

# **The Corporation of the Township of North Kawartha**

## **Minutes of the Regular Meeting held on May 19, 2026**

**Hybrid Meeting held in the North Kawartha Council Chambers,**

**280 Burleigh Street, Apsley**

---

### **Regular Session 2026 – 05 – 19**

**Members Present:** Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,  
Councillors: RuthAnne McIlmoyl, Colin McLellan

**Members Absent:** Councillor Jim O'Shea

**Staff Present:** Alana Solman, Chief Administrative Officer  
Kelly Picken, Deputy Clerk  
Keely-Anne Johnson, Secretary / Receptionist  
Bree Martin, Building and Planning Assistant  
Mackenzie Sykes, Finance Assistant/IT Coordinator  
Jesse Lambe, Fire Chief  
Judy Everett, Treasurer  
Jason Post, Deputy Chief Administrative Officer  
Gary Gerald, Director of Parks and Recreation / Waste Management  
Edward Hilton, Economic Development Officer

Laura Stone, Planning Consultant, One Community Planning

(all attendees participated in-person unless noted electronic)

**Others Present:**

### **Call to Order and Welcome**

Mayor Amyotte called the meeting to order at 9:31 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

### **Land Acknowledgement**

Mayor Amyotte recited the Land Acknowledgement.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

No declarations.

### **Adoption of the Agenda**

26 - 145

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That the agenda be adopted, as presented. Carried.

### **Statutory Public Meetings**

The Statutory Public meeting was declared open to hear applications to purchase Municipal Road Allowances.

The public was informed that this was their opportunity to provide written or verbal submissions with respect to the applications.

The Statutory Public meeting was declared open to hear zone amendment applications.

Chair Amyotte declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

### **Applications to Purchase Road Allowances**

**Shoreline Allowance Designated as Pt of the Road Allowance in front of Lot 8, Concession 7, Geographic Township of Chandos, Township of North Kawartha, being Part 1 on Plan 45R-17918, being all of PIN 28270-0391 (LT).  
Property Address / Roll: 13 Swallow Lane / 1536-010-201-09500**

Bree Martin identified the lands and explained the purpose and effect of the application and recommended that following the input received in the public hearing, Council defer passing the appropriate by-law to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule “A” until the applicant is compliant with the required setbacks and the Zoning By-Law.

#### **Submissions:**

Two email oppositions received.

26 - 146

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council defer passing the appropriate by-law to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly

described as Part 2, Plan 45R-17839, being PIN 28281-0421(LT) until the applicant is compliant with the required setbacks and the Zoning By-Law. Carried.

**Municipal Road Allowance Designated as Part of Lots 38 & 39, Concession 15, Geographic Township of Anstruther, designated as Part 2, Plan 45R-17839, being PIN 28281-0421(LT), subject to an easement in favour of Hydro One Networks Inc. Property Address / Roll: 48 Fire Route 76A / 1536-020-203-03600**

Bree Martin identified the lands and explained the purpose and effect of the application and recommend Council consider passing the appropriate by-law to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule “A”.

Laura Stone, Planner provided an explanation “that should a parcel of land maintain a zone that is not consistent with the property it is merging with, a Zoning By-Law Amendment is required, unless the aforementioned zone does not offend the zone of the property in which it is merging.”

Mr. Stephen Travers was present and provided a brief history of the property.

**Submissions:**

No submissions have been received.

26 - 147

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That Council pass a by-law at the end of the meeting to stop up, to close and sell to the abutting land owners or their respective nominees those lands and premises described as Designated as Part of Lots 38 & 39, Concession 15, Geographic Township of Anstruther, designated as Part 2, Plan 45R-17839, being PIN 28281-0421(LT), subject to an easement in favour of Hydro One Networks Inc., 48 Fire Route 76A / 1536-020-203-03600. Carried.

**Zone Amendment Application #ZA-03-26 (Tucker)**

Laura Stone, Planner identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff to amend Schedule A8 to By-law #26-2013 to rezone the subject property in its entirety from Residential and Institutional to Institutional with exception to permit a daycare facility.

**Submissions**

No written submissions were received.

26 - 148

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council approves Zone Amendment Application #ZA-03-26 (Tucker), 80 Burleigh Street, Roll # 1536-020-201-16100. Carried.

### **Staff Reports**

#### **Request to Waive Fee for Minor Variance Application A-09-26**

26 - 149

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council approve a request to waive the fee of \$990.00 for minor variance application A-09-26. Carried.

#### **Consent Application B-12-26 (Watt)**

26 - 150

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That Council recommends that the County of Peterborough approves Consent Application B-12-26 for the purposes of a Lot Creation with the condition of rezoning the parcel of land being transferred to Rural Residential with the following conditions; cash in lieu of parkland and that the retained parcel be rezoned to Rural Residential with exception to address deficient lot size and frontage. Carried.

### **Presentations / Deputations / Petitions**

#### **County of Peterborough Report**

26 - 151

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

#### **Crowe Valley Conservation Authority Report**

26 - 152

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

### **Adoption of Minutes of Previous Meeting(s) of Council:**

Regular Minutes from May 5, 2026

26 - 153

Moved by – Councillor McLellan

Seconded by – Councillor McIlmoyl

That the minutes of the regular meeting of Council held on May 5, 2026, be adopted, as presented. Carried.

### **Business Arising from Previous Minutes**

None

### **Consent Agenda**

26 - 154

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council receives the following consent agenda items:

1. Monthly Activity Reports
  - a) Building/By-Law Department
  - b) Emergency Services Department
  - c) Parks and Recreation / Waste Department
  - d) Public Works Department
2. Eastern Ontario Wardens' Caucus (EOWC), May 8, 2026, Resolution 2026-03: Ontario Most Outdated Property Reassessment in Canada: A Call to Return to Property Tax Reassessment Cycle
3. Township of Springwater, May 7, 2026, Resolution regarding Provincial Bill 100 – Better Regional Governance Act, 2026
4. Ministry of the Environment, Conservation and Parks
  - May 1, 2026, Minister's direction under section 1.14 of the Conservation Authorities Act (re: temporary restrictions)
  - March 10, 2026, Technical Briefing; Improving Ontario's Conservation Authority System
5. Immigration Ontario, May 8, 2026, Expression of Interest for OINP's Regional Immigration Initiative. Carried.

## **Staff Reports**

### **Budget Reallocation – Toro 21” Commercial Push Mower**

26 - 155

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council reallocate \$1,966.18 included in the Parks and Recreation capital equipment budget for a new Toro 6000 series zero-turn lawnmower, to a new Toro 21” heavy-duty commercial push lawnmower. Carried.

### **Front Line Pumper Tender Results RFT-03-26**

26 - 156

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council defer the purchase of a 2026 Front Line Pumper RFT-03-26 for the North Kawartha Emergency Services as tendered to allow staff to return with a report that provides further information. Carried.

### **Financial System (ERP) Replacement**

26 - 157

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council approves the Township’s participation in the joint Request for Proposal (RFP) for an Enterprise Resource Planning (ERP) solution with the County of Peterborough.

Recorded Vote: Councillor McIlmoyl, Yes; Councillor McLellan, No; Deputy Mayor Whelan, Yes; Mayor Amyotte, Yes. Carried.

## **Reports from Boards and Committees**

### **New Business and Unfinished Business**

(includes Notice of Motion)

### **Correspondence**

None

### **Closed Session**

26 - 158

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That the next portion of the meeting be closed to the public at 10:55 a.m. as the subject

matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2)  
(b) personal matters about an identifiable individual, including municipal or local board employees;**(personnel/compensation review)**  
(c) a proposed or pending acquisition or disposition of land by the municipality or local board;**(Proposed disposition)** Carried.

26 - 159

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That Council arise and come out of closed session at 12:07 p.m. Carried.

### **Report Out of Closed Session**

Mayor Amyotte reported out of closed session that direction was provided to staff based on the items listed for discussion.

### **Announcements**

In June the Highway 28 Mayor's coalition will be meeting to discuss the results of the safety and operational review.

The Teeny Tiny Summit is scheduled on May 28, 2026, at Burleigh Falls Inn

### **By-Laws**

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That By-Law 2026-0032 being a by-law to stop up, to close and sell to the abutting landowners or their respective nominees those lands and premises more particularly described in Schedule "A" annexed hereto (Pt of Lot 38 and Lot 39, Concession 15, Geographic Township of Anstruther, Township of North Kawartha) with Schedule "A" and that;

By-Law 2026- 0033 being a by-law to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lot 33, Concession 1, Lot 34 BLK 19 in the geographic area of Anstruther, in the County of Peterborough, Roll # 1536-020-201-16100 and that;

By-Laws 2026-0032, 2026-0033 be read and adopted in open Council on the 19<sup>th</sup> day of May, 2026. Carried.

### **Confirmatory By-Law 2026-0034**

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That By-law 2026-0034 being a by-law to confirm the proceedings of a regular meeting of the

Township of North Kawartha held on the 19<sup>th</sup> day of May 2026 be read and adopted in open Council on the 19<sup>th</sup> day of May 2026. Carried.

## **Adjournment**

26 - 160

Moved by – Councillor McIlmoyl

Seconded by – Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 12:11 p.m.

---

Carolyn Amyotte, Mayor

---

Kelly Picken, Deputy Clerk