

Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
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www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Gary Gerald, Director of Parks and Recreation / Waste Management
Date: June 10, 2025
Subject: RFP-05-25 – Parks and Recreation Pick-Up Truck Purchase

Recommendation:

The Township of North Kawartha Parks and Recreation Department purchase a white 2025 4x4 Dodge Ram 2500 Crew Cab Pick-Up Truck from Vance Motors in Bancroft for a price of \$75,668.00 before taxes, as included in the 2025 Capital Equipment Budget.

Background:

The Parks and Recreation Department capital forecast and approved 2025 capital equipment budget included a replacement 4x4 white pick-up truck in 2025.

RFP-04-25 was prepared and released in May 2025, which also included one Addendum. We were specific in releasing an RFP (request for proposal), as opposed to a Tender, as we were seeking proposals on various pick-up truck configurations.

As per the RFP, historically we use a ¾ Ton 4x4 single cab w/ 8' box for plowing (community centres and transfer stations) and pulling the landscaping trailer. And we use a ½ Ton 4x4 Crew Cab w/ 6' box for facility maintenance and general duties.

Therefore, an RFP permits respondents to submit one or more proposals, to meet our needs and budget. And per this point, Addendum #1 for RFP-04-25 included the following question and answer:

Question:

1. Does the ¾ ton regular cab 4x4 pick-up truck and/or the ½ ton 4-door cab 4x4 pick-up truck, need to be a special order to exactly include all the specifications as indicated in the RFP-04-25?

Response:

1. **No.** Although preference will be given to the vehicles closely matching the requested specifications, the only required specifications for each truck are that it is new (2024 or 2025), V8



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gas engine, and equipped with a factory tow package and brake controller. Please quote inventory available for a July 4th or sooner delivery date and include a completed vehicle specification form for each truck, that is included in Section 2 (Vehicle Specifications) of RFP-04-25.

Analysis:

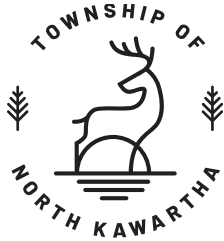
Although the RFP was posted on our website, shared through social media and directly shared with new truck dealerships in Bancroft and Peterborough, we only received **one** RFP-04-25 bid submission. The submission was from Vance Motors in Bancroft. As a note, Vance Motors has supplied and serviced pick-up trucks to the Township over the years.

The Township procurement policy is specific in the process when purchasing goods and supplies at various dollar levels. And at values exceeding \$50,000, only a tender or RFP may be used. This is an excellent procurement process for many reasons; however, some suppliers may have felt that it was time consuming to complete this process for the possible sale of one pick-up truck. This coupled with the 2025 inventory in transition and configuration availability, may be the main reasons only one submission was received.

That said, Vance Motors submitted a bid on a white 2025 4x4 Single Cab Tradesman 2500 (3/4 ton) series with 8' box. They also have in stock and available for immediate delivery, a white 2025 4x4 Crew Cab Tradesman 2500 (3/4 ton) series with 6' 4" box. The 2500 series Crew Cab truck blends the needs and uses of both proposed trucks and includes all the required specifications as included in the RFP, plus it includes two 115-volt auxiliary power outlets on the exterior of the truck. This is ideal for the electric water pump that is now used for watering hanging flower baskets from the water tank in the bed of the truck. It eliminates the need for an electric inverter, additional wiring, or use of a gasoline powered water pump.

In addition, this truck could also accommodate a plow in the future, if needed. Although it is a Crew Cab, it has a 6' box instead of an 8' box, therefore overall length is similar to current plow truck use and suitable when plowing smaller parking lots or tighter spaces.

In summary, the 2025 Dodge Ram 2500 Tradesman Crew Cab 4x4 with 6' 4" Box as quoted from Vance Motors, will meet the Parks and Recreation Department needs. Furthermore, although the quoted price exceeds the capital budget amount by only



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\$668.50, we are not seeking a transfer a reserve, as we will endeavour to offset the six hundred and sixty-eight dollars, in savings from other areas of the 2025 Parks and Recreation budget.

Financial Implications:

Quoted Final Price:	\$75,668.50 (not including taxes)
2025 Capital Budget:	<u>\$75,000.00 (not including taxes)</u>
Remaining:	<u>\$ 668.50</u>

Strategic and/or Other Plans:

Infrastructure

1. Ensure that the existing infrastructure is sustained reflective of the Asset Management Plan.

Governance

1. Maintain Policies and Process that enable effective governance.
2. Provide effective, clear and transparent Township Communication.

Consultant(s) Sourced:

Chris Baker, Vance Motors Bancroft
Judy Everett, Treasurer

Attachment:

- a) RFP-04-25
- b) Addendum #1 – RFP-04-25