

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on November 18, 2025

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2025 – 11 – 18

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Judy Everett, Treasurer
Jason Post, Public Works Manager
Gary Geraldi, Director of Parks and Recreation / Waste Management
Edward Hilton, Economic Development Officer

Forbes Symon, Planning Consultant, Jp2g Consultants Inc.

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

25 - 339

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the agenda be adopted, as presented. Carried.

Statutory Public Meetings and Adoption of Planning By-Laws

None

Presentations / Deputations / Petitions

Thom Unrau, Director of Community Conservation, Kawartha Land Trust Kawartha Phragmites Management Area Lead

Mr. Unrau provided a slide presentation to inform Council of the economic, social and environmental impacts of phragmites, an invasive plant, and offered the opportunity for North Kawartha to be part of a joint application for funding. The goal is to control phragmites along roadsides and public lands and to monitor public lands. The Program supports existing efforts and allows for coordination across jurisdictions by forming phragmites groups. The application would include Peterborough County and Kawartha Lakes as convened by Kawartha Land Trust. The grant is up to \$50,000 with a one-to-one matching. The estimated contribution from North Kawartha would be up to \$5,000.

25 – 340

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the Council of the Township of North Kawartha supports the funding request from the Kawartha Land Trust through the Township's Municipal Grant Program for Environmental Initiatives with the amount to be determined. Carried.

25 – 341

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That Council receive the presentation from Thom Unrau, Kawartha Land Trust. Carried.

County of Peterborough Report

25 - 342

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That the verbal County Report from Mayor Amyotte be received. Carried.

Crowe Valley Conservation Authority Report

25 - 343

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

25 - 344

Moved by – Councillor O'Shea

Seconded by - Councillor McIlmoyl

That the minutes of the special capital forecast meeting held on October 29, 2025, and the minutes of the regular meeting of Council held on November 4, 2025, be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

25 - 345

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a) Building/By-Law Department
 - b) Parks and Recreation / Waste Department
 - c) Public Works Department
2. Cambridge, October 30, 2025, Resolution regarding Rent Protection for Tenants
3. Resolution regarding Removing HST/GST from New Homes to Support Housing Affordability
 - Bradford West Gwillimbury, October 27, 2025
 - Township of McGarry, November 12, 2025
4. Eastern Ontario Wardens' Caucus; News Release: The EOWC Strengthens Ties with Federal Leaders During Parliament Hill Advocacy Day

5. Village of Thornloe, September 16, 2025, Resolution regarding appeal to the Ministry of the Solicitor General for Reinstatement of Provincial Funding
6. Extended Producer Responsibility for Blue Box Recycling collection and Impacts to Small Businesses located in Mixed-Use Properties
 - Otonabee-South Monaghan, November 7, 2025
 - Town of Whitby, October 17, 2025
7. Peterborough County, November 5, 2025, Re-instating the Eligibility for Curbside Blue Box Collection January 1, 2026, for Nonprofit Organizations
8. Collaborative Action on Sustainable Waste Management
 - Corporation of the Municipality of South Huron, November 5, 2025
 - Tay Valley Township, October 24, 2025
9. Ministry of the Environment, Conservation and Parks, November 7, 2025, Consultation on the proposed boundaries for the regional consolidation of Ontario's conservation authorities

Carried.

Staff Reports

Consent Application B-89-25 and B-90-25 (PME Investments)

25 - 346

Moved by - Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council recommend approval to Peterborough County Land Division Committee for consent applications B-89-25 and B-90-25, Lot 34, Concession 2, Anstruther Ward, 10394 Highway 28, Roll No. 1536-020-201-30002, subject to the following conditions:

1. That cash-in-lieu of parkland be paid to the Township for the severed lot associated with B-89-25.
2. That the severed lot be subject to a zoning by-law amendment removing the C-3 zoning and replacing it with the EC and RU zones. Carried.

North Kawartha Community Centre (NKCC) Distribution Water System Emergency Service

25 - 347

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That the Township of North Kawartha proceed with the North Kawartha Community Centre

(NKCC) inspection and maintenance of the reverse osmosis distribution water system immediately; and furthermore, budgetary adjustments be made to the Parks and Recreation 2025 and 2026 budgets respectively, and the required 2025 funding of approximately \$9,000.00 plus HST, be transferred from General Reserves. Carried.

2025 Third quarter Financial Activities

25 – 348

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council receive the Financial Activities Report and the Salaries and Benefits Breakdown Report for the 2025 Third Quarter as prepared by the Treasurer. Carried.

2026 Meeting Schedule

25 – 349

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council approve the 2026 Council meeting schedule as presented by the Deputy Clerk. Carried.

Proposed North Kawartha Multi-Year Accessibility Plan 2026-2030

25 – 350

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council pass a by-law at the end of this meeting to adopt the North Kawartha Multi-Year Accessibility Plan 2025 – 2030. Carried.

Rescheduling of the November 20, 2025, Budget Meeting #1

25 – 351

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council cancel the previously scheduled special meeting of Council on November 20, 2025, at 9:30 a.m. for the purpose of Budget deliberations (Meeting 1) and reschedule the first budget deliberation meeting to December 10, 2025, at 9:30 a.m. (the previously scheduled Meeting 2 date). Carried.

Research into Potential designation of Select Cultural Heritage Properties

25 – 352

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council authorize the Economic Development Officer (EDO) to undertake research regarding the potential designation of the following properties under Part IV of the Ontario Heritage Act:

1. 280 Old Apsley Road – The Sam Edgar Crypt
2. 3723 County Road 620 – Glen Alda Community Centre
3. Highway 28 (Haultain bridge at Eel's Creek) – Former timber and creosote-treated composite bridge structures and concrete abutments from the former bridge crossings

And further that this research would be exploratory in nature and is not a formal notice of intention to designate at this time;

And further, that the EDO be authorized to provide draft recommendations on potential signage modifications or interpretive signage that may be appropriate for these properties as part of the Township's ongoing signage updates. Carried.

Reports from Boards and Committees

No reports.

New Business and Unfinished Business

No new business or unfinished business.

Correspondence

Kayla Dunn, Urgent Appeal Regarding Lake Access, Seasonal Water Drawdown, and Road Access Petition Letter and Response from Chief Administrative Officer

25 - 353

Moved – Councillor O'Shea

Seconded - Councillor McIlmoyl

That Council receive the correspondence items from Kayla Dunn and CAO, Alana Solman. Carried.

Closed Session

25 - 354

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That the next portion of the meeting be closed to the public at 10:35 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees (**Compensation and Pay Equity Review and Succession Planning**). Carried.

25 - 355

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council arise and come out of closed session at 11:43 a.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that direction was provided to staff on the matters listed for discussion.

By-Laws

Moved by – Councillor McIlmoyl

Seconded by – Councillor O'Shea

That By-Law 2025-0074 being a by-law to adopt the Multi-Year Accessibility Plan 2026 – 2030 and to repeal by-law 2019-0134 and that By-Law 2025-0074 be read and adopted in open Council on the 18th day of November, 2025. Carried.

Confirmatory By-Law 2025-0075

Moved by - Councillor McIlmoyl

Seconded by – Councillor O'Shea

That By-law 2025-0075 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 18th day of November, 2025 be read and adopted in open Council on the 18th day of November, 2025. Carried.

Adjournment

25 - 356

Moved by - Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council adjourn proceedings. Carried.

Council adjourned at 11:44 a.m.

Carolyn Amyotte, Mayor

Connie Parent, Clerk