

# **The Corporation of the Township of North Kawartha**

## **Minutes of the Regular Meeting held on April 21, 2026**

**Hybrid Meeting held in the North Kawartha Council Chambers,**

**280 Burleigh Street, Apsley**

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### **Regular Session 2026 – 04 – 21**

**Members Present:** Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,  
Councillors: RuthAnne McIlmoyl, Colin McLellan

**Members Absent:** Councillor Jim O'Shea

**Staff Present:** Alana Solman, Chief Administrative Officer  
Kelly Picken, Deputy Clerk  
Keely-Anne Johnson, Secretary / Reception  
Matt Aldom, Chief Building Official / By-law Enforcement Officer  
Jason Post, Deputy Chief Administrative Officer  
Gary Geraldi, Director of Parks and Recreation / Waste Management  
Trace Vicker, Parks and Recreation Attendant  
Debbie Hall, CEO/Librarian

Laura Stone, Planning Consultant, One Community Planning

(all attendees participated in-person unless noted electronic)

**Others Present:**

### **Call to Order and Welcome**

Mayor Amyotte called the meeting to order at 9:30 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

### **Land Acknowledgement**

Mayor Amyotte recited the Land Acknowledgement.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

No declarations.

## **Adoption of the Agenda**

26 - 114

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That the agenda be adopted, as presented. Carried.

## **Staff Presentations**

Mayor Amyotte presented the following staff awards and congratulated them on their achievements.

Debbie Hall, Chief Executive Officer/Librarian  
20 Year Long Standing Staff Award

Trace Vickers, Parks and Recreation Attendant  
25 Year Long Standing Staff Award

Gary Geraldi, Director of Parks and Recreation, and Waste  
30 Year Long Standing Staff Award

Cathie Leard, Chair of the North Kawartha Library Board, presented Debbie Hall, Chief Executive Officer/Librarian, with her retirement certificate.

## **Presentations / Deputations / Petitions**

### **County of Peterborough Report**

26 - 115

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

### **Crowe Valley Conservation Authority Report**

26 - 116

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

**Adoption of Minutes of Previous Meeting(s) of Council:**

Regular Minutes

26 - 117

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the minutes of the regular meeting of Council held on April 7, 2026, be adopted, as presented. Carried.

**Business Arising from Previous Minutes**

None

**Consent Agenda**

Ontario Parks, March 24, 2026, Kawartha Highlands Signature Site Park – Request for Letter of Support for Dark-Sky Preserve Application

26 - 118

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council defer any decision regarding support to Kawartha Highlands Signature Site Park for their Dark-Sky Preserve application until more information is received. Carried.

26 - 119

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

1. That Council receives the following consent agenda items:
  - Monthly Activity Reports
    - a. Building and By-law
    - b. Emergency Services
    - c. Parks and Recreation, and Waste
2. Ontario, March 31, 2026, News Release – Ontario Ready for 2026 Wildland Fire Season
3. Peterborough County, April 9, 2026, Resolution Regarding Alto High Speed Train County Engagement Principles. Carried.

**Staff Reports**

**Administrative Penalty System (APS) Overview**

26 - 120

Moved by – Councillor McIlmoyl  
Seconded by – Councillor McLellan

That Council direct staff to prepare an Administrative Penalty System (APS) by-law and all other necessary documents and policies for implementation of an Administrative Penalty System (APS) for the enforcement of applicable Township by-laws. Carried.

### **Amendment to Site Plan for 9630 Highway 28**

26 - 121  
Moved by – Deputy Mayor Whelan  
Seconded by – Councillor McIlmoyl

That Council grant an amendment to the Site Plan in effect for 9630 Highway 28, in force and effect through By-law #12-0028, to permit a redevelopment of the garage/shop. Carried.

### **Purchase of Unopened Municipal Road Allowance, Beaubien**

26 - 122  
Moved by – Deputy Mayor Whelan  
Seconded by – Councillor McLellan

That Council provide the applicant approval in principle for the purchase of the unopened municipal road allowance (MRA) including two inland portions of the MRA and two portions of flooded MRA as identified on the provided sketch adjacent to their property located within, Part of Lot 1, Concession 12, Burleigh Ward, having Roll #1536-020-003-12800 and municipally known as 3716 County Road 6. Carried.

### **Reports from Boards and Committees**

None

### **New Business and Unfinished Business**

No new or unfinished business.

### **Correspondence**

No correspondence.

### **Closed Session**

26 - 123  
Moved by – Councillor McIlmoyl  
Seconded by – Councillor McLellan

That the next portion of the meeting be closed to the public at 10:12 a.m. as the subject

matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, C.25, S. 239 (2)

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;  
**(Proposed disposition)**

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

26 - 124

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council arise and come out of closed session at 10:33 a.m. Carried.

### **Report Out of Closed Session**

Mayor Amyotte reported out of closed session that direction was provided regarding the items listed for discussion.

### **Announcements**

#### **Mayor Amyotte provided the following announcements**

The 1st Annual Home and Cottage Show, hosted by the Apsley and District Lions Club, will take place on Saturday, May 2 and Sunday, May 3, 2026, at the North Kawartha Community Centre in Apsley.

Thursday, May 28, 2026, North Kawartha is hosting the Teeny Tiny Summit, an annual event that shares practical examples, lessons and community development tactics tailored to the unique needs of small communities, located at the Burleigh Falls Inn, Tickets on sale through Event Brite.

### **By-Laws**

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That By-Law 2026-0025 being a by-law to amend the Site Plan Agreement approved under By-Law #28/12, be read and adopted in open Council on the 21<sup>st</sup> day of April 2026. Carried.

#### **Confirmatory By-Law 2026-0026**

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That By-law 2026-0026 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 21<sup>st</sup> day of April 2026 be read and adopted in open

Council on the 21<sup>st</sup> day of April 2026. Carried.

## **Adjournment**

26 - 125

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 10:36 a.m.

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Carolyn Amyotte, Mayor

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Kelly Picken, Deputy Clerk