

2022 Budget Information Paper

Name of Department *

General Government- Township Facilities

Budget *

- | | | | | | |
|---|--|--|--|---|--|
| <input checked="" type="checkbox"/> Capital
(included in capital Forecast, over \$5,000) | <input checked="" type="checkbox"/> Maintenance
(On existing items) | <input type="checkbox"/> New (new item not replacing an existing item) | <input type="checkbox"/> Operating
(not part of Capital Forecast) | <input type="checkbox"/> Replacement
(replacing an existing item in it's entirety) | <input checked="" type="checkbox"/> Refurbish
(repair to extend the life of the item) |
|---|--|--|--|---|--|

Please enter a date *

10/15/21

Item *

Municipal Office Window Seals

Account # *

10-02-0250-5530

Account Name *

Capital - Building

Category *

Capital- Building

Subject: *

Repair of Window Seals

Author: *

Judy Everett

Recommendation: *

That the repair of the window seals in the Municipal Office be included in the 2022 budget.

Background: *

The Municipal Office was built in 2006, and there has been no maintenance required to the windows or the seals. Recently, it was noticed that the seals are broken in some of the windows in the building.

Analysis: *

It is anticipated that the individual panes can be replaced by Township staff. However, if there are unforeseen circumstances, the whole window(s) may have to be replaced, and more funds may be required at that time.

Financial Implications:

Dollar Amount *

\$5,000.00

How does it affect your budget *

Increase in Expenses Over Previous Year Budget for this item

How will it be funded? *

OMPF

Details if Other:

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