

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on August 12, 2025

**Hybrid Meeting held in the North Kawartha Council Chambers, 280
Burleigh Street, Apsley**

Regular Session 2025 – 08 – 12

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Matt Aldom, Chief Building Official / By-law Enforcement Off. (electronic)
Bree Martin, Building and Planning Assistant
Jesse Lambe, Fire Chief
Edward Hilton, Economic Development Officer

Laura Stone, Planning Consultant, One Community Planning
Forbes Symon, Planning Consultant, Jp2g Consulting (electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That the agenda be adopted, as amended to receive an update from Fire Chief Lambe after Introduction of New Staff. Carried.

Introduction of New Staff

Mayor Amyotte introduced Colleen Lockhart, Fire Prevention Inspector. She acknowledged her certifications and experience and welcomed her to the Township.

Update from Fire Chief Lambe

Chief Lambe informed Council that North Kawartha is in a total fire ban including fireworks. He stressed the importance of residents complying with the fire ban. Chief Lambe is receiving updates from the Ministry of Natural Resources and Forestry regarding the Haliburton 018 fire as well as updates from Trent Lakes Fire Chief regarding the fire in that area. North Kawartha Fire Department has not received any requests for assistance. Callers may call 911 to report illegal burning.

Mayor Amyotte has spoken to Tyler Speck, Ontario Parks, and a total fire ban is being actively enforced.

25 – 216

Moved by - Councillor McIlmoyl
Seconded by - Councillor O'Shea

That Council receives the update from Fire Chief Lambe. Carried.

Statutory Public Meeting

The Statutory Public meeting was declared open to hear a zone amendment application.

Chair Amyotte declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

Zone Amendment Application #ZA-04-25 (McKellar)

Laura Stone, Planning Consultant, identified the lands and explained the purpose and effect of the application. The application is a condition of consent. Approval of the application was recommended by staff.

Submissions

Aditya Srinivas, Planner, EcoVue Consulting Services, and Agent was present to answer questions.

Allan Duncan asked if there were plans to expand Spence Road through Doc Evans Road.

Ms. Stone responded that a recommendation was made in October, 2024 to ensure the right-of-way continues unencumbered so there is no impact to the use or travelability of Spence Road. It is not part of the application.

25 - 217

Moved by – Councillor O'Shea

Seconded by – Deputy Mayor Whelan

That Council approves Zoning By-law Amendment Application ZA-04-25 (McKellar), Part of Lot 10, Concession 15, Chandos Ward, Roll # 1536-010-101-00100 and 211 Spence Road 1536-010-101-01300 to change the zoning of the severed and benefitting lots from the Rural Zone to Shoreline Residential and Shoreline Residential Exception to fulfill a Condition of Consent; and further that Council recognize the following deficiencies that result in the approval of the amendment:

Lot A: Lot frontage of 20.7 metres

Lot B: Lot frontage of 40 metres

Lot C: Lot frontage of 32.9 metres

Lot D: Lot frontage of 29 metres and lot area of 0.41 hectares

Lot E: Lot frontage of 20.3 metres and lot area of 0.24 hectares. Carried.

Mayor Amyotte declared the statutory public meeting closed.

Presentations / Deputations / Petitions

County of Peterborough Report

No report.

Crowe Valley Conservation Authority Report

25 - 218

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

25 - 219

Moved by – Councillor O'Shea
Seconded by - Councillor McLellan

That the minutes of the regular meeting of Council held on July 15, 2025 be adopted, as amended to change the name Mike to Ike. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

Resolution from Otonabee-South Monaghan re: Bill C-2

25 - 220

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McIlmoyl

That the Council of the Township of North Kawartha supports the resolution passed by the Township of Otonabee-South Monaghan regarding Bill C-2 which proposes to amend the Proceeds of Crime (Money Laundering) and Terrorist Financing Act. Carried.

25 - 221

Moved by - Councillor McLellan
Seconded by – Councillor McIlmoyl

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a) Building
 - b) Emergency Services Department
 - c) Parks and Recreation / Waste Department
2. Peterborough Regional Health Centre (PRHC), July 10, 2025, Letter of thank you for Council and Staff fundraising lunch donation
3. Municipality of the Village of Burk's Falls, July 15, 2025, Resolution regarding proposed installation of a Battery Energy Storage System (BESS) facility
4. Grey Bruce OPP Detachment Board, July 17, 2025, Appeal to the Ministry of Solicitor General for Reinstatement of Provincial Funding
5. Resolution Bill C-2, to amend Proceeds of Crime (Money Laundering) and Terrorist Financing Act by Adding Section 77.5 (1)
 - Otonabee-South Monaghan, July 14, 2025

- Norfolk County, July 31, 2025
- 6. Municipality of Tweed, July 21, 2025, Letter to Premier Ford regarding two proposals for consideration, both aimed at addressing pressing challenges facing small rural and northern communities
- 7. United Way, Thank you for 2024 United Way campaign donation
- 8. Charley Peebles, July 24, 2025, Thank you to North Kawartha Fire Department
- 9. Township of Nairn and Hyman, July 17, 2025, Opposition to the Transportation and Disposal of Niobium Tailings at the Agnew Lake Tailings Management Area
- 10. Goderich, August 1, 2025, Opposition to Bill 17, Protect Ontario by Building Faster Act, 2025. Carried.

Staff Reports

Property Standards By-Law

25 - 222

Moved – Deputy Mayor Whelan

Seconded - Councillor McLellan

That Council pass the proposed Property Standards By-law and repeal By-law 46/01, 55/01 and 64/07. Carried.

Request for Municipal Ice Storm Assistance (MISA)

25 - 223

Moved – Deputy Mayor Whelan

Seconded - Councillor McIlmoyl

That Whereas, the Municipality of the Corporation of the Township of North Kawartha has eligible costs directly linked to the March, 2025 ice storm, the Council of the Corporation of the Township of North Kawartha hereby requests assistance under the Municipal Ice Storm Assistance Program, and further that Judy Everett, Treasurer, is given delegated authority to verify and attest to the accuracy of the attached application package. Carried.

2025 Second Quarter Financial Activities

25 - 224

Moved - Councillor McLellan

Seconded – Councillor O'Shea

That Council receives the Financial Activities Report and the Salaries and Benefits

Breakdown Report for the 2025 Second Quarter as prepared by the Treasurer. Carried.

2025 Council Expenses

25 - 225

Moved – Deputy Mayor Whelan

Seconded – Councillor O'Shea

That Council receives the 2025 Council Expenses report dated July 28, 2025 as prepared by the Treasurer. Carried.

Property Tax Rates

25 - 226

Moved - Councillor McIlmoyl

Seconded – Deputy Mayor Whelan

That Council receives the 2025 Property Tax Rate report dated July 29, 2025 as prepared by the Treasurer for information. Carried.

Creekside Music Festival Approval and Noise By-Law Exemption

25 - 227

Moved - Councillor McLellan

Seconded - Councillor McIlmoyl

That Council provides approval for the Creekside Music Festival event (September 5th to September 7th, 2025) as required under the Townships special event by law 2019-48, as amended, and authorizes the Clerk to issue a special event permit for the Festival pending compliance with all terms and conditions of the special event by-law and the temporary use by-law including the agreement entered into between the Township and the owners of properties of:

- 10027 Highway 28, North Kawartha - Roll Number 153602000230000
- 10058 Highway 28, North Kawartha - Roll Number 153602000230001

And further that Council provides an exception to the Township's Noise By-Law 17/04 for the Creekside Music Festival on the following dates and times:

- Friday, September 5, 2025: from 4:00 p.m. to 11:59 p.m.
- Saturday, September 6, 2025: from 12:00 a.m. to 1:00 a.m. and from 11:00 a.m. to 11:59 p.m.
- Sunday, September 7, 2025: from 12:00 a.m. to 1:00 a.m. and from 11:00 a.m. to 6:00 p.m.

And further that staff be directed to notify the Township's Chief Building Official and the Ontario Provincial Police of the exemption. Carried.

Update on Accelerated High Speed Internet Program (AHSIP)

25 - 228

Moved - Councillor McIlmoyl

Seconded – Deputy Mayor Whelan

That Council receives the Update on Accelerated High Speed Internet Program (AHSIP) report dated July 31, 2025 as prepared by the Economic Development Officer for information. Carried.

Recess

Mayor Amyotte declared a recess at 10:33 a.m. Council reconvened at 10:44 a.m.

Support for the Road Cuts Public Art Mural Project on County Road 620

25 - 229

Moved - Councillor McIlmoyl

Seconded – Councillor O'Shea

That Council supports the proposed Road Cuts mural project on County Road 620, subject to meeting Township and County requirements for insurance, waivers, and traffic safety; and further, that staff be directed to continue working with the County of Peterborough, the Art Gallery of Peterborough, and the artist to facilitate this initiative under existing protocols. Carried.

Recommendation for Letter of Concurrence Rogers Cell Tower (C3915)

25 - 230

Moved – Deputy Mayor Whelan

Seconded - Councillor McIlmoyl

That Council authorizes the Clerk to issue a Letter of Concurrence to Innovation, Science and Economic Development Canada (ISED) in support of the proposed construction of a Rogers Communications cell tower located at 1480 County Road 504, Apsley. Carried.

Potential Council Facilities / Properties Tour Locations

25 - 231

Moved - Councillor McLellan

Seconded - Councillor McIlmoyl

That Council directs staff to prepare an agenda for a Council and Staff Facilities / Properties tour for the Special Council meeting scheduled on Friday, September 19, 2025 at 9:00 a.m. to include tours of the following: based on the discussion of the properties to tour

- Former Station 3 (Highway 504, Apsley, Ontario)
- Wilson Park Community Centre (66 Northey's Bay Road, Woodview)
- North Kawartha Community Centre (340 McFadden Road, Apsley, Ontario)

- Cell Tower property near NKCC
- Road Allowance beside Drug Store
- Riverview Park
- Lot on Hwy 28 south
- Creek Access at Haultain
- Dunsford Road 200 acres
- Chandos and Quarry Bay Beach
- Balmer Road 65 acres
- Triangle Property on Hwy 28
- Behind the North Kawartha Health Centre

Carried.

Reports from Boards and Committees

Peterborough County OPP Detachment Board Minutes

25 - 232

Moved by - Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council receives the Peterborough County OPP Detachment Board minutes for the meetings held on April 28, 2025 and June 23, 2025. Carried.

Short Term Rental Advisory Committee

25 - 233

Moved by - Councillor McLellan

Seconded by – Councillor O'Shea

That Council receives the Short-Term Rental Advisory Committee minutes for the meeting held on July 8, 2025. Carried.

New Business and Unfinished Business

(includes Notice of Motion and Announcements)

Correspondence

North Hastings Non-Profit Housing Corporation (NHNPHC) Application for CMHC's SEED Funding Program for Affordable Housing Initiative

25 - 234

Moved - Councillor McLellan

Seconded – Councillor O'Shea

That Council of the Township of North Kawartha provide a letter of support for the North Hastings Non-Profit Housing Corporation. Carried.

Peterborough County OPP, Victim Support Grant

25 - 235

Moved – Deputy Mayor Whelan

Seconded - Councillor McIlmoyl

That staff be directed to provide a letter of support for the 2025-2027 Victim Support Grant as requested by Peterborough County Ontario Provincial Police. Carried.

Consent Application B-58-25 (Tucker)

25 - 236

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council recommend approval to Peterborough County Land Division Committee for consent application B-58-25, Part of Lots 23 and 24, Concession 16, Burleigh Ward, 198 Jack Lake Road, Roll # 1536-020-002-37000 subject to the condition outlined as follows:

1. That should the applicant wish to have the lot addition application considered prior to the new lot applications, the dividing line between the severed and retained lots be adjusted so that the retained parcel contains the lands for both of the proposed residential building lots. Carried.

Consent Application B-59-25 and B-60-25 (Tucker)

25 - 237

Moved by - Councillor McIlmoyl

Seconded by – Councillor O'Shea

That Council recommend deferral to Peterborough County Land Division Committee for consent applications B-59-25 and B60-25, Part of Lots 23-25, Concession 15 and 16, Burleigh Ward, 198 Jack Lake Road, Roll # 1536-020-003-37000 to provide the applicant an opportunity to address the matter of Official Plan conformity. Carried.

Closed Session

25 - 238

Moved by - Councillor McLellan

Seconded by – Councillor McIlmoyl

That the next portion of the meeting be closed to the public at 11:24 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2): (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
(Property Disposition)

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; **(Legal Matters and Claims)**
(b) personal matters about an identifiable individual, including municipal or local board employees; **(Personnel)**. Carried.

25 - 239

Moved by - Councillor McIlmoyl

Seconded by – Councillor O'Shea

That Council arise and come out of closed session at 1:10 p.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that direction was provided to staff for the items as listed on the Agenda.

By-Laws

Moved by – Councillor O'Shea

Seconded by – Deputy Mayor Whelan

That By-Law 2025-0052 being a by-law to amend Zoning By-Law #26-2013, under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013, with respect to certain lands described as Lot 15, Concession 10, in the geographic area of Burleigh, in the County of Peterborough, Roll # 1536-010-101-00100 and that;

By-Law 2025-0053 being a by-law to prescribe standards for the maintenance and occupancy of property within the municipality and that;

By-Laws 2025-0052 and 2025-0053 be read and adopted in open Council on the 12th day of August, 2025. Carried.

Confirmatory By-Law 2025-0054

Moved by - Councillor McIlmoyl

Seconded by – Councillor O'Shea

That By-law 2025-0054 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 12th day of August, 2025 be read and adopted in open Council on the 12th day of August, 2025. Carried.

Adjournment

25 - 240

Moved by – Councillor O'Shea

Seconded by - Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 1:12 p.m.

Carolyn Amyotte, Mayor

Connie Parent, Clerk