

2026 Budget Information Paper

Name of Department *

Budget *

☐ Capital (included in capital Forecast, over \$5,000)	☐ Maintenance (On existing items)	☐ New (new item not replacing an existing item)	☐ Operating (not part of Capital Forecast)	☐ Replacement (replacing an existing item in it's entirety)	☐ Refurbish (repair to extend the life of the item)
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Please enter a date *

Name: *

Account # *

Account Name *

Category *

Subject: *

Recommendation: *

Background: *

Analysis: *

Financial Implications:

Dollar Amount of Item *

How does it affect your budget *

How will it be funded? *

Details if Other: