



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Members of Council
From: Emily Fitzgerald, BES (Hons.)
Junior Planner
Edward Hilton
Economic Development Officer
Date: April 1, 2025
Subject: Report on Proposed Amendments to CIP and CIPA Boundary Expansion

Recommendation

That subject to any comments received, Council proceed to enact a By-law having the following effects:

1. To designate all lands within the jurisdictional boundaries of the Corporation of the Township of North Kawartha as a Community Improvement Project Area (CIPA).
2. To amend the Community Improvement Plan (CIP) to allow for minor administrative and technical revisions to the CIP, including adjustments to the upset grant and loan amounts from time to time, without requiring a formal amendment to the CIP.

Background

The Township of North Kawartha adopted its CIP in 2018 to provide financial incentives that encourage property owners to improve the appearance, accessibility, and overall function of their properties.

Currently, the CIPAs for the Township of North Kawartha are limited to the hamlets of Apsley, Burleigh Falls, Woodview, and Big Cedar, as delineated on Maps 3 through 6 within the CIP document. Many properties which could benefit from CIP financial incentive programs are currently not eligible due to their location outside of the existing CIPAs. As such, during the November 5, 2024, Council meeting, Council directed Staff to proceed with preparing a by-law to expand the Township's CIPA to include all lands within the jurisdictional boundaries of the Township of North Kawartha.

During the March 6, 2025, CIP Committee meeting, Staff noted that the grant and loan maximums associated with the CIP financial incentives have not been adjusted since the adoption of the CIP in 2018 despite the rising costs of materials and labour. Staff discussed minor increases to the grant and loan maximums to adjust for inflation and ensure the CIP remains an effective economic development tool; however, it was determined that any such adjustments currently require a formal amendment to the CIP.



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

As such, it is proposed that the CIP be amended to allow for minor administrative and technical revisions to the CIP, including adjustments to the upset grant and loan amounts from time to time, based on a Staff report and a motion of Council.

Analysis

At the November 5, 2024, Council meeting, the following motion was passed:

24-333

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council authorizes Staff to prepare a by-law to amend the Community Improvement Plan (CIP) boundaries to include all lands within the Township of North Kawartha municipal boundary New Schedule “A”. with priority areas encompassing New Schedule “B” Current Apsley CIPA, New Schedule “C” Current Burleigh Falls CIPA, New Schedule “D” Current Woodview CIPA, and New Schedule “E” Current Big Cedar CIPA. Carried.

Staff have now developed a by-law generally in accordance with the above motion of Council. The proposed expansion of the CIPA is intended to enhance the uptake of the CIP by increasing the quantity of properties eligible to receive funding under the existing CIP financial incentive programs.

Based on further discussion between CIP Committee members and Staff, the by-law has been drafted such that the existing CIPAs are retained through By-law #2018-0109, being a by-law to adopt a CIP but have not been identified as “priority areas”, as there is currently no mechanism in the CIP to differentiate between CIP applications based on the location of the property. Should the CIP Committee and Council wish to create new or modify existing CIP programs to establish the hamlets as “priority areas” it would be possible to do so through further formal amendments to the CIP.

The following motion was also passed during the March 6, 2025, meeting of the CIP Committee:

CIP-25-06

Moved by – RuthAnne McIlmoyl

Seconded by – Michael Lucassen

That Committee direct Staff to develop a draft by-law and supporting report to amend the CIP to allow for minor administrative and technical revisions, including revisions to the upset grant and loan amounts, without the need for a formal amendment to the CIP, and further,

That Committee direct Staff to bring said by-law and report to the next available Council meeting once they have been prepared. Carried.



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Staff have now developed a by-law in accordance with the above motion of the CIP Committee to allow for minor changes to the CIP without requiring a formal amendment. This proposed CIP amendment is intended to allow for more efficient housekeeping of the document and to improve its responsiveness to new and/or time-sensitive funding opportunities. Although no formal amendment to the CIP would be required, a Staff report and a motion of Council would be required to approve minor amendments to the CIP.

Financial Implications

None.

Strategic and/or Other Plans:

Community Improvement Plan October 2018 - FINAL

Township of North Kawartha 2023-2026 Strategic Plan

Township of North Kawartha 2023-2026 Strategic Economic Development Plan

In Consultation With

Edward Hilton, Economic Development Officer

Alana Solman, Chief Administrative Officer

Attachments

Appendix A: Minutes from Council Meeting November 5, 2024

Appendix B: Minutes from CIP Committee Meeting March 6, 2025

Appendix C: By-law #2018-0109, Being a By-law to Adopt a Community Improvement Plan