

# **The Corporation of the Township of North Kawartha**

## **Minutes of the Regular Meeting of the Short-Term Rental Advisory Committee held on December 9, 2025**

**Hybrid Meeting in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley**

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### **Regular Session 2025 – 12 – 09**

**Members Present:** Colin McLellan, Chair  
RuthAnne McIlmoyl, Councillor  
Janet Lambert  
Shane Paquette

**Members Absent:** Ian Smith

**Staff Present:** Alana Solman, Chief Administrative Officer  
Connie Parent, Clerk  
Keely-Anne Johnson, Secretary / Receptionist  
Edward Hilton, Economic Development Officer  
Laura Stone, Planning Consultant

(all attendees participated in-person)

### **Call to Order and Welcome**

Chair McLellan called the meeting to order at 1:08 p.m. welcomed everyone and advised the public that the meeting will be recorded and uploaded to the Township YouTube Channel.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

No declarations.

### **Land Acknowledgement**

Chair McLellan recited the Land Acknowledgement.

### **Adoption of the Agenda**

25 – 78

Moved by – RuthAnne McIlmoyl

Seconded by – Janet Lambert

That the agenda be adopted, as amended, to add a link to a website page under Correspondence. Carried.

## **Presentations / Deputations / Petitions**

### **Adoption of Minutes**

25 – 79

Moved by – Janet Lambert

Seconded by – RuthAnne McIlmoyl

That the minutes of the regular meeting of the Short-Term Rental Advisory Committee meeting held on October 22, 2025, be adopted, as presented. Carried.

### **Revised Draft Recommendations (Stage 1 to 6)**

Committee members and staff discussed some minor revisions to the document.

25 – 80

Moved by – Shane Paquette

Seconded by – Janet Lambert

That Committee instruct staff to add the final tweaks to the “Final Recommendations to Council” document. Carried.

### **Request for Staff Comments**

25 – 81

Moved by – RuthAnne McIlmoyl

Seconded by – Janet Lambert

That Committee request that applicable staff provide written comments on the “Final Recommendations to Council” document at the next meeting of Committee. Carried.

### **Recess**

Chair McLellan declared a recess at 2:03 p.m. Committee reconvened at 2:09 p.m.

### **Correspondence**

#### **Public Submissions 1, 2 and 3**

25 – 82

Moved by – Shane Paquette

Seconded by – RuthAnne McIlmoyl

That Committee receive the submissions from the public. Carried.

**Airbnb Co-host** ([Find an Airbnb co-host to help manage your home](#))

25 – 83

Moved by – Janet Lambert

Seconded by – Shane Paquette

That Committee receives the information titled “Find an Airbnb co-host to help manage your home” for information. Carried.

**Next meeting of Committee:** Monday, January 26 at 1:00 p.m.

## **Adjournment**

25 - 84

Moved by – Janet Lambert

Seconded by – RuthAnne McIlmoyl

That Committee adjourns proceedings. Carried.

Committee adjourned at 2:16 p.m.

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Colin McLellan, Chair

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Connie Parent, Clerk