

# **The Corporation of the Township of North Kawartha**

## **Minutes of the Regular Meeting held on March 3, 2026**

**Hybrid Meeting held in the North Kawartha Council Chambers,**

**280 Burleigh Street, Apsley**

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### **Regular Session 2026 – 03 – 03**

**Members Present:** Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,  
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O’Shea

**Staff Present:** Alana Solman, Chief Administrative Officer  
Jason Post, Deputy Chief Administrative Officer  
Connie Parent, Clerk  
Kelly Picken, Deputy Clerk  
Keely-Anne Johnson, Secretary / Receptionist  
Matt Aldom, Chief Building Official / By-law Enforcement Officer  
Bree Martin, Building and Planning Assistant  
Edward Hilton, Economic Development Officer

Laura Stone, Planning Consultant, One Community Planning

Short Term Rental Committee Members:  
Janet Lambert (electronic), Shane Paquette, Ian Smith

(all attendees participated in-person unless noted electronic)

**Others Present:**

### **Call to Order and Welcome**

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

### **Land Acknowledgement**

Mayor Amyotte recited the Land Acknowledgement.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

No declarations.

## **Adoption of the Agenda**

26 - 56

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That the agenda be adopted, as presented. Carried.

## **Statutory Public Meetings**

The Statutory Public meeting was declared open to hear zone amendment applications.

Chair Amyotte declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

### **Zone Amendment Application #ZA-01-26 (Wang)**

Laura Stone, Planning Consultant, identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff.

### **Submissions**

Hon Seeto, applicant, clarified that the subject property was purchased in 2018.

Ambrose Moran – Written Submission, dated March 3, 2026

Ms. Stone suggested that Mr. Moran’s letter as well as a phone call from a neighbour were to seek clarification. She explained that there is a provision in the Township zoning by-law that when properties without a zone merge with a benefiting property the zoning of the benefiting property applies. In this instance there is an associated zone on the property and therefore a rezoning is needed.

26 - 57

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That Council approve Zoning By-law Amendment Application ZA-01-26 to address the merging of the purchased Crown Land (CL) zone and Shoreline Residential (SR) zone and thus rezone the CL parcel to SR. Carried.

Mayor Amyotte declared the statutory public hearing closed.

## **Presentations / Deputations / Petitions**

### **County of Peterborough Report**

26 - 58

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

### **Crowe Valley Conservation Authority Report**

26 - 59

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

## **Adoption of Minutes of Previous Meeting(s) of Council:**

Regular Minutes

26 - 60

Moved by – Councillor O’Shea

Seconded by – Deputy Mayor Whelan

That the minutes of the regular meeting of Council held on February 17, 2026, be adopted, as presented. Carried.

## **Business Arising from Previous Minutes**

None

## **Consent Agenda**

### **Municipality of Magnetawan, Bell Fibre**

26 - 61

Moved by - Councillor McLellan

Seconded by – Deputy Mayor Whelan

That the Council of the Township of North Kawartha endorses the Municipality of Magnetawan’s resolution regarding Bell Fibre. Carried.

26 - 62

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That Council receives the following consent agenda items:

1. Municipality of Magnetawan, February 11, 2026, Resolution regarding Bell Fiber
2. Corporation of the Township of Perry, February 18, 2026, Resolution regarding reduced rate distribution of Library Resources
3. Municipality of St. Charles, February 18, 2026, Resolution of Support – Homepayne – Small Northern new Residential Tax Class Township of Southgate, February 20, 2026, Support for Bill 21, Protect Our Food Act, 2025.  
Carried.

## **Staff Reports**

### **Consent Application B-123-25**

26 - 63

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council recommends that the County of Peterborough approves Consent Application B-123-25, Lot 33, Concession 17, 358 Fire Route 73B, Roll # 1536-020-203-14700 for an easement (Right-of-Way). Carried.

### **Options for Boundary Signage along Highway 28**

26 - 64

Moved by - Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council supports the request for basic boundary signage for the north and south entrances into the Township along Highway 28. Carried.

### **Intervenor Status – CRTC 2026-9 (Mobile Reporting Standards)**

26 - 65

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council authorize the Economic Development Officer to submit a formal intervention to the CRTC regarding Notice of Consultation 2026-9; Mobile reporting standard; and that the information provided be circulated to the County and ROMA. Carried.

### **Community Improvement Plan Update from EDO Feb 2026**

26 - 66

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council receive Community Improvement Plan Update report for information and endorse undertaking public consultation on the proposed updates to the Community Improvement Plan (CIP), operating under the working program name Local Investment Partnership Program (LIPP), as recommended by the CIP Committee;

And further that staff proceed with preparing consultation materials and a revised draft CIP for future consideration by Council. Carried.

#### **Update re: Parking Lot at 143 Burleigh Street**

26 - 67

Moved by - Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council receive the report from the Economic Development Officer for information; and further direct staff to proceed with the next steps, tendering and construction of the parking lot to be completed at 143 Burleigh Street. Carried.

#### **Recess**

Mayor Amyotte declared a recess at 10:33 a.m. Council reconvened at 10:44 a.m.

#### **External Communication Operational Policy**

26 - 68

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That Council receive the External Communication Operational Policy, as presented, for information. Carried.

#### **Reports from Boards and Committees**

##### **Short-Term Rental Advisory Committee Minutes**

26 – 69

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council receives the Short-Term Rental Advisory Committee minutes for the meeting held on February 10, 2026. Carried.

##### **Short-Term Rental Advisory Committee Recommendations**

Mayor Amyotte notified those present that because she is a part owner of a commercial accommodation business, she had previously recused herself from detailed discussions regarding the Committee however upon receiving advice from the Integrity Commissioner she

can participate in the broader discussion however should the conversation become more specific she will turn the meeting over to the Deputy Mayor.

Councillor McLellan thanked the Committee members and commended them for their work. He provided an overview of the approach taken to arrive at the final recommendations.

26 - 70

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That Council receive the North Kawartha Short-Term Rental Advisory Committee’s Recommendations to Council document including Stages 1 to 6 and Appendices with appreciation; and further that Council schedule a Public Open House to be held on a Saturday in May to receive public comments on the Recommendations. Carried.

### **North Kawartha Library Board**

26 - 71

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council receives the North Kawartha Library Board minutes for the meeting held on January 29, 2026. Carried.

### **New Business and Unfinished Business**

No new business or unfinished business.

### **Correspondence**

#### **Senior of the Year Award**

Council to consider nominations at the next closed session meeting.

#### **Gord Tucker**

26 - 73

Moved - Councillor McLellan

Seconded – Councillor O’Shea

That Council waive the septic inspection fee as requested by Gord Tucker. Carried.

### **Closed Session**

26 - 74

Moved by - Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the next portion of the meeting be closed to the public at 11:01 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees; **(Personnel)** and (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; **(Court Matter)**. Carried.

26 - 75

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That Council arise and come out of closed session at 11:19 a.m. Carried.

### **Report Out of Closed Session**

Mayor Amyotte reported out of closed session that direction and updates were provided on the items listed for discussion.

### **Announcements**

#### **By-Laws**

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That By-Law 2026-0020 being a by-law of the Corporation of the Township of North Kawartha under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lot 38, Concession 15, in the geographic area of Anstruther, in the County of Peterborough, Roll # 1536-020-203-03200 be read and adopted in open Council on the 3<sup>rd</sup> day of March, 2026. Carried.

#### **Confirmatory By-Law 2026-0021**

Moved by – Councillor O’Shea

Seconded by - Councillor McIlmoyl

That By-law 2026-0021 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 3<sup>rd</sup> day of March, 2026 be read and adopted in open Council on the 3<sup>rd</sup> day of March, 2026. Carried.

### **Adjournment**

26 - 76

Moved by - Councillor McIlmoyl

Seconded by – Councillor O’Shea

That Council adjourn proceedings. Carried.

Council adjourned at 11:20 am.

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Carolyn Amyotte, Mayor

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Connie Parent, Clerk