



Township of North Kawartha

280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Gary Geraldi, Director of Parks and Recreation / Waste Management
Date: June 6, 2025
Subject: May 2025 Activity Report

Recommendation:

Monthly Activity Reports are intended for information purposes.

Background:

Departmental Activity Reports were created to keep the Mayor and Council Members informed of recent general activity in the preceding month. These reports are not meant to be comprehensive or include day to day operational duties, they are a high-level overview of items separate from regular duties.

Analysis:

The following is an activity report from the Parks and Recreation, Waste Management and Facility Maintenance Departments for the month of May 2025.

This is a General Activity Report and as mentioned, it does not include day-to-day activities, customer service responsibilities or regular operational duties.

Parks and Recreation

- May 5th - Total Power Generator semi-annual maintenance and Inspection on the diesel generator at the NKCC. Re-Filled fuel tank. Worked flawlessly during ice-storm and other occasions as needed.
- May 6th - This was the first night of a new youth pickleball program. We are running this on the arena floor where several courts can be set-up. A new very popular program with the young crowd.
- May 7th - This was the first night of our annual ball hockey program. This has always has been and continues to be, a very popular youth program. The number of attendees warrants us opening the snack bar.



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- May 8th - McLeod's Ecowater performed the annual maintenance and inspections at the NK Foodbank and NKHC drinking water systems, as per Reg. 319/09. The NK Foodbank system also supplies water to the Public Washrooms.
- PGW was on-site to service push button door operators at; NKCC banquet hall, GACC and 135 Burleigh St.
 - Troy Fire & Safety returned to the NKCC as we were needing to manually run the temporary sprinkler jockey pump daily to maintain the required water pressure in the wet system. There was a small leak draining back into the system, hence the reason it could not be found. We are still awaiting the new replacement jockey pump on order, which will run automatically when needed.
 - NORKLA used the MPR at the NKCC for a regular meeting.
 - Due to the number of teams and participants in our Soccer program, a meeting was held with all Soccer coaches/volunteers in advance of the first night.
- May 9th - GHD was at the NKCC for the quarterly septic monitoring and sampling. We reviewed the septic system and process in detail as we are starting to discover very fine sediment in the pump chamber. These are too fine to be filtered and common in most systems. However, we will follow-up with Cromar when they do the FAST system semi-annual maintenance and inspection.
- May 12th - Our two new summer staff started, Crystal and Steven.
- May 13th - Aaron and Steven attended a Ground Maintenance Training course in Marmora.
- The ABC Seniors held a Murder Mystery Day, during their regular Tuesday event. This was very successful and left members wanting more.
- May 14th - Cromar performed their semi-annual maintenance and inspection on the NKCC septic's FAST system. The GHD sampling was reviewed and the system was inspected from start to finish. Although no deficiencies were found, we have made a plan to wash and pump all chambers and start fresh, so that we can benchmark and monitor.



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- County IT visit visited the NKCC to review 2025 planned work. We also demonstrated the extremely slow internet speeds we are experiencing.
 - A free Blood Pressure Clinic was held in the lobby of the NKCC.
- May 15th - The Paudash Trailblazers held a meeting in the NKCC MPR and discussed the 2025 season. Trail maintenance, successes, improvements, etc.
- The wildly successful NK Soccer Program starts.
- May 16th - Staff assisted the NK Library by moving some exterior benches and picnic tables to assist with the outdoor programming needs.
- In addition to the pole banners, Parks and Rec. Staff also install the Burleigh St. Over the Road Banner. Each year we create and follow a specific schedule to meet the Over the Road Banner requests. On May 16th we installed the Creekside Banner, which will be installed more than once, in an effort to promote the event.
- May 20th- Drinking Water samples (9) were taken and submitted to SGS for analysis, as per REG. 319/09. Please note, we sample from the kitchen tap and the exterior push button water taps at both the NKCC and GACC. Sample results are always posted for information.
- Our new permanent part-time Parks and Rec. employee started, Ryan Daly.
- May 22nd - Met with WPCC Pickleball Club Champion, Kim Lenover. Kim shared some excellent ideas and feedback for consideration. In addition, a few operational changes will be implemented in 2025 that will reduce P&R operational expense.
- May 24th- The NKCC arena floor surface was rented for a birthday party.
- May 26th- The summer pole banners were installed in Apsley.
- Extensive ball-diamond maintenance was performed at Wilson Park in advance of the Adult Slo-Pitch season which started May 26th.
- May 27th- The NK Library Board held a meeting at the WPCC.



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- May 28th- The Municipal Water Disinfection System received full service and maintenance including the pre-filter replacement (5505, 2501 & carbon).
- May 29th- Shawn Tucker ran staff CityWide training for Ryan and Steven. Shawn has done an excellent job in training staff on CityWide use and capability.
- May 31st- A Celebration of Life was held in the NKCC banquet hall.

Waste Department:

- May 15- Continued with Waste Management Ice-Storm Debris Plan at the Anstruther and Haultain Transfer Stations. Residents are still bringing in trees and limbs for free and repeatedly thank the Township for providing this service. Residents continually thank us for extending this service, as the County and some other Townships have stopped offering this service.
- Continue to schedule green waste bin loading and transportation.
- May 12- Scheduled and implemented plan for Transfer Station re-organization.
- Implemented Transfer Station seasonal staff training.
- May 15- Organize and plan the Special Collection Weekend June 14th and 15th.
- May 19- Organize and schedule staff for summer schedule and requirements.

Financial Implications:

N/A

Strategic and/or Other Plans:

Infrastructure

1. Ensure that the existing infrastructure is sustained reflective of the Asset Management Plan.

Governance

1. Provide Quality Community Programs and Services.
2. Provide effective, clear and transparent Township Communication.



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Environment

1. Promote Responsible Environmental Stewardship.

Consultant(s) Sourced:

Shawn Tucker, Program Coordinator / Administrative Assistant.

Attachment:

None.