



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Connie Parent, Clerk
Date: May 14, 2025
Subject: Draft Proposed Cemetery Grant Policy

Recommendation:

That Council pass a by-law at the end of the meeting to adopt the Cemetery Grant Policy pending any recommended revisions; and further that Council consider providing funds in the 2026 budget to support non-municipal owned cemeteries.

Background:

In accordance with Section 5 (3) of the Funeral Burial and Cremations Services Act (FBCSA) a cemetery operator shall ensure that the cemetery is operated in accordance with this Act and the regulations and shall ensure that, (b) cemetery grounds, including all lots, structures and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery.

The Township of North Kawartha is the licence holder of ten (10) municipal cemeteries. Only one of these cemeteries is an active cemetery and is maintained by a Community Board. Two municipal cemeteries benefit from regular maintenance. Despite best efforts one municipal cemetery has not been located. The remaining cemeteries tend to receive maintenance as needed.

The Township is required to submit a report on municipal cemeteries at the end of each year to the Bereavement Authority of Ontario. The municipality has a care and maintenance account which at the end of 2024 amounted to \$1,335.32. The total income received in 2024 was \$5.19. Only the income may be used for the care and maintenance of cemeteries. Traditionally the Township has budgeted for maintenance of cemeteries as the necessity arises, such as repairs or replacement of a fence, tree removal and clean-up of downed trees.

On occasion over the years requests have been received from non-municipal owned cemeteries for funds to assist with the care and maintenance of the cemetery.



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Traditionally these requests have been denied as the Township has not allocated funds in the annual budget to support non-municipal cemeteries.

Analysis:

The Bereavement Authority of Ontario (BAO) seeks the assistance of municipalities to proactively offer support and assume responsibility of cemeteries – community, family and volunteer run etc., by providing maintenance and materials and/or administrative assistance so that those cemeteries can continue to serve their communities without having to resort to complete abandonment and to locate / identify cemetery sites within the jurisdiction which are not currently licensed under the Funeral, Burial and Cremation Services Act (FBCSA).

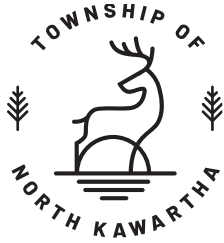
An application to declare a cemetery abandoned may be made to a judge of the Superior Court of Justice, if the owner of the cemetery cannot be found or is unknown; or is unable to maintain it; or is not a licensed operator and there is no licensed operator.

The municipality is responsible for the cost of an abandonment application, unless the cemetery is not declared to be abandoned by the judge, in which case the owner of the cemetery is responsible for the cost of the application. The municipality is responsible for the cost of a survey of the land involved and the maintenance of the cemetery during the application process.

A judge to whom an application is made, upon being satisfied that there is a basis for the application, shall, by order, declare the cemetery to be abandoned. Upon declaration that a cemetery is abandoned, the judge will convey the cemetery and the land on which the cemetery is situated to the municipality. Once the declaration / order is registered in the appropriate land registry office, the municipality becomes the owner of the cemetery with all the rights and obligations with respect to the cemetery, and the related assets, trust funds and trust accounts that the previous owner had. The process for the transfer of the site to the Municipality also includes the transfer of any Care and Maintenance Funds or Accounts that the cemetery operator may have had.

Financial Implications:

Should the Cemetery Grant Policy be approved, Council may wish to consider providing funds from the General Reserve Account and/or in-kind services to provide support for non-municipal cemeteries in the 2025 year upon a request being received.



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Strategic and/or Other Plans:

Strategic Plan: Goal to provide quality community programs and municipal services.

In Consultation With:

Alana Solman, CAO
Edward Hilton, Economic Development Officer

Attachment:

Draft Cemetery Grant Policy and Application Form
Cemetery List

Cemeteries in North Kawartha Township

Cemetery Name & Site #	Property Description	Location	Ownership	General Information
Scott's (03381) (also known as Sam Edgar's Vault/Tomb) (P & R maintains periodically)	Lt. 39, C. 4, Anstruther roll #020-202-250	M. Wilson's Farm 280 Old Apsley Road	North Kawartha	abandoned, vault is on this site, no burial plots, possibly 150+ interments, Township maintains few times annually
Bolton (03382)	Lt. 7, C. 1, S Burleigh roll #020-001-143	244 Coon Lake Road	North Kawartha	35 graves
Little Cedar Lake (03383)	W Pt Lt 8, C. 5, South Burleigh roll #020-001-529	93 Butler Road on Julian Lake	North Kawartha	not maintained, inactive, no burials or sales (shows ownership as "Anglican Church")
Sanderson (03384) (also known as Haultain Cemetery)	Lt. 10, C. 6, Burleigh roll # - unknown	Hwy. 28 Haultain	North Kawartha	abandoned, No 911 # assigned at this time, Historical Society has GPS coordinates for potential location (under a large tree) but no grave markers exist on private property
Elmhurst (03385) also known as Trotter Cem.	Pt. Lt. 38, C. 11, roll #020-202-351	Trotter's Road	North Kawartha	No 911# to be assigned at this time
Clydesdale United (03397)	Lt. 26, C. 13, Chandos roll #010- 102-081	505 Rose Island Road	North Kawartha	no plots to sell but burials still done, community board looks after maintenance
Harvey (03400)	Lt. 14, C. 5, Chandos Near roll #010-200-266 Should be #010-200-267 Conc. 5, Pt. Lot 1 (6 acres)	#63 Harvey Cove Lane Should be #79 Harvey Cove Lane	North Kawartha	assumed by by-law #492 (Must be private property) cemetery believed to be on property roll #010-200-267
Hillside (03401) (P & R maintains)	Lt. 28, C. 7, Chandos roll #010-003-121	Between Walkes Rd. and #4108 Cty. Rd. 504 (Near Owenbrook Golf Course)	North Kawartha	assumed by by-law #492, Township maintains few times annually (ownership shown as United Church)
Wease Pioneer (05057)	Pt. Lt. 26, C. 4, Chandos Near roll #010-200-22401	Near #98 William Wease Road off Cty. Road 504	North Kawartha	Assumed by by-law #58-84, only a few graves
Fitzsimmons	Pt. Lt 24, C. 14, Chandos	#327 Rose Island Road	North Kawartha	Assumed by by-law #29/97, fenced off

(P & R maintains)	roll #010-102-084			Tax roll indicates Con. 13, Pt. Lot 26 but property owner confirmed that cemetery is on Pt. Lot 24, C. 14
St. Mary's Catholic	Pt. Lt 11, C. 13, Chandos roll #010-102-056	#25 O'Brien Road off Clydesdale Rd. near Tallon Lake	St. Mary's Roman Catholic Church	request for North Kawartha to assume responsibility however the church required to be responsible
St. Andrew's Anglican	Pt. Lt. 31, C. 8 Roll #010-003-196	#4555 Cty. Rd. 504, approx. 2 miles from Glen Alda Store	St. Andrew's Church	Church relocated to Lang Pioneer Village
St. Paul's Anglican Church	Pt. Lt 18, C. 2, Chandos roll #010-200-027	#5 Christian Cemetery Road off County Road 504	St. Paul's Anglican Church	between Cty. Rd. 46 and McCoy Rd. Church relocated to Viamede Resort
Lasswade Christian	Pt. Lt. 18, C. 2, Chandos roll #010-200-02720	#21 Christian Cemetery Road rear of #4555 Cty. Rd. 504	Private	Trustees of Lasswade Christian Cemetery Board
Glen Alda Community Cemetery	Pt. Lt. 30, C. 10 roll #010-003-290	#131 Rusaw Road formerly	United Church	Cemetery Board
Union	J Plan 27, Lot 7 roll #020-201-180	#166 Burleigh Street (behind Pharmacy - #168)	St. George's Anglican Cemetery	on St. George's Anglican Church property
St. George's Anglican	J Plan 27, Lot 4 roll #020-201-179	#164 Burleigh Street (behind Anglican Church – Church & Cemetery on one property)	Anglican Church	
Fletcher Grave		Opposite #1565 Clydesdale Road (Peebles Rd. used to be Fletcher Rd.)		No 911 # assigned at this time

Shared/S09 Cemetery Records/CemeteriesNovember2012

Prepared: January 26, 2010

Updated: April 6, 2010

Updated: February 13, 2012 (based on information obtained when posting notices of cemetery by-law by municipal staff)

Updated: March 26, 2012 (re: work on Kiosk Mapping)

Updated: November 30, 2013 (based on 911 signage as provided by Road Supervisor)

Updated: December 5, 2014

North Kawartha Cemeteries

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Updated: January 30, 2015

Photos on file for all North Kawartha owned cemeteries