

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on January 13, 2026

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2026 – 01 – 13

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Kelly Picken, Deputy Clerk
Keely-Anne Johnson, Secretary / Receptionist
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Eddy Whitmore, Deputy Chief Building Official / By-law Enforcement
Officer
Bree Martin, Building and Planning Assistant
Jesse Lambe, Fire Chief (electronic)
Jason Post, Public Works Manager (electronic)
Mackenzie Sykes, Finance Assistant/IT Coordinator (electronic)
Dianna Everson (electronic)
Judy Everett, Treasurer
Edward Hilton, Economic Development Officer
Gary Gerald, Director of Parks and Recreation/Waste Management
(electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:31 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

26 - 01

Moved by – Councillor McIlmoyl
Seconded by – Councillor O’Shea

That the agenda be adopted, with a recommendation to move the Staff Report from Finance regarding the budget report to follow the Statutory Public Meeting. Carried.

Staff Introduction

Eddy Whitmore, Deputy Chief Building Official/By-Law Enforcement Officer was present for his staff introduction.

Statutory Public Meetings

The Statutory Public meeting was declared open to hear applications to purchase Municipal Road Allowances.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the applications.

Applications to Purchase Road Allowance

Road Allowance Designated as Pt of the Road Allowance in front of Lot 14, Concession 11, Geographic Township of Chandos, Township of North Kawartha, being Part 1 on Plan 45R-17915, being part of PIN 28277-0203(LT)

Bree Martin identified the lands and explained the purpose and effect of the application.

No submissions were received.

26 - 02

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McIlmoyl

That Council pass a by-law at the end of the meeting to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises described as Pt of the Road Allowance in front of Lot 14, Concession 11, Geographic Township of Chandos, Township of North Kawartha, being Part 1 on Plan 45R-17915, being part of PIN 28277-0203(LT). Carried.

Colin McLellan arrived at 9:35 a.m.

2026 Budget

Judy Everett, Treasurer, reported to council that the 2026 budget will be presented at the first meeting of February. The cost of living 3% increase to staff is included in the pay rates reflected in the by-laws provided in the council package.

26 - 03

Moved by – Councillor McIlroy

Seconded by – Councillor McLellan

That Council receive this 2026 Draft Budget report from the Treasurer and further that Council adopt the Council and Committee Remuneration By-Law, the Emergency Services Pay Rates By-Law, and the Salary Grid By-Law. Carried.

County of Peterborough Report

No report.

Crowe Valley Conservation Authority Report

No report.

Adoption of Minutes of Previous Meeting(s) of Council:

Special Meeting Minutes and Regular Meeting Minutes

26 - 04

Moved by – Councillor O’Shea

Seconded by – Councillor McLellan

That the minutes of the special meeting of Council held on December 10, 2025 and the regular meeting of council held on December 16, 2025 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

26 - 05

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That Council receives the following consent agenda items:

Monthly Activity Reports

- a) Building/By-Law Department
- b) Emergency Services Department
- c) Public Works Department

2. City of Welland, December 2, 2025, Resolution regarding A Call to Action: Standing Together for Justice and the Protection of Canada's Children (Bail Reform)
3. Ministry of Emergency Preparedness and Response, December 9, 2025, Memo: Emergency Management Modernization Act Achieves Royal Assent
4. Resolutions regarding Opposition to Conservation Authority Consolidation

Municipality of Trent Lakes, December 16, 2025

United Counties of Stormont, Dundas & Glengarry, November 17, 2025

North Dundas, December 19, 2025

Kawartha Conservation, December 19, 2025

Township of Machar, December 23, 2025

Township of Amaranth, December 19, 2025

5. 2026 Peterborough County Community Recognition Awards Program webpage is now live. The deadline for submitting nominations is March 2, 2026.
6. Town of Cobourg, December 24, 2025, Resolution and letter regarding Elbows Up for Climate Action Letter
7. Municipality of Huron Shores, December 16, 2026, Resolution regarding Improvements to Highways 11/17. Carried.

Appointment of Deputy Chief Building Official / By-Law Enforcement Officer

26 - 06

Moved by – Councillor O’Shea

Seconded by – Councillor McLellan

That Council pass a by-law to appoint Eddy Whitmore as Deputy Chief Building Official and By-law Enforcement Officer for the Township of North Kawartha effective January 5, 2026. . .
Carried.

Curbside Garbage Collection Renewal

26 - 07

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council direct staff to exercise the curbside garbage collection agreement's final one year renewal from February 1, 2026, to January 31, 2027, with Waste Connections of Canada, for the amount of \$249,115.02, plus taxes and 7% fuel surcharge, only if applicable.
Carried.

Presentations / Deputations / Petitions

Tammy Davis, Interim Program Director Emergency, DVSARP, Community and Rural Services BGH, TMH, PECH & NHH

Update on Quinte Health North Hastings Hospital

Tammy Davis attended the meeting to request a donation towards the “Caring Today for Tomorrow...X-ray Plus” campaign, a \$1.25 million fundraising effort to replace the aging X-ray machine, which is no longer supported by the manufacturer as of December 31, 2025. The X-ray machine is essential to provide diagnostic care. The advantages of this equipment at the Bancroft Hospital to the North Kawartha community was acknowledged.

26 - 08

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That the deputation from Tammy Davis, Interim Program Director Emergency, DVSARP, Community and Rural Services BGH, TMH, PECH & NHH regarding the donation request be received and further discussion regarding a donation be deferred to budget deliberations. Carried.

Chris Kawalec, Community Development Program Manager, Community Services, City of Peterborough and Cindy King, Child Care Planning Manager

Social Services Update

Cindy King and Chris Kawalec utilized a slide presentation to provide information and an update about the Social Services Programs which includes Ontario Works, Housing and Homelessness, Children’s Services and Community Development. A 10-year Housing and Homelessness Plan is being developed for 2026-2036.

26 - 09

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O’Shea

That the presentation from Chris Kawalec, Community Development Program Manager, Community Services, City of Peterborough and Cindy King, Child Care Planning Manager regarding a Social Services Update be received. Carried.

New Business and Unfinished Business

(includes Notice of Motion)

Recess

Mayor Amyotte called for a recess at 10:35 a.m. Council reconvened at 10:45 a.m.

Correspondence

Dr. Wageman, Renovation Modification Request

26 - 10

Moved – Councillor O’Shea

Seconded – Councillor McIlmoyl

That Council direct staff to contact Dr. Wageman and Dr. Hasson to discuss options for modifying or changing the uses in the building and further that staff provide a quote for the flooring. Carried.

Reports from Boards and Committees

Short Term Rental Advisory Committee

26 - 11

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council receives the Short Term Rental Advisory Committee minutes for the meeting held on December 9, 2025. Carried.

Closed Session

Mayor Amyotte declared that the next portion of the meeting be closed to the public at 10:54 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2)

(b) personal matters about an identifiable individual, including municipal or local board employees; **(Personnel)**

26 - 12

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council arise and come out of closed session at 11:32 a.m. Carried.

North Kawartha Public Library Board Appointment

26 - 13

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Mayor Carolyn Amyotte replace Councillor Jim O’Shea, effective January 13, 2026, as a member of the North Kawartha Library Board to serve until the end of the current term of

Council or until a successor is appointed. Carried.

Announcements

Mayor Amyotte shared the passing of retired Deputy Fire Chief Martin (Marty) McCrae. Deputy Fire Chief McCrae served with the North Kawartha Fire Department from 2015-2017. Heartfelt condolences are sent to his family and friends.

By-Laws

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That By-Law 2026-0001 being a by-law to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule “A” annexed hereto (Pt RDAL in front of Lot 14, Concession 11, Geographic Township of Chandos, Township of North Kawartha). and that;

By-Law 2026-0002 being a by-law to appoint a Deputy Chief Building Official and By-law Enforcement Officer for the municipality and that;

By-Law 2026-0003 being a by-law to establish rates of remuneration for the Council and its Boards and Committees of the Township of North Kawartha and to Repeal By-Law #2024-0062 and that;

By-Law 2026-0004 being a by-law to adopt a pay rate schedule for the North Kawartha Emergency Services and to repeal By-Law #2024-0060 in its entirety and all previous By-Laws adopting position ranking and pay rate schedules for the Fire Department and that;

By-Law 2026-0005 being a by-law to adopt the Salary Grid for the Township of North Kawartha, and to repeal By-Law 2024-0061; Schedule A; and that

By-Laws 2026-0001, 2026-0002, 2026-0003, 2026-0004 and 2026-0005 be read and adopted in open Council on the 13th day of January 2026. Carried.

Confirmatory By-Law 2026-0006

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That By-law 2026-0006 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 13th day of January, 2026 be read and adopted in open Council on the 13th day of January, 2026. Carried.

Adjournment

26 - 14

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McIlmoyl

That Council adjourn proceedings. Carried.

Council adjourned at 11:36 a.m.

Carolyn Amyotte, Mayor

Kelly Picken, Deputy Clerk