

Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Kelly Picken, Deputy Clerk
Date: October 22, 2025
Subject: Christmas Office Closure for the 2025 Christmas Staff Luncheon

Recommendation:

That Council approve the closure of Municipal Offices on Friday, December 12, from 12:00 p.m. to 2:00 p.m.

Background:

The Christmas Staff Luncheon is an annual event that allows all employees from our various workplaces to attend.

Analysis:

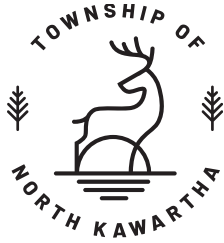
This event allows staff, Council, Boards and Committee members to unite and network. The Christmas luncheon allows everyone to celebrate the season. With the support of Council, staff are requesting permission to close the Municipal Offices (Administrative Office, Roads and Emergency Services) from 12:00 p.m. to 2:00 p.m. on Friday, December 12, 2025. I am also requesting that the Haultain Transfer Station be closed from 1:00 p.m. to 2:00 p.m. Ample public notice would be provided at all locations, as soon as possible prior to this date. This will allow all members and staff to enjoy the festive luncheon.

Financial Implications:

None

Strategic and/or Other Plans:

- 3.1 Maintain policies and processes that enable effective governance
- 3.3 Provide effective, clear and transparent Township communication



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In Consultation With:

Alana Solman, CAO
Gary Gerald, Director of Parks and Recreation

Attachment:

None