



## Report to Council

To: Mayor and Council Members  
From: Matt Aldom, Chief Building Official / By-law Enforcement Officer  
Date: March 17, 2026  
Subject: Additional Costs - Office Space Renovation – 135 Burleigh Street, Apsley

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### **Recommendation:**

That Council approve the additional costs of \$5,295.75 provided by Rubicon General Contracting in Change Orders # 1 & 2 for the office space renovation project at 135 Burleigh Street, Apsley and further that the funds be taken from future capital reserves.

### **Background:**

In the regular meeting of Council on February 3, 2026, Council passed the following motion.

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Moved by - Councillor O'Shea

Seconded by - Councillor McIlmoyl

That Council approve the proposal from Rubicon General Contracting for the office space renovation project at 135 Burleigh Street, Apsley in the amount of \$89,014.96 including HST for all of the work that was included in the scope of work in RFP-08-25 and further that the funds be taken from future capital reserves. Carried.

### **Analysis:**

Rubicon General Contracting commenced the renovations of the office space on February 5, 2026. During demolition there were some unexpected additional items that needed to be addressed as part of the renovation, as well as some items that were recommended by the contractor in order to make the space more appealing to a potential lessee. Some of the required items include grounding the existing electrical panel, moving the main sewage venting stack including a new wall to house the venting



## Township of North Kawartha

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stack and water supply piping. It was also recommended that the existing mismatched coloured light switches and receptacles be replaced with new light switches and receptacles that have a uniform colour for aesthetic purposes. The contractor provided Change Orders # 1 & 2 for the work noted above with a total cost of \$5,295.75. In order to keep the renovation project moving forward, the contractor was instructed by the Township to proceed with the work identified in the Change Orders.

### **Financial Implications:**

Additional renovation costs of \$5,295.75 to be taken from Future Capital Reserves.

### **Strategic and/or Other Plans:**

Infrastructure

1. Ensure that existing infrastructure is sustained prior to expanding and/or investing in new infrastructure, reflective of the Asset Management Plan (AMP)
2. Plan infrastructure development within demographic needs

Environment

2. Protect the human environment

### **In Consultation with:**

Alana Solman, Chief Administrative Officer

Edward Hilton, Economic Development Officer

### **Attachments:**

None