



Report to Council

To: Mayor and Council Members
From: Connie Parent, Clerk
Date: March 24, 2026
Subject: Proposed Transfer of Glen Alda Community Cemetery

Recommendation:

That Council authorize the Clerk to sign the Bereavement Authority of Ontario's "Cemetery Transfer and Acceptance by Mutual Consent" form to facilitate the transfer of the Glen Alda Community Cemetery to the Township; and further that Council directs the municipal solicitor to proceed with the transfer of cemetery lands to the Township.

Background:

Glen Alda Community Cemetery (GAC Cemetery) is an active cemetery that receives interments and sells plots. The cemetery is located at 131 Rusaw Road, Part Lot 30, Concession 10, North Kawartha, Roll No. 010-003-290. There is a shed and cenotaph on the cemetery property.

There is only one active member of the Glen Alda Community Cemetery Board since approximately 2011. The member holds the position of Board Member, Operator and Treasurer and is requesting that the Township assume responsibility for the GAC Cemetery. The individual is no longer able to operate, care for and maintain the cemetery and there are insufficient funds to pay for insurance.

Analysis:

The cemetery records have been provided to the Township. The last meeting of the Board appears to have been in 2011. A title search identified three individuals as owners of the cemetery, all three are deceased. One of the individuals was the grandfather of the active Board member.

The municipal insurance company confirmed that the Township liability insurance will extend to cemeteries.

The cemetery currently accepts interments and sells plots. Grass cutting takes place approximately four times per year.



Township of North Kawartha

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The Township's current cemetery by-law will require review and updating to include the GAC Cemetery and to address the sale of plots if that is the wish of Council.

Financial Implications:

The cemetery has care and maintenance funds and funds in an operating account which would be transferred to the Township.

Strategic and/or Other Plans:

Not applicable

In Consultation With:

John Ewart, Municipal Solicitor
Alana Solman, CAO

Attachment:

Bereavement Authority of Ontario Transfer Form
GIS Map