

# 2022 Budget Information Paper

Name of Department \*

Parks & Recreation

Budget \*

- Capital (included in capital Forecast, over \$5,000)       Maintenance (On existing items)       New (new item not replacing an existing item)       Operating (not part of Capital Forecast)       Replacement (replacing an existing item in it's entirety)       Refurbish (repair to extend the life of the item)

Please enter a date \*

Sept 16/21

Item \*

ParksRec Inspection Dashboard

Account # \*

10-16-1600-5530

Account Name \*

Capital Building

Category \*

Capital- Building

Subject: \*

Electronic Inspection Dashboard

Author: \*

Gary Gerald

**Recommendation: \***

To implement an electronic inspection system and dashboard for all Recreation Infrastructure and Equipment.

**Background: \***

Currently, all of our inspections are completed using hard copy inspection forms. Each inspection form is kept in its appropriate binder. Inspections are required at all facilities and on all facility equipment. As an example, there are daily, weekly and monthly inspections for various facets of the operation that include but is not limited to: water, septic, refrigeration, fire alarms, sprinkler, generator, ice surface, spaces, entrances/exits, playgrounds, beaches, washrooms, etc.

**Analysis: \***

As indicated to the Consultant during our Service Delivery Review, creating a more efficient inspection system and procedure would save time, money and provide quick access to the inspection results for review and follow-up. As such, after the Service Delivery Review, it was recommended by the Consultant that a dashboard type system be sourced and implemented. They recommended to pair the system with tablets that would be delegated to each facility. Although software is being investigated, a final recommendation has not been made. However, the budgeted figure includes custom software and tablets.

**Financial Implications:**

**Dollar Amount \***

\$15,000

**How does it affect your budget \***

Increase in Expenses Over Previous Year Budget for this item

**How will it be funded? \***

Other

**Details if Other:**

Funded by the County Municipal Modernization Program Intake 3 or the Township's Municipal Modernization Program Intake 2