

Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Gary Geraldi, Director of Parks and Recreation / Waste Management
Date: July 02, 2026
Subject: June 2026 Activity Report

Recommendation:

Monthly Activity Reports are intended for information purposes.

Background:

Departmental Activity Reports were created to keep the Mayor and Council Members informed of recent general activity in the preceding month. These reports are not meant to be comprehensive or include day to day operational duties, they are a high-level overview.

Analysis:

The following is an activity report from the Parks and Recreation, Waste Management and Facility Maintenance Departments for the month of June 2026.

This is a General Activity Report and as mentioned, it does not include day-to-day activities, regular rental activities, private rentals and responsibilities/duties pertaining to customer service and facility operational/maintenance. This is merely an overview in point-form format and topics can be expanded, upon request.

Parks and Recreation

Facility Maintenance

June was another busy month for scheduled and unscheduled Municipal facility maintenance items. As an example, a few of the items included:

- Facility Water Systems.
In June, we had a water filtration contractor address urgent 'hard' water filtration issues, magnified following the Spring thaw, that are causing issues and nuisance UV alarms at the NK Library and Municipal Office. These alarms will shut-off water to the facility regardless of the cause.



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As reported in 2025, the Township noticed an increase in the existing 'hard' water levels, specifically iron and sulphur in the raw water supply at these two facilities. As the microbiological water quality continues to test perfect with a '0' E. coli and '0' Coliform sample result, our goal continues to be lowering the hard water count, thereby eliminating elevated UV disinfection system conductivity alarms, without the use of chlorine.

Amongst other items, the use of chlorine will require daily sampling and therefore increase labour costs immediately and indefinitely. A separate staff report will be prepared when required.

- As a result of staff's continued full facility inspections and use of Citywide, a water leak was discovered in the ceiling of dressing room number 3 at the NKCC. This leak, if gone undiagnosed, would have caused significant damage. Although the repair required a complete facility water shutdown for approximately 60 minutes, this inspection and prompt repair was proactive and prevented further damage and expense. Kudos to staff.
- A new water system pressure tank was required and installed at the Glen Alda Community Centre. This installation was scheduled to eliminate any disruption in the facility schedule.
- The hanging petunia flower baskets and bridge baskets were installed. Staff training took place and a specific watering schedule is followed. As reported, two of the eight bridge baskets went missing in June.
- Highlighting the flowers, pole banners were also maintained and updated.
- The gardens at 135 Burleigh St. and the WPCC were restored and maintained.
- Chandos and Quarry Bay Beach winter recovery and maintenance was completed, that included the raking and removal of many rocks washed-up from the winter ice. The beaches were beach-raked, roto-tilled and the Mobi-mats installed. Additional Parking and No-Smoking signs were updated and installed.
- The safe swim area buoys and marker equipment, along with the swim rafts both public beaches were installed.
- The Township assumed the grounds maintenance of the Glen Alda Community Cemetery and staff completed significant grass cutting and trimming over two days. Some dead trees were discovered and quotations for the safe removal have been requested.
- The sand bases of the playgrounds were roto-tilled, and a full staff inspection of the playgrounds was performed.
- As originally stated, many other minor maintenance tasks were performed in June including but not limited to, drywall repair, touch-up painting, locks and key maintenance, new signs at tennis courts, grass cutting, sign-bed weeding, septic pumping, generator inspections, water sampling, etc.



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Special Events:

NKCC, WPCC and GACC - In addition to regular programming of the community centre banquet halls, all three community centres also had private rentals in June. A few other notable events included:

Events:

- **June 3** – First weekly rental for the Firefly Band at WPCC.
- **June 6** – Jack & Jill in the banquet hall at the NKCC.
- **June 7** – Cottage Association AGM in the banquet hall at the NKCC.
- **June 13** – Cottage Association AGM in the banquet hall at the NKCC.
- **June 13** – Wedding shower at WPCC.
- **June 13** – NK Library cooking class at GACC.
- **June 20** – NORKLA meeting at WPCC
- **June 20** – Apsley Community Care held their annual Gaming Night fundraiser in the banquet hall at the NKCC.
- **June 27** – Apsley Artisans Festival in the banquet hall at the NKCC

Programs:

- **June** – New Strength & Core Confidence fitness program session.
- **June** – NKPL Chair Yoga at WPCC.
- **June** – Indoor Pickleball on Mondays and the first and third Thursday of the month.
- **June** – Ping Pong every Tuesday.
- **June** – Adult Mixed 3-Pitch Softball, twice weekly.
- **June** – NK Piecemakers Quilting Group every Monday starting June 1st.
- **End of June** – The last week of June was the end of another successful Spring Youth Sports Programming Session that included; Pickleball, Ball Hockey, Lacrosse and Basketball.

Waste Department:

- **Special Collection/Clean-Up Weekend** – The Township's Special Collection/Clean-Up Weekend (formerly Environmental Day) held on June 13 and June 14, was another successful special collection event. In addition to collecting chairs, couches and sectionals in separate bins, the Township collected 60 mattresses that were transported to Peterborough for recycling on the Monday, via a U-Haul truck. (as a note, mattresses must be kept dry to qualify for recycling).



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In addition to having the HHW Depot in operation, the County of Peterborough Environmental Department also participated by having a separate table set-up on Sunday with County staff promoting composters and the County's 'Garbage to Garden' program.

- **Recycling** – Circular Materials performed a surprise inspection of the Township's two Transfer Station recycling systems and processes during the last week of June. Although I was advised that these inspections were to ensure that Township's are following sorting guidelines and within acceptable contamination percentages, it is the author's opinion that the surprise inspections were to ensure Municipalities had established Non-Eligible Recycling processes for the collection of Industrial Commercial and Institutional Recycling. Needless to say, the Township has specific I.C. & I. recycling collection processes and signage at each Transfer Station. Although we have not received an official inspection report, I was advised by Circular Materials that the only recommendation for North Kawartha is to have residents flatten cardboard more consistently. We immediately created and laminated signs for each fibre container. Overall, Circular Materials appeared very satisfied with our established recycling collection system and processes.

HR / Training:

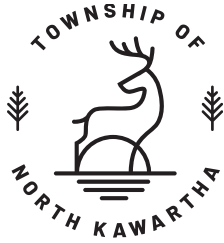
- Shawn and Gary attended the Township's annual Emergency Management Training on June 5th.
- Shawn reviewed 'Effective Community Youth Program Facilitation' with staff members that were directly involved with Youth Programs.

Citywide Statistics:

As discussed over the past several months, the Parks, Recreation and Waste Departments are very active users and proponents of the Township's Citywide software. As previously stated, Citywide has been very effective for inspections. For information, the following are some Citywide Departmental specific statistics for June.

Inspections:

27 of 30 (90%) required Morning Shift Daily Inspections were completed through Citywide. (This discrepancy was due to a staff member not having access to the Citywide software. However, the inspections were completed via hard copy. Access is being corrected).



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26 of 27 (96%) required Afternoon Shift Daily Inspections were completed through Citywide. (One inspection was completed via hard copy for the same reason above).

100% of remaining generated inspections were completed and on time.

Assigned Work Orders:

17 of 19 (90%) assigned work orders were completed on time. This was due to material availability. Completion goal date has been adjusted.

Service Requests:

6 of 6 (100%) of the P&R Service Requests were completed on time.

Financial Implications:

N/A

Strategic and/or Other Plans:

Infrastructure

1. Ensure that the existing infrastructure is sustained reflective of the Asset Management Plan.

Governance

1. Provide Quality Community Programs and Services.
2. Provide effective, clear and transparent Township Communication.

Environment

1. Promote Responsible Environmental Stewardship.

Consultant(s) Sourced:

Shawn Tucker, Parks and Recreation Supervisor

Attachment:

None.