

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting of the Short-Term Rental Advisory Committee held on June 10, 2025

Hybrid Meeting in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley

Regular Session 2025 – 06 – 10

Members Present: Colin McLellan, Chair
RuthAnne McIlmoyl, Councillor
Janet Lambert (electronic)
Shane Paquette
Ian Smith

Staff Present: Connie Parent, Clerk
Keely-Anne Johnson, Receptionist / Secretary
Edward Hilton, Economic Development Officer

Laura Stone, One Community Planning

(all attendees participated in-person unless noted electronic)

Call to Order and Welcome

Chair McLellan called the meeting to order at 2:00 p.m. welcomed everyone and advised the public that the meeting will be recorded and uploaded to the Township YouTube Channel.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Land Acknowledgement

Chair McLellan recited the Land Acknowledgement.

Adoption of the Agenda

25 – 31

Moved by – RuthAnne McIlmoyl

Seconded by – Ian Smith

That the agenda be adopted, as presented. Carried.

Presentations / Deputations / Petitions

Tracie Bertrand, General Manager, Tourism and Communication, Peterborough County

Ms. Bertrand attended the meeting to provide information regarding the economic benefits of short-term rentals and the visitor economy. She responded to questions from Committee members.

Adoption of Minutes

25 – 32

Moved by – RuthAnne McIlmoyl

Seconded by – Shane Paquette

That the minutes of the regular meeting of the Short-Term Rental Advisory Committee meeting held on May 13, 2025 be adopted, as presented. Carried.

Presentation from Tracie Bertrand, General Manager, Tourism and Communication

25 – 33

Moved by – RuthAnne McIlmoyl

Seconded by – Janet Lambert

That Committee receives the presentation from Tracie Bertrand, General Manager, Tourism and Communication, County of Peterborough with thanks. Carried.

Legal Opinion Regarding Digital Evidence

25 – 34

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That Committee receives the written legal opinion from John Ewart, Municipal Solicitor regarding digital evidence. Carried.

Draft Script for Cottage Association Meetings

25 – 35

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That Committee approve the draft script as amended. Carried.

Short-Term Rental Enforcement Costs

25 – 36

Moved by – Janet Lambert

Seconded by – Ian Smith

That Committee receives the Short-Term Rental Enforcement Costs report. Carried.

Estimated Number of Short-Term Rentals in North Kawartha

25 – 37

Moved by – Shane Paquette

Seconded by – Janet Lambert

That Committee receives the Estimated Number of Short-Term Rentals in North Kawartha report. Carried.

Janice Lambert left the meeting at 4:00 pm.

Summary of Granicus Quote for Short-Term Rental Services

25 – 38

Moved by – RuthAnne McIlmoyl

Seconded by – Shane Paquette

That Committee receives the Summary of Granicus Quote for Short-Term Rental Services report. Carried.

Lake Association Annual Meetings

25 – 39

Moved by – RuthAnne McIlmoyl

Seconded by – Ian Smith

That Committee direct the Chair to contact lake associations and develop a schedule for members to attend annual general meetings. Carried.

Work Plan and Summer Meeting Dates

25 – 40

Moved by – RuthAnne McIlmoyl

Seconded by – Shane Paquette

That Committee receives the Work Plan. Carried.

Pros and Cons of Draft Recommendations

25 – 41

Moved by – Shane Paquette
Seconded by – RuthAnne McIlmoyl

That Committee defers the Pros and Cons Draft Recommendations to the next meeting.
Carried.

Correspondence

No correspondence.

Adjournment

25 - 42
Moved by – RuthAnne McIlmoyl
Seconded by – Ian Smith

That Committee adjourns proceedings. Carried.

Committee adjourned at 4:07 p.m.

Colin McLellan, Chair

Connie Parent, Clerk