

The Corporation of the Township of North Kawartha
Box 550, 280 Burleigh Street
Apsley, Ontario
K0L 1A0
Phone # 705-656-4445 Fax #705-656-4446



Dear Property Owner:

You have recently applied for a building permit at your property. Please be aware of the following.

Now is the time to ensure grading and site plans are compatible with the surrounding environment, and in particular, the removal of native plants should be limited to the minimum required so as not to have a negative impact on lands, lakes, rivers, etc. We ask you to keep in mind several simple tips as you plan your project.

1. The existing vegetation on the property should be retained as much as possible and additional native shoreline planting is encouraged to naturalize and stabilize the shoreline.
2. Non-conforming structures as defined, set out in the Comprehensive Zoning By-Laws, establishes the criteria for any construction or alterations. It is important that you consult with the Building Department to ensure that your plans and project will comply with the in-effect regulations.
3. During construction, proper site preparation and construction methods are important to prevent sedimentation of the lake. Sedimentation will impact water quality and impair fish habitat. Silt/sediment fencing should be installed down gradient from the construction site. The site should be properly stabilized with vegetation as soon as possible following construction to prevent erosion and sedimentation.

A dense strip of natural vegetation is an important buffer that acts as a filter, protecting the lake from pollutants that negatively affect water quality and fish habitat. If enough sediment enters a body of water, the aquatic environment can change permanently, harming fish, wildlife and people. Keeping buildings and structures well back from the lake and maintaining the water setback in a natural state offers the best protection for the lake over time.

Planning your project is important. In addition to a plan of your proposed renovation, it is recommended that the applicant provide a vegetation inventory outlining any trees or shrubs to be removed for the project, a proposed inventory of trees and shrubs to be planted to replace the removed vegetation, as well as any proposed planting of natural vegetation to enhance the buffer zone. A simple guideline is available from the Building Department.

Following these few simple tips demonstrates good stewardship, ensures the proper development of your property and supports a healthier environment for future generations.

Additional information on how to manage your shoreline property is available through the Building Department or on the Township's website (www.northkawartha.on.ca). Also you may want to visit the website for the Federation of Ontario Cottager's Association (www.foca.on.ca). Click on the "Docktalk" program for helpful tips.

Good luck with your project!

Sincerely,

Jim Sangster
Chief Building Official
705-656-4445, Extension 231
j.sangster@northkawartha.on.ca

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VEGETATION INVENTORY GUIDE

Planning your project is important. In addition to a plan of your proposed renovation, it is recommended that the applicant provide a vegetation inventory outlining any trees and shrubs to be removed for the project, a proposed inventory of trees and shrubs to be planted to replace the removed vegetation as well as any proposed planting of natural vegetation to enhance the buffer zone. A simple guideline is available from the building department.

1. APPLICANT INFORMATION:

- a) **NAME OF REGISTERED OWNER(s)** _____
Mailing Address _____
Tel.# Home _____ Office _____ Cottage _____
Fax # _____ E-Mail Address _____
- b) **NAME OF AUTHORIZED AGENT (if any)** _____
Mailing Address _____
Tel.# _____ Fax # _____ E-mail Address _____

2. LOCATION

Location of Property, 911 # _____ Lot # _____ Concession # _____

Permit #, if applicable _____ Ward (Chandos, Burleigh, Anstruther) _____

3. NATURE and EXTENT of PROPOSED VEGETATION REMOVAL

- a) Number of trees to be removed _____ Number of shrubs to be removed _____
- b) Number of trees to be planted _____ Number of trees to be planted _____
- c) Comment re any plans to enhance the buffer zone:

APPLICANTS MAY PROVIDE PHOTOGRAPHS, DRAWINGS, SKETCHES, ETC. WITH THEIR PERMIT APPLICATION.