



## Report to Council

To: Mayor and Council Members  
From: Gary Geraldi, Director of Parks and Recreation / Waste Management  
Date: April 10, 2026  
Subject: March 2026 Activity Report

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### Recommendation:

Monthly Activity Reports are intended for information purposes.

### Background:

Departmental Activity Reports were created to keep the Mayor and Council Members informed of recent general activity in the preceding month. These reports are not meant to be comprehensive or include day to day operational duties, they are a high-level overview.

### Analysis:

The following is an activity report from the Parks and Recreation, Waste Management and Facility Maintenance Departments for the month of March 2026.

This is a General Activity Report and as mentioned, it does not include day-to-day activities, regular rental activities, private rentals and responsibilities/duties pertaining to customer service and facility operational/maintenance. This is merely an overview in point-form format and topics can be expanded, upon request.

### Parks and Recreation

#### NKCC Maintenance:

- **Backflow Preventers** - Mark Edwards Plumbing serviced the backflow preventers in the water filtration room and the kitchen. The backflow preventers continue to ensure the delivery of safe drinking water, especially if there was a drop in water pressure.
- **Water Disinfection Systems** - Neotec returned to remove the DI filters on the NKCC water disinfection system, and we continue to make more adjustments and improvements. Neo-Tec will return April 13th and perform another



## Township of North Kawartha

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inspection and testing, while they are here to diagnose the Municipal Office and NK Library's hard water issue and water filtration system fouling. As a note, their iron filters and water softeners are no longer keeping up with the hard water filtration and as a result, they are fouling the UV system.

- **Internet** - The Nexicom network and internet installation to improve internet speeds at the NKCC, has finally been completed. Thanks to Mackenzie and Shawn for coordinating this repair.
- **Skating Carnival** - Unbeknownst to most spectators, the annual NK Figure Skating Carnival is a significant amount of work that includes facility and show set-up, dress rehearsal, tear-down and the facility clean-up. Back-drop flats are designed and painted in advance at the NKCC by perennial volunteer, Lindsay Halcovitch. Thanks Lindsay! We obtain show lighting from Long & McQuade, and staff and volunteers spend an entire evening getting the facility ready. Daina selects and orders costumes well in advance, flowers are purchased, snacks prepared, and the hairdressers are very busy on 'Show Day'. Thanks again to staff, volunteers, parents, skaters and the spectators.

### Other NK Facility Maintenance:

- **Roads Garage** – Investigated and coordinated contractors for septic issue that was mainly weather related. (Frozen line).
- **Municipal Office** – Water filters were changed, carbon filters replaced, UV system was thoroughly cleaned, and the water softener was serviced by staff, in an effort to try and eliminate the nuisance UV alarms. These alarms are a result of high conductivity due to hard water and very high iron levels. Although the system was serviced in the fall by McLeod's, Neotec is scheduled for a visit April 13<sup>th</sup> to review the iron filter and water softener performance.
- **135 Burleigh St.** – 5-micron water filtration replaced with a larger unit and other filtration reviewed.
  - HVAC system (heating and air-conditioning) into old Royal Bank space and washroom was improved with an additional Diffuser.
- **WPCC, Library & Firehall Stn. 1** – The septic pump in the pump chamber failed and was fortunately discovered during a routine scheduled septic inspection and therefore, no spill occurred. The septic tanks were immediately pumped, and the septic pump was removed and replaced within 24 hours. This septic system services all three buildings above, including the student dorms.
- **NK Library** – As reported to Council in a staff report, the boiler at the NK Library failed prematurely and parts for that manufacturer are no longer



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- available. We obtained 3 quotations and replaced the boiler under the emergency clause of the procurement policy. Big thanks to P&R staff for their daily inspection and attention of this boiler, as it had to be reset daily prior to removal and replacement.
- Staff assembled and delivered a new bench ordered by the Library.
  - **GACC** – The water disinfection system had a full service and clean of UV system including sleeve and sensor. The pre-filters were also removed and replaced.
    - The basement sump pump was unable to keep up with the water infiltration for approximately 1 week. Staff installed another pump and ran another line through the crawl space access. No damage was incurred.
  - **NKHC** – GECO returned to complete generator upgrades to solve the continuing auto-start issue in the event of a power outage. This Work was coordinated with NKHC staff.
    - Staff completed a re-lamping and lense cleaning at the NKHC.
  - **Banners** – Staff repaired some banner hardware and removed damaged banners in Apsley.
  - **Generators** – P&R staff completes monthly inspections on all facility generators. These inspections are scheduled and completed through Citywide software. In addition, we maintain a generator inventory that includes all specifications and this was recently provided to the Emergency Management Committee.

### Events:

- **NKCC** - In addition to regular programming of the arena surface and banquet hall, the NKCC also had several special events in March.
  - Mar 7 – Trappers Carnival
  - Mar 7 – Day 1 of AMHS U7 Year-End Wrap-Up Tournament
  - Mar 8 – Day 2 of AMHS U7 Year-End Wrap-Up Tournament
  - Mar 16 - 19 – March Break 3-on-3 Tournament with pizza party provided on final day.
  - Mar 19 – NKPL March Break entertainer (Erie) held in NKCC Banquet Hall
  - Mar 19 – Adult Hockey Playoffs begin
  - Mar 23 – Day 1 of Buckhorn Oldtimers Year-End Tournament
  - Mar 26 – Adult Hockey Championships
  - Mar 27 – Final day of Buckhorn Oldtimers Tournament with banquet lunch
  - Mar 28 – The Annual Skating Carnival, NK Skating Club presents 80's on Ice.



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- **Fitness** - And the Strength and Core Confidence Fitness Class, a monthly program, continued in March on Monday, Wednesday and Friday.
- **GACC and WPCC** - In addition to their weekly scheduled programs, both the Glen Alda and Wilson Park Community Centres were busy in March. Both facilities had private rentals in March, and the North Kawartha Library held 'Chair Yoga' at the WPCC over the March Break.
- **Pickleball** - Shawn and I met with Kim Lenover, our North Kawartha Pickleball Club champion volunteer. Kim works with us closely and is responsible for scheduling all games for Pickleball members.  
We met with Kim to review the court changes we implemented in 2025 and to discuss the Club's growth. It is not a secret that pickleball is the fastest growing sport in North America. Although we have a youth pickleball program, it is very popular with adults over 50.  
All implemented changes are staying as is, but we are implementing a few changes to increase the public's free play court time and increase the pickleball club's reserved court time.

### Waste Department:

- **2025 Data** - March was a very busy month finalizing a spreadsheet that summarized all the waste data I had compiled for 2025. This is a very detailed task that even includes the total weight of the bottles collected under our refundable bottle fundraising program. As a note, this fundraising program raised thousands of dollars for the Lions Club in 2025.
- **Recycling** - Circular Materials is not willingly providing weights for recycling that is collected at the curbside and in the Transfer Stations. Although I obtained these weights for 2025, monthly and per stream, and although requested, I have not received 2026 monthly weights. This will be an issue for all Ontario municipalities in the future until a resolution is agreed upon. However, as annual diversion percentages are still an important performance measure, I anticipate the MECP will require this data.

### Other / Training / HR

- **Shawn Tucker** – I am happy and proud to announce that Shawn obtained his C.I.T. Professional Designation. C.I.T. is a Certified Ice Technician and this O.R.F.A. designation is widely recognized in all arenas within North America.



Shawn clearly displays and shares a passion for maintaining an excellent quality ice surface and is determined that we keep the moniker of having the best ice surface in Southern Ontario!

- **Job Descriptions** - I updated many Parks and Recreation and Waste Department job descriptions in March, to coincide with recent job postings. All job descriptions are current, share the same header format, and are available on Filehold.
- **Job Posting Interview Questions and Scoring Rubric** – For each recent job posting opportunity, I created detailed resume evaluation questions and scoring rubric for each position. I also created detailed interview questions for each position with a scoring rubric as well. The resume evaluation and interview questions are directly related to that position’s job description and required qualifications.

**Financial Implications:**

N/A

**Strategic and/or Other Plans:**

Infrastructure

1. Ensure that the existing infrastructure is sustained reflective of the Asset Management Plan.

Governance

1. Provide Quality Community Programs and Services.
2. Provide effective, clear and transparent Township Communication.

Environment

1. Promote Responsible Environmental Stewardship.

**Consultant(s) Sourced:**

Alana Solman, CAO, CEMC.

Shawn Tucker, Program Coordinator / Administrative Assistant.

**Attachment:**

None.