

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on February 17, 2026

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2026 – 02 – 17

Members Present: Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O’Shea

Members Absent: Mayor Carolyn Amyotte, with regrets

Staff Present: Alana Solman, Chief Administrative Officer (electronic)
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Keely-Anne Johnson, Secretary / Receptionist
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Dianna Everson, Deputy Treasurer
Jason Post, Public Works Manager
Edward Hilton, Economic Development Officer

Anthony Hommik, Planning Consultant, Jp2g Consultants Inc. (electronic)

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Deputy Mayor Whelan called the meeting to order at 9:32 a.m. and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

A moment of silence was held to acknowledge the tragedy in Tumbler, BC and the half-masting of flags at municipal facilities.

Land Acknowledgement

Deputy Mayor recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

26 - 42

Moved by – Councillor O’Shea

Seconded by – Councillor McLellan

That the agenda be adopted, as presented. Carried.

Presentation

Deputy Mayor Whelan presented Keely-Anne Johnson, Secretary / Receptionist with her AMCTO Municipal Administrative Program Certificate and congratulated her on her achievements.

Statutory Public Meetings

The Statutory Public meeting was declared open to hear zone amendment applications.

Chair Whelan declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

Zone Amendment Application #ZA-15-25 (2684536 Ontario Inc.)

Anthony Hommik, Planning Consultant, Jp2g Consultants, attended the meeting to present the report prepared by Forbes Symon. Mr. Hommik identified the lands and explained the purpose and effect of the application. Refusal of the application was recommended.

Submissions

Curve Lake First Nation: Letter dated January 23, 2026

Kevin Duguay, Planner for the applicant, responded to the comments made by the Township Planning Consultant and provided an explanation of the amendment. Mr. Duguay indicated that the Township Planner’s interpretation of setbacks on a peninsula has been interpreted differently in the past and successfully. A stage 1 and 2 archaeology assessment was completed and provided to Curve Lake First Nation but a response has not been received. He suggested that the request for an environmental study this late is unusual. He explained that nowhere on the property can the 30 metre setback be met. His opinion is that the application does conform with policy directives and should be approved.

The Planners responded to questions from Council regarding the setbacks and septic.

Mr. Aldom, Chief Building Official for the Township, responded to questions regarding the septic and notification process.

Mr. Duguay confirmed that no comments have been received from Crowe Valley Conservation Authority.

26 - 43

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council approves Zone Amendment Application #ZA-15-25 (2684536 Ontario Inc.), Concession 7, Part Lots 25, 319 Walkes Road, Roll # 010-003-10300. Carried.

Presentations / Deputations / Petitions

County of Peterborough Report

26 - 44

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That the verbal County Report from Deputy Mayor Whelan be received. Carried.

Crowe Valley Conservation Authority Report

No report.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

26 - 45

Moved by – Councillor McIlmoyl

Seconded by – Councillor O'Shea

That the minutes of the regular meeting of Council held on February 3, 2026 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

26 - 46

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a) Building/By-Law Department
 - b) Emergency Services Department
 - c) Public Works Department
2. Township of Brudenell, Lyndoch and Raglan
 - Call to Action for Justice and Protection of Canada’s Children
 - Call for Reform and Publication of the Ontario Sex Offender Registry
 - Support for the Steel and Lumber Sectors
3. Municipality of Highlands East, February 11, 2026, Resolution – Affordable Housing Carried.

Recess

Council recessed at 10:20 a.m. Council reconvened at 10:31 a.m.

Staff Reports

Amended Salary Grid

26 - 47

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council adopt the Salary Grid By-Law with the amended 2026 Salary Grid. Carried.

Properties Eligible for Tax Registration

26 - 48

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council direct staff to proceed with registering the 23 eligible properties listed by the Deputy Treasurer and attached to the staff report. Carried.

Community Safety and Well-Being Plan

26 - 49

Moved by – Councillor O’Shea

Seconded by - Councillor McLellan

That Council authorize staff to participate in the development of a Community Safety and Well-Being Plan in partnership with the other seven municipalities of Peterborough County as well as the County of Peterborough and further that correspondence with an expression of gratitude be forwarded to the City of Peterborough for their efforts in the development of the Peterborough Community Safety and Well-being Plan and further that a copy of this motion be sent to the County of Peterborough. Carried.

Delegation of Powers and Duties Policy

26 - 50

Moved by - Councillor McIlmoyl

Seconded by - Councillor McLellan

That Council adopt a by-law at the end of the meeting to adopt a policy to delegate municipal powers and duties and to set out the powers and duties that are delegated by Council. Carried.

Reports from Boards and Committees

Short Term Rental Advisory Committee

26 - 51

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council receives the Short-Term Rental Advisory Committee minutes for the meeting held on January 26, 2026. Carried.

North Kawartha Library Board

26 - 52

Moved by – Councillor O’Shea

Seconded by - Councillor McLellan

That Council receives the North Kawartha Library Board minutes for the meetings held on January 7, January 21 and January 27, 2026. Carried.

New Business and Unfinished Business

No new business or unfinished business.

Correspondence

No correspondence.

Closed Session

26 - 53

Moved by - Councillor McLellan
Seconded by – Councillor McIlmoyl

That the next portion of the meeting be closed to the public at 10:45 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees;**(County Recognition Awards)(Personnel)** and (c) a proposed or pending acquisition or disposition of land by the municipality or local board and (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose **(Proposed Disposition)**.

26 - 54

Moved by - Councillor McLellan
Seconded by – Councillor O’Shea

That Council arise and come out of closed session at 11:47 a.m. Carried.

Report Out of Closed Session

Deputy Mayor Whelan reported out of closed session that for the items listed on the agenda direction was given to staff.

Announcements

By-Laws

Moved by – Councillor O’Shea
Seconded by – Councillor McLellan

That By-Law 2026-0016 being a by-law of the Corporation of the Township of North Kawartha under the provisions of Section 34 of the Planning Act R.S.O. 1990, Chap. P. 13, as amended, to amend Zoning By-law #26-2013, with respect to certain lands described as Part Lot 25, Concession 7 in the geographic area of Chandos, in the County of Peterborough, Roll #1536-010-003-10300 and that;

By-Law 2026-0017 being a by-law of the Corporation of the Township of North Kawartha to adopt the Amended Salary Grid for the Township of North Kawartha, and to repeal By-Law 2026-0005 and that;

By-Law 2026-0018 being a by-law to provide delegations of authority from the Council of the Corporation of the Township of North Kawartha to North Kawartha Municipal Staff and to repeal By-Laws 2015-0012, 2015-0142, 2017-0059, 2017-0081, 2018-0020, 2020-0004, 2022-0073 and 2024-0018 and that;

By-Laws 2026-0016, 2026-0017 and 2026-0018 be read and adopted in open Council on the 17th day of February, 2026. Carried.

Confirmatory By-Law 2026-0019

Moved by - Councillor McLellan
Seconded by - Councillor McIlmoyl

That By-law 2026-0019 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 17th day of February, 2026 be read and adopted in open Council on the 17th day of February, 2026. Carried.

Adjournment

26 - 55
Moved by – Councillor O’Shea
Seconded by - Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 11:49 a.m.

Jim Whelan, Deputy Mayor

Connie Parent, Clerk