



The Corporation of the Township of
NORTH KAWARTHA

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Public Notice #10: COVID-19 – April 14, 2020 Protocol for the Submission of Planning Applications

Preamble

During the COVID-19 Pandemic, the Township will continue to accept land use planning applications in accordance with the procedures as set out herein

Pre-Consultation/Application

Pre-consultation is a **mandatory** requirement prior to the Township accepting a formal planning application.

The requisite pre-consultation form and guidelines are attached.

Once the Township receives the completed form; the completing of the proposal will determine the manner in which the pre-consultation will be conducted.

- Telephone/telephone conference
- Email

Planning Approval Application

Planning Approval Applications are available on the Township of North Kawartha Website. Given the circumstances and the requirement for maintaining social distancing, completed applications will be accepted via email **only**.

With respect to commissioning of the application, this requirement is being temporarily waived. However, completion by a Commissioner of Oaths will be required prior to the Township proceeding to issue notice of any requisite statutory public meeting.

All submitted applications are to be accompanied by the signed acknowledgement, which is also attached.

Payment of the appropriate fee will be required prior to processing, \$1500 for Zone Amendments and \$900 for Minor Variances.