

# Cemetery Grant Program Application Form:

## Requirements and Guidelines

It is important to read the Cemetery Grant Program Policy before completing and submitting your Cemetery Grant Program Application to the Township.

**1. Name of Cemetery Group of Association: \***

**2. Year of Application: \***

**3. Is this the first year to request a Cemetery Grant? \***

- ☐ Yes  
☐ No

If yes, please include all documentation requested in item number 12 below.

**4. Cemetery  
Representative Name: \***

**Phone Number:**

**Email: \***

**5. Mailing Address for Cemetery Grant Payments: \***

**6. Year cemetery established (optional):**

**7. Total Maintained Land Area: (Number of acres or lot size):**

**8. Is the cemetery registered with the Bereavement Authority of Ontario (BAO)? If yes, provide your BAO Registration Number:**

**9. A member of the Executive is required to attest to the following:**

**9.1 A current bank account is held specifically for use by the cemetery group or association: Initials: \***

9.2 Please provide the name of Financial Institution: \*

9.3 There are two signing authorities on the bank account: Initials: \*

9.4 There is a current list of members of the association: Initials: \*

9.5 All procurement was done to ensure best value for dollar spent: Initials: \*

10. If the previous years' cemetery grant has not been spend, provide proof that funds are still in the bank account by providing a copy of the December 31st bank statement, or a cemetery representative must attest to the fact that the funds are still in the bank account:

Initials:

10.1 Identify what the unspent cemetery grant funds are being held for:

Name & Position of  
Person Making  
Attestations: \*

Signature: \*

Date: \*

11. Identify the proposed use of the cemetery grant requested: \*

12. If this is the first application for the Cemetery Grant Program from your cemetery group or association, the following items must be included with the application:
- (a) Copy of bank statement dated December 31 or if account only recently opened, copy most recent statement;
  - (b) List of all members of the cemetery group or association, including positions;
  - (c) A copy of the minutes creating the association or other appropriate establishing documentation such as constitution by-law, etc.

**File Upload**

13. Executive:

<b>President Name *</b>	<b>President Signature *</b>	<b>Date *</b>
<input type="text"/>		<input type="text"/>
<b>Treasurer Name *</b>	<b>Treasurer Signature *</b>	<b>Date *</b>
<input type="text"/>		<input type="text"/>
<b>Secretary Name *</b>	<b>Secretary Signature *</b>	<b>Date *</b>
<input type="text"/>		<input type="text"/>