

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on November 4, 2025

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2025 – 11 – 04

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Jason Post, Public Works Manager
Gary Geraldi, Director of Parks and Recreation / Waste Management
Edward Hilton, Economic Development Officer

(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:31 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

25 - 324

Moved by – Councillor O'Shea

Seconded by – Councillor McIlmoyl

That the agenda be adopted, as amended, to include a staff report from the Municipal

Planning Consultant regarding Official Plan Amendment Application 15OP-25009. Carried.

Statutory Public Meeting (Official Plan Amendment #15OP-25009) (Tucker)

Chair Amyotte declared the statutory public meeting open. She explained that the Township is hosting the public hearing for an Official Plan Amendment application. She explained that this meeting is an opportunity for the public to provide comments on the application.

Andrew Marshall, County Planner, introduced Melina Menon, Senior Planner (both attended electronically). Mr. Marshall shared his screen to show the location of the property. The application is to permit the creation of two new residential lots as well a lot addition of the lands to the south. The application requires an amendment to the severance provisions of the County Official Plan. Mr. Marshall confirmed the notification process and identified the next steps in the process. The County is the approval authority for Official Plan amendments. Members of the public who wish to receive notice of the decision must send a written request to the County. There is a 20-day appeal period.

It was clarified that an additional meeting will be held for the zone amendment application.

Submissions

County Public Works, the School Board, Hydro One, Enbridge and Alderville First Nations provided comments. There was no objections to the application or comments received from the public.

Mayor Amyotte asked if anyone was in attendance who would like to speak to the application.

There were no further comments or submissions from the public.

25 - 325

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council receive the planning report as prepared by the Township's Senior Planning Consultant for information;

And further that Council recommends approval of Official Plan Amendment application 15OP-25009 to Peterborough County Council, subject to the following condition:

That a zoning by-law amendment be submitted to rezone the severed parcels from the Rural (RU) Zone to the Rural Residential (RR) Zone to the satisfaction of the Township of North Kawartha. The zoning by-law amendment is to be included as a condition of consent and shall not be processed until such time as Peterborough County Council has made a decision on Official Plan Amendment #15OP-25009.

Carried.

25 - 326

Moved by – Councillor McIlmoyl
Seconded by – Councillor O'Shea

That Council receive the presentation from Andrew Marshall, Planning for the County of Peterborough. Carried.

Mayor Amyotte declared the statutory public meeting closed.

Presentations / Deputations / Petitions

County of Peterborough Report

No report.

Crowe Valley Conservation Authority Report

25 - 327

Moved by – Councillor McIlmoyl
Seconded by – Deputy Mayor

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

25 - 328

Moved by – Councillor O'Shea
Seconded by – Councillor McIlmoyl

That the minutes of the regular meeting of Council held on October 21, 2025, be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Consent Agenda

25 - 329

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McLellan

That Council receives the following consent agenda items:

1. Parks and Recreation and Waste – September activity report
2. a) Town of Whitby, October 17, 2025, Resolution regarding extended producer

responsibility for Blue Box Collection and Impacts to Small Businesses located in Mixed-Use Properties

b) Norfolk County, October 23, 2025, Resolution regarding endorsement made by the Regional Municipality of Waterloo regarding Blue Box ineligible sources.

3. Municipality of Bluewater, October 16, 2025, Resolution urging the Federal Government to Keep Climate Change as a Foremost National Priority
4. Town of Plympton-Wyoming, October 8, 2025, Resolution regarding Conservation Authority Fee Freeze
5. Township of Edwardsburgh Cardinal, October 14, 2025, Resolution regarding Ontario Community Infrastructure Fund (OCIF)

Carried.

Staff Reports

Paudash Trailblazers Placement of Snowmobile Trail Map at the North Kawartha Community Centre

25 - 330

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council approve the installation of a snowmobile trail map board by the Paudash Trailblazers Snowmobile Club that will be purchased and maintained by the Club, to be located in the North Kawartha Community Centre (NKCC) far corner of the NKCC parking lot near the snowmobile trailhead and Township's snow dump, facing the parking area; and further that there will be no cost to the Township and the Club will be responsible for any permit requirements. Carried.

Non-Eligible Source Blue Box Recycling Program Update

25 - 331

Moved by – Councillor McLellan

Seconded by – Councillor O'Shea

That Council receives the Non-Eligible Source Blue Box Recycling Program Update report as prepared by the Director of Parks & Recreation and Waste Management; and further direct staff to include costs for Industrial, Commercial or Institutional sources (IC&I) recycling in the 2026 budget. Carried.

Staff Christmas Luncheon 2025

25 - 332

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council approves the closure of Municipal Offices on Friday, December 12, from 12:00 p.m. to 2:00 p.m. to allow Council and staff to partake in the annual Christmas Luncheon at the NKCC. Carried.

Apsley Downtown Visitor Survey – Summary Report

25 - 333

Moved by – Councillor McIlmoyl

Seconded by – Councillor O'Shea

That Council receives for information the Apsley Downtown Visitor Survey – Summary Report dated October 27, 2025, as prepared by the Economic Development Officer. Carried.

Reports from Boards and Committees

Short Term Rental Advisory Committee

25 - 334

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council receives the Short-Term Rental Advisory Committee minutes for the meeting held on October 22, 2025. Carried.

North Kawartha Library Board

25 - 335

Moved by – Councillor McLellan

Seconded by – Deputy Mayor Whelan

That Council receives the North Kawartha Library Board minutes for the meeting held on September 23, 2025. Carried.

New Business and Unfinished Business

No new business or unfinished business.

Correspondence

No correspondence

Closed Session

25 - 336

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That the next portion of the meeting be closed to the public at 10:14 a.m. as the subject

matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees (**Compensation and Pay Equity Review and Succession Planning**). Carried.

25 - 337

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council arise and come out of closed session at 11:17a.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that direction was provided to staff based on the items listed for discussion.

Confirmatory By-Law 2025-0073

Moved by – Councillor McIlmoyl

Seconded by – Councillor O'Shea

That By-law 2025-0073 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 4th day of November, 2025 be read and adopted in open Council on the 4th day of November, 2025. Carried.

Adjournment

25 - 338

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council adjourn proceedings. Carried.

Council adjourned at 11:17 a.m.

Carolyn Amyotte, Mayor

Connie Parent, Clerk