

# **The Corporation of the Township of North Kawartha**

## **Minutes of the Community Improvement Plan Committee Meeting**

**held on March 6, 2025 at 10:00 a.m.**

**Meeting held in hybrid format both in-person in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley and electronically via Zoom**

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### **Session No. 2025 – 03 – 06**

**Members Present:** RuthAnne McIlmoyl, Chair; Michael Lucassen, Co-Chair  
Emily Fitzgerald, Junior Planner/Secretary

**Staff Present:** Edward Hilton, Economic Development Officer

### **Call to Order**

The meeting commenced at 10:01 a.m.

### **Adoption of the Agenda**

CIP-25-04

Moved by – RuthAnne McIlmoyl

Seconded by – Michael Lucassen

That the agenda be adopted, as presented. Carried.

### **Adoption of Minutes of Previous Meeting**

CIP-25-05

Moved by – RuthAnne McIlmoyl

Seconded by – Emily Fitzgerald

Committee requested that Motion CIP-25-03 passed during the previous CIP meeting on February 11, 2025, be amended to read as follows:

That Staff proceed to post the Key CIP Programs Information Brief to the Township's website and include it on the next available Township Newsletter following Council's consideration of the forthcoming by-law to designate all lands within the Township of North Kawartha as a CIPA.  
Carried.

That the minutes of the previous meeting, as amended, be adopted. Carried.

## **Business**

Staff proposed modest increases to grant maximums for the key CIP streams to adjust for inflation between the years 2018 and 2025. At present, a formal amendment to the CIP would be required for any increase to the upset grant maximums. Staff proposed an amendment to the CIP to insert a clause allowing for minor administrative and technical changes to the CIP, including adjustments to grant and loan amounts from time to time, without the need for a formal amendment to the CIP.

Staff clarified that the proposed increases to the grant maximums will not result in any changes to the overall CIP budget.

Staff identified a preference to proceed with the by-law to designate all lands within the Township of North Kawartha as a CIPA prior to the by-law to amend the CIP to allow for minor administrative and technical revisions without the need for a formal amendment to the CIP.

## **Motion**

CIP-25-06

Moved by – RuthAnne McIlmoyl

Seconded by – Michael Lucassen

That Committee direct Staff to develop a draft by-law and supporting report to amend the CIP to allow for minor administrative and technical revisions, including revisions to the upset grant and loan amounts, without the need for a formal amendment to the CIP, and further,

That Committee direct Staff to bring said by-law and report to the next available Council meeting once they have been prepared. Carried.

Staff shared the draft version of the by-law to designate all lands within the Township of North Kawartha as a CIPA with Committee. Committee reviewed and discussed the draft by-law and confirmed that the by-law had been prepared to the satisfaction of the Committee.

## **Motion**

CIP-25-07

Moved by – RuthAnne McIlmoyl

Seconded by – Michael Lucassen

That Committee direct Staff to bring a by-law and supporting report to designate all lands within the boundaries of the Township of North Kawartha as a CIPA to the next available Council meeting.

Next Meeting: Tuesday, April 15 at 10:00 a.m.

## **Adjournment**

Committee adjourned at 10:35 a.m.

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RuthAnne McIlmoyl, Chairperson

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Emily Fitzgerald, Secretary