

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting held on February 3, 2026

Hybrid Meeting held in the North Kawartha Council Chambers,

280 Burleigh Street, Apsley

Regular Session 2026 – 02 – 03

Members Present: Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,
Councillors: RuthAnne McIlmoyl, Colin McLellan, Jim O'Shea

Staff Present: Alana Solman, Chief Administrative Officer
Kelly Picken, Deputy Clerk
Keely-Anne Johnson, Secretary / Receptionist
Matt Aldom, Chief Building Official / By-law Enforcement Officer
Judy Everett, Treasurer
Dianna Everson, Deputy Treasurer
Gary Gerald, Director of Parks and Recreation / Waste Management
(electronic)
Edward Hilton, Economic Development Officer

Laura Stone, Planning Consultant, One Community Planning
(all attendees participated in-person unless noted electronic)

Others Present:

Call to Order and Welcome

Mayor Amyotte called the meeting to order at 9:31 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

Land Acknowledgement

Mayor Amyotte recited the Land Acknowledgement.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Adoption of the Agenda

26 - 15

Moved by - Councillor McIlmoyl
Seconded by - Deputy Mayor Whelan

That the agenda and addendum from February 2, 2026 be adopted, as presented.
Carried.

Statutory Public Meetings

The Statutory Public meeting was declared open to hear zone amendment applications.

Chair Amyotte declared the hearing open and explained that this was an opportunity for the public to provide written or verbal comments on the applications. The Planning Act has removed the right of public appeals on Council decisions. Only the applicant, public agencies and specified persons may appeal within the 20-day appeal period from the date of the notice of decision.

Zone Amendment Application #ZA-17-25 (Taylor)

Laura Stone, Planner identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff.

Submissions:

No submissions.

26 - 16

Moved by – Councillor McIlmoyl
Seconded by – Councillor McLellan

That Council approves Zone Amendment Application #ZA-17-25 (Taylor), Part of Lot 3, Concession 8, Burleigh Ward. Carried.

Zone Amendment Application #ZA-18-25 (Oldman)

Laura Stone, Planner identified the lands and explained the purpose and effect of the application. Approval of the application was recommended by staff.

Holly Richards-Conley, Agent (electronic) was present to answer questions.

Submissions:

No submissions.

26 - 17

Moved by – Deputy Mayor Whelan
Seconded by – Councillor O’Shea

That Council approves Zone Amendment Application #ZA-18-25 (Oldman), Part of Lot 4, Concession 2, Burleigh Ward. Carried.

Peterborough County Report

No report.

Crowe Valley Conservation Authority Report

26 - 18

Moved by - Councillor McIlmoyl
Seconded by - Deputy Mayor Whelan

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

Adoption of Minutes of Previous Meeting(s) of Council:

Regular Minutes

26 - 19

Moved by - Councillor McLellan
Seconded by - Councillor McIlmoyl

That the minutes of the regular meeting of Council held on January 13, 2026 be adopted, as presented. Carried.

Business Arising from Previous Minutes

None

Ratepayer letter regarding Library Program Coordinator

26 - 20

Moved by: Deputy Mayor Whelan
Seconded by: Councillor McIlmoyl

That North Kawartha Council receives the ratepayer letter regarding the Library Program Coordinator and forwards it to the North Kawartha Library Board. Carried.

Consent Agenda

26 - 21

Moved by - Councillor O’Shea
Seconded by - Councillor McLellan

That Council receives the following consent agenda items:

1. Monthly Activity Reports
 - a. Parks and Recreation / Waste Department (December)
2. Township of Brudenell, Lyndoch and Raglan, January 7, 2026
 - o Resolution regarding Affordable Rental Housing
 - o Resolution regarding Removing HST/GST from New Homes to Support Housing Affordability
 - o Resolution regarding Solve the Crisis and Winter Homelessness Program Support
3. City of Peterborough, December 3, 2025, Resolution regarding Sustainable Funding for Police Services Requests
4. Municipality of Magnetawan, December 10, 2025, Resolution regarding Site Readiness Funding
5. Eastern Ontario Wardens' Caucus (EOWC), January 12, 2026, News Release: The EOWC Announces Chair and Vice-Chair at 2026 Annual General Meeting
6. Ministry of Agriculture, Food and Agribusiness, January 12, 2026, 2026 Agricultural Impact Assessment (AIA) Guidance document is now available on Ontario.ca
7. Municipality of North Grenville, Merrickville-Wolford Village OPP Detachment Board, January 2, 2026, Resolution – support for Enhanced Bus Safety and the Implementation of Stop-Arm Camera
8. OMERS Governance Changes and Bill 68
 - o Township of Southgate, January 21, 2026
 - o Eastern Ontario Wardens' Caucus (EOWC), January 14, 2026
9. Cole Swanson, January 22, 2026, Email in gratitude to the Economic Development Officer
10. Municipality of St. Charles, January 21, 2026, Resolution – National Building Improvements to Highway 11/17

Carried.

Staff Reports

RFP-08-25 Office Space Renovation – 135 Burleigh Street, Apsley

26 - 22

Moved by - Councillor O'Shea

Seconded by - Councillor McIlmoyl

That Council approve the proposal from Rubicon General Contracting for the office space renovation project at 135 Burleigh Street, Apsley in the amount of \$89,014.96 including HST for all of the work that was included in the scope of work in RFP-08-25 and further that the funds be taken from future capital reserves. Carried.

Committee of Adjustment Appointments

26 - 23

Moved by - Councillor McIlmoyl

Seconded by - Councillor O'Shea

That Council approves the appointment of all five members of Council to the North Kawartha Committee of Adjustment for one year commencing January 1, 2026, to December 31, 2026. Carried.

Emergency Replacement Station #2 Stand by Generator

26 - 24

Moved by - Councillor McLellan

Seconded by - Deputy Mayor Whelan

That Council approve the Emergency purchase and installation of a Generac stand by generator located at Station #2 as quoted by Eels Electric and further that it be funded through General Reserves. Carried.

Fire Department Dock at Stoney Lake Wharf

26 - 25

Moved by - Councillor O'Shea

Seconded by - Councillor McIlmoyl

That Council approve the Fire Department to attach their dock with a gate to the Stoney Lake Wharf located at 610 Mt. Julian Viamede Road for docking of the Fire Boats. Carried.

2026 Mileage Rate

26 - 26

Moved by - Deputy Mayor Whelan

Seconded by - Councillor McLellan

That Council pass a motion to approve the mileage rate of \$.73 per km applicable to the first 5,000 kilometres of annual travel and \$.67 per km applicable to any km over 5,000 kilometres

for the 2026 year; and further that the Township's mileage rate be adjusted to stay consistent with the Canada Revenue Agency's reasonable mileage allowance rate on an annual basis; and further that the Treasurer is directed to continue with this annual mileage rate process until a change is requested by Council or the Treasurer. Carried.

2027 Property Tax Due Dates and Penalty/Interest By-Law

26 - 27

Moved by - Councillor McLellan

Seconded by - Councillor McIlmoyl

That Council adopt the 2026 Property Tax Due Dates and Penalty/Interest By-Law. Carried.

Fire Protection Grant Agreement

26 - 28

Moved by - Councillor McLellan

Seconded by - Councillor O'Shea

That Council adopt the By-Law authorizing the Mayor and Clerk to sign the Fire Protection Grant Agreement. Carried.

Pothole Prevention and Repair Program Agreement

26 - 29

Moved by - Councillor O'Shea

Seconded by - Councillor McIlmoyl

That Council adopt the By-Law authorizing the Mayor and Clerk to sign the Pothole Prevention and Repair Program Agreement. Carried.

Municipal ice Storm Assistance Appointment

26 - 30

Moved by - Councillor McIlmoyl

Seconded by - Deputy Mayor Whelan

That Council adopt the By-Law authorizing the Mayor and Clerk to sign the Municipal Ice Storm Assistance Agreement. Carried.

Presentations / Deputations / Petitions

Ashley Collins, Co-CEO and Jill Wickins, Operations Organizational Lead, Compass Early Learning and Care (10:15 a.m.)

Ashley Collins, Co-CEO and Jill Wickins, Operations Organizational Lead, Compass Early Learning and Care, joined electronically and requested that the property located at 80 Burleigh Street be rezoned back to Institutional zoning to allow for a future Child Care Centre.

Ms. Wickins stated there are 71 children on a Peterborough County waitlist. The current location at the Apsley Central Public School is not meeting the need in the area as it accommodates 37 children.

The December 31, 2026 deadline for government funding makes the request to address the error in the Zoning timely. It is suggested that when the County took over GIS several consultations were held and if the property owner did not address any errors, then the zoning was not addressed. It is believed that at the time the institutional zoning was lost.

Laura Stone informed Council that the fee would need to be addressed by Council to allow the application to be deemed complete.

26 - 31

Moved by - Deputy Mayor Whelan
Seconded by - Councillor McIlmoyl

That the Compass Early Learning and Care request to Council for an approval in principle for the rezoning of the subject property back to institutional zoning with childcare as the intended use be received and further that Council waive the fees for this rezoning application. Carried.

26 - 32

Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That Council receive from Ashley Collins, Co-CEO and Jill Wickins, Operations Organizational Lead, with Compass Early Learning and Care, the request to Council for an approval in principle for the rezoning of the subject property back to institutional zoning with childcare as the intended use be received and further that Council waive the fees for this rezoning application

Recess

Mayor Amyotte called for a recess at 10:36 a.m. Council reconvened at 10:49 a.m.

Amended motion

Emergency Replacement Station #2 Stand by Generator

26 - 33

Moved by - Councillor McLellan
Seconded by - Deputy Mayor Whelan

That Council amend motion 26-24 to replace general reserves with future capital reserves. Carried.

2026 Budget

Judy Everett presented the 2026 budget to Council with a 4.99% tax rate. Consideration of Quinte Health donation in the amount of 10,000 campaign from general reserves.

26 - 34

Moved by: Deputy Mayor Whelan
Seconded by: Councillor McIlmoyl

That Council approve a Quinte Health North Hastings Hospital donation in the amount of \$10,000 for their “Caring Today for Tomorrow...X-ray Plus” campaign with the funds to be taken from general reserves. Carried

26 - 35

Moved by: Councillor McLellan
Seconded by: Councillor McIlmoyl

That Council approve the Kawartha Land Trust Phragmites initiative through the Township’s Municipal Grant Program for Environmental Initiatives up to \$5,000 from general reserves. Carried.

26 - 36

Moved by - Councillor McIlmoyl
Seconded by - Councillor McLellan

That Council pass the 2026 budget with changes as directed by Council and further that Council adopt the Tax Rate By-Law. Carried.

Reports from Boards and Committees

North Kawartha Library Board

26 - 37

Moved by - Councillor McLellan
Seconded by - Deputy Mayor Whelan

That Council receives the North Kawartha Library Board minutes for the meeting held on November 25, 2025. Carried.

New Business and Unfinished Business

None.

Closed Session

26 - 38

Moved by - Councillor O’Shea
Seconded by – Councillor McLellan

That the next portion of the meeting be closed to the public at 10:59 a.m. as the subject matter being considered is pursuant to the Municipal Act, 2001, S.O. 2001, c.25, S. 239 (2) Pursuant to Section 239 (2) of the Municipal Act

- (b) personal matters about an identifiable individual, including municipal or local board employees **(County Recognition Awards)(Personnel)**;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board **(Claims)**. Carried.

26 - 39

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

That Council arise and come out of closed session at 12:00 p.m. Carried.

Report Out of Closed Session

Mayor Amyotte reported out of closed session that directions were given to staff based on the items on the agenda.

26 - 40

Moved by – Councillor O’Shea

Seconded by – Councillor McIlmoyl

Announcements

By-Laws

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That By-Law 2026-0007 being a by-law under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lot 3, Concession 8, in the geographic area of Burleigh, in the County of Peterborough, Roll # 1536-020-001-82300 and that;

By-Law 2026-0008 being a by-law under the provisions of Section 34 of the Planning Act R.S.O. 1990, chap. P.13, as amended, to amend Zoning By-Law #26-2013, with respect to certain lands described as Part Lot 4, Concession 2, in the geographic area of Burleigh, in the County of Peterborough, Roll # 1536-020-001-16202 and that;

By-Law 2026-0009 being a by-law to provide for the payment of taxes during the current year and to provide for penalty/interest to be applied on unpaid taxes for the current year and previous years for the Township of North Kawartha and that;

By-Law 2026-0010 being a by-law to authorize the Mayor and Clerk to enter into the Agreement for Ontario Fire Protection Grant Transfer Payment with His Majesty the King in right of Ontario as represented by the Solicitor General and that;

By-Law 2026-0011 being a by-law to authorize the Mayor and Clerk to enter into the Ontario Transfer Payment Agreement for Pothole Prevention and Repair Program with His Majesty the King in right of Ontario as represented by the Hon. Minister of Transportation and that;

By-Law 2026-0012 being a by-law to provide for the adoption of tax rates for 2026 and to adopt the estimates of all sums required during the year and that;

By-Law 2026-0013 being a by-law to authorize the Mayor and Clerk to enter into the Agreement for the Municipal Ice storm Assistance Program Transfer Payment Agreement with His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing and that;

By-Law 2026-0014 being a by-law to appoint Committee of Adjustment and that

By-Laws 2026-0007, 2026-0008 , 2026-0009 , 2026-0010, 2026-0011, 2026-0012, 2026-0013, and 2026-0014 be read and adopted in open Council on the 3rd day of February, 2026. Carried.

Confirmatory By-Law 2026-0015

Moved by – Deputy Mayor Whelan
Seconded by – Councillor McIlmoyl

That By-law 2026-0015 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 3rd day of February, 2026 be read and adopted in open Council on the 3rd day of February, 2026. Carried.

Adjournment

26 - 41

Moved by - Councillor O'Shea
Seconded by - Councillor McLellan

That Council adjourn proceedings. Carried.

Council adjourned at 12:06 p.m.

Carolyn Amyotte, Mayor

Kelly Picken, Deputy Clerk