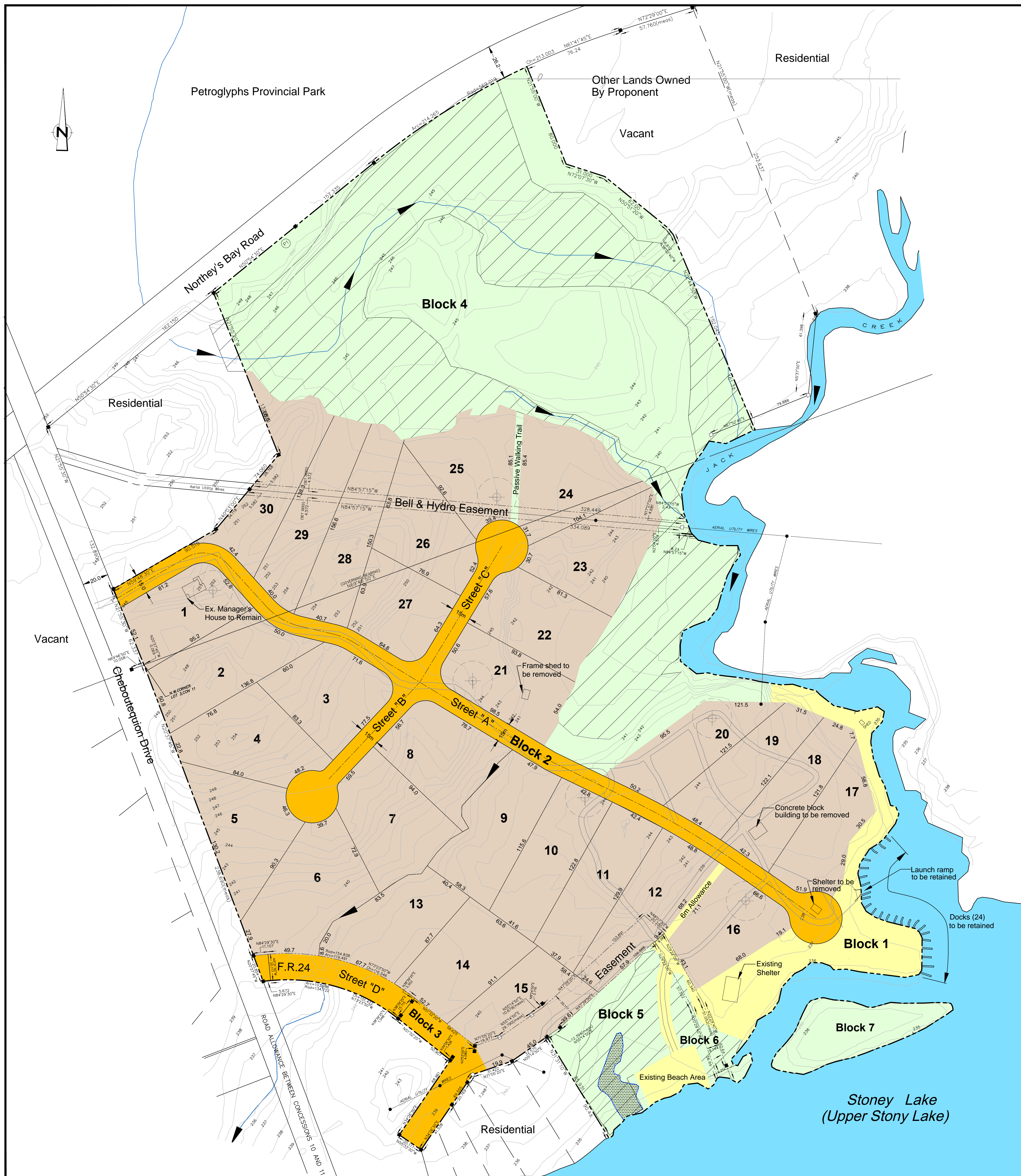
- | | Yes |
|--|--------------------------|
| • 15 copies of the completed application form?
(Ensure you have a copy for yourself) | <input type="checkbox"/> |
| • 20 copies of the draft plan? | <input type="checkbox"/> |
| • 3 copies of the draft plan on 8 ½" x 11" | <input type="checkbox"/> |
| • 5 copies of the information/reports as indicated on the application form? | <input type="checkbox"/> |
| • The required fee in a cheque made payable to the County of Peterborough? | <input type="checkbox"/> |
| • Peer Review and Planning Reimbursement Agreement (if applicable) and associated fee/deposit? | <input type="checkbox"/> |

Forward to: County of Peterborough
 Planning Department
 County Court House
 470 Water Street
 Peterborough, ON
 K9H 3M3

Application Fees for Plans of Subdivision and Condominium (Excerpt of Tariff of Fee By-Law No. 2016-26)

Description	Fee
Processing of an application for subdivision or condominium	\$4500.00
a) Up to 20 developable lots/blocks/units	\$6500.00
b) to 50 developable lots/blocks/units	\$8500.00
c) More than 50 developable lots/blocks/units	
Exemption for plan of condominium (regardless of number of units/blocks)	\$1500.00
Plan Revision - major (re-circulation required)	\$1250.00
Plan Revision - minor (re-circulation <u>not</u> required)	\$500.00
Extension of Draft Approval	\$850.00
Final Plan Approval	
a) Applications received on or after April 1, 2016	\$300.00
b) Applications received prior to April 1, 2016	\$0
Refunds - if application is incomplete or withdrawn prior to circulation	75% of the initial application fee

Additional Information: County documents, including applications, the County Official Plan, and the Peer Review and Planning Reimbursement Agreement can be found online. Please visit the County of Peterborough website (www.ptbocounty.ca).



Legend

Existing Features

- Subject Property
- Provincially Significant Wetland (MNR)
- Wetland (ORE, 2013)
- Easement
- Existing Roadway
- Existing Well Location (with 15 m buffer)
- Topographic Contours
- Water Course & Flow Direction

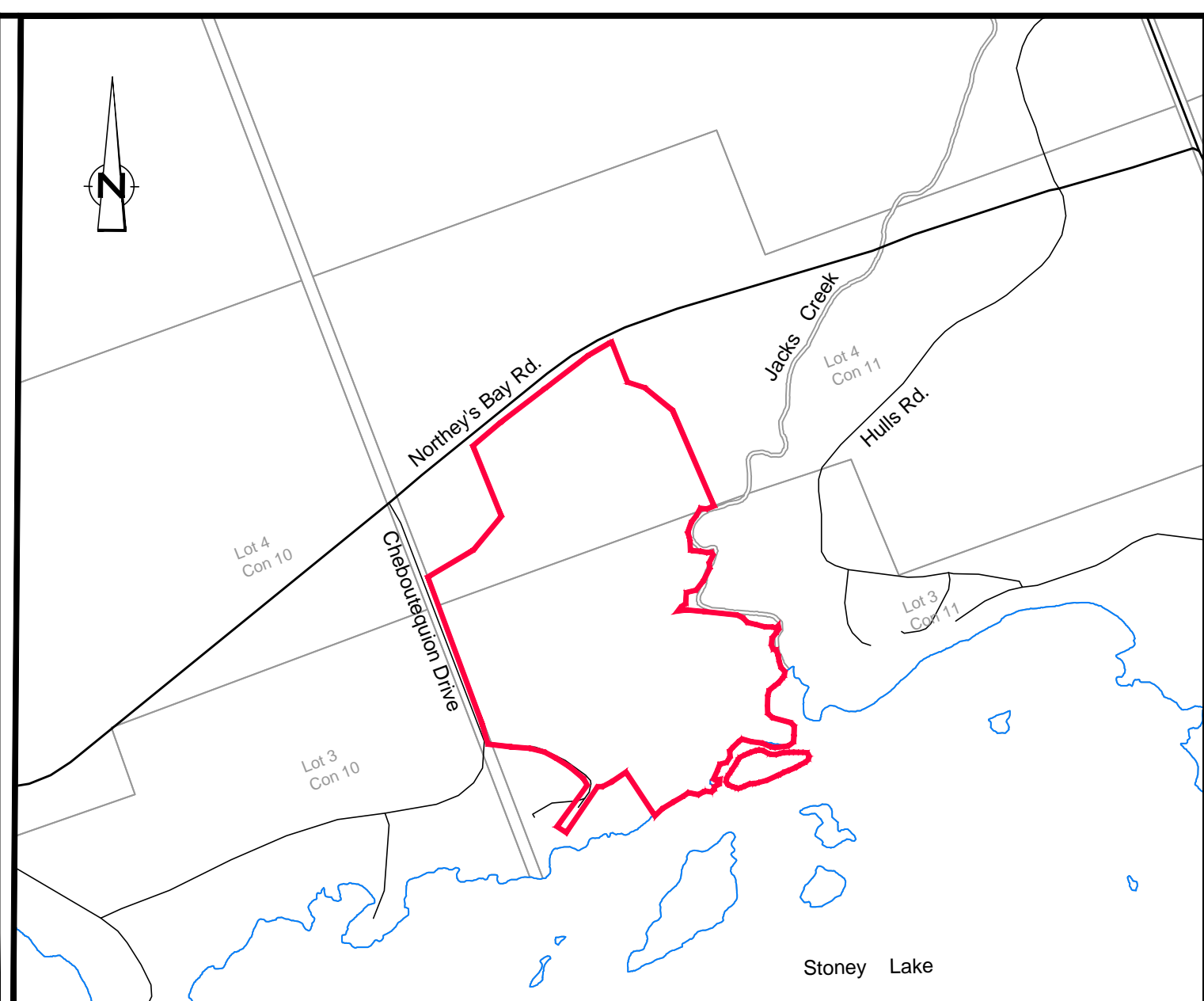
Proposed Vacant Land Condominium

- Exclusive Use Units 15.43ha

Proposed Common Elements Condominium

- Block 1 - Common Elements (recreation) 1.31ha
- Blocks 2 & 3 - Common Elements (roadway) 2.11ha
- Blocks 4 to 7 - Common Elements (open space) 10.11ha

Unit #	Area (ha)
1	0.44
2	0.56
3	0.51
4	0.55
5	0.55
6	0.66
7	0.57
8	0.51
9	0.58
10	0.50
11	0.51
12	0.53
13	0.52
14	0.50
15	0.53
16	0.46
17	0.44
18	0.46
19	0.47
20	0.46
21	0.50
22	0.51
23	0.55
24	0.57
25	0.51
26	0.49
27	0.43
28	0.54
29	0.50
30	0.53



Key Map
Scale 1:10,000

OWNERS CERTIFICATE
I hereby authorize EvoVue Consulting Services Inc. to prepare and submit this plan to the County of Peterborough.

Pieter Venema
Signature _____ Date _____

SURVEYOR'S CERTIFICATE
This Draft Plan accurately shows the boundaries of all lands proposed to be subdivided. Certified by:

Shawn M. O'Connor Date _____
Ontario Land Surveyor

Submission Requirements

- ADDITIONAL INFORMATION REQUIRED UNDER SECTION 51-17 (A-L) OF THE PLANNING ACT
- As shown on this Draft Plan
 - As shown on this Draft Plan
 - As shown on this Draft Plan
 - Seasonal Residential
 - As shown on this Draft Plan
 - As shown on this Draft Plan
 - As shown on this Draft Plan and the report by Oakridge Environmental (property is predominately wooded)
 - refer to report by Oakridge Environmental
 - refer to report by Oakridge Environmental
 - As shown on this Draft Plan
 - Hydro, Telephone, Private Services
 - As shown on this Draft Plan

ECOVUE EcoVue Consulting Services Inc.
311 George St. N., Suite 200
Peterborough ON K9J 3H3
Tel: 705-876-8340 Fax: 705-742-8343
www.ecovueconsulting.com

DRAWN BY:	PM	PROJECT No.:	14-1468
APPROVED BY:	HS	HORIZ. SCALE:	1:1,500
REVISION DATE:	April 3 2017	PLOT DATE:	May 23 2017

Pilgrims Rest Condominium
Part of Lot 3 and 4 Concession 11
Burleigh Ward, Township of North Kawartha