

North Kawartha Public Library Board Minutes
Tuesday June 24, 2025 9:30AM
Business Hub

I Roll Call and Land Acknowledgement

Present: Cathie Leard, Sue Leeson, RuthAnne McIlmoyl, Jim O'Shea
Regrets: Sharon Sidaros
Staff: Debbie Hall

Call to order 9:33 am

II Declarations of Conflict of Interest

Chair reminded members of their obligation to declare a conflict if necessary.

III Approval of the Agenda

25.053 Moved RuthAnne McIlmoyl
Seconded Sue Leeson
The agenda is approved as presented.
Motion carried.

IV Adoption of Minutes

M1. Minutes

a) Minutes of the regular meeting of the Library Board May 27, 2025

25.054 Moved RuthAnne McIlmoyl
Seconded Jim O'Shea
The minutes of the regular meeting of the Library Board May 27, 2025 are
approved as presented.
Motion carried.

V Deputations/Presentations

D1. Mayor Carolyn Amyotte

a) Verbal Update Pride

VI Business

B1. Board Assembly Report

a) Verbal Update Board Appointee Sue Leeson

Discussion at the Zoom Board Assembly meeting included: Makerspace equipment and volunteers to run the equipment; Strong Mayor Powers, Skills Development Grant, Water Beads, Video games competitions, AI

May be a good idea for participants to send in items for discussion ahead of the meeting for the roundtable.

Sue may have a Pride Bench to use for Pride Month next year

**25.055 Moved by RuthAnne McIlmoyl
 Seconded Jim O'Shea
 The Board Assembly Verbal Report is received.
 Motion carried.**

VII New Business

NB1. Staff Training Update

a) CEO/Librarian Report

**25.056 Moved Sue Leeson
 Seconded RuthAnne McIlmoyl
 The Staff Training Update is received.
 Motion carried.**

NB2. Section III – Collection Development and Management

a) 3.5 Loans

Point 2 under Procedures - change the word "three" to "two"

b) 3.8 Renewals

**25.057 Moved Sue Leeson
 Seconded RuthAnne McIlmoyl
 Policy 3.5 Loans and 3.8 Renewals are approved with changes as noted.
 Motion carried.**

**25.058 Moved Cathie Leard
 Recess for 5 minutes at 10:26 am
 Motion carried.**

**25.059 Moved Cathie Leard
 Resume open session at 10:32 am
 Motion carried.**

NB3. Additional Policies

a) Additional Policy A – Volunteer Policy

**25.060 Moved RuthAnne McIlmoyl
 Seconded Sue Leeson
 Additional Policy A is approved as presented.
 Motion carried.**

b) Additional Policy B – Secondary School Community Service Policy

**25.061 Moved RuthAnne McIlmoyl
 Seconded Sue Leeson
 Additional Policy B is approved as presented.
 Motion carried.**

c) Additional Policy C - Privacy, Access to Information and Electronic messages under CASL

**25.062 Moved Jim O'Shea
 Seconded RuthAnne McIlmoyl
 Additional Policy C is approved as presented.
 Motion carried.**

d) Additional Policy D – Memorial Recognition Policy

**25.063 Moved RuthAnne McIlmoyl
 Seconded Sue Leeson
 Additional Policy D is approved as presented.
 Motion carried.**

e) Additional Policy E - Special Memorial Money Donations to the Library

In the list of how funds will be spent add "Programming"

**25.064 Moved Sue Leeson
 Seconded RuthAnne McIlmoyl
 Additional Policy E is approved with changes as noted.
 Motion carried.**

VIII Financial

F1. Statement

a) Financial Statement to June 17, 2025

**25.065 Moved Sue Leeson
 Seconded RuthAnne McIlmoyl
 The Financial Statement is received.
 Motion carried.**

**25.066 Moved Cathie Leard
 Seconded RuthAnne McIlmoyl
 The Library Board requests that Council consider a security camera at the
 roadside in front of the library to deter further vandalism on the property.
 Motion carried.**

IX Stats

S1. Library Stats May 2025

a) Circulation, Tech & Programming Stats

**25.067 Moved RuthAnne McIlmoyl
 Seconded Jim O'Shea
 The May 2025 Library Stats are received.
 Motion carried.**

X Board Orientation

N/A

XI Correspondence

N/A

XII Closed Session

Pursuant to the Public Libraries Act R.S.O. 1990, CHAPTER P.44, 16.1 (4A). This part of the meeting is closed to the public as the subject matter being considered is:

a) Personal matters about an identifiable individual.

**25.068 Moved RuthAnne McIlmoyl
 Seconded Jim O'Shea
 That the Board move in to closed session at 11:49 am
 Motion carried.**

**25.069 Moved RuthAnne McIlmoyl
 Seconded Cathie Leard
 That the Board resume open session at 12:29 pm
 Motion carried.**

XIII Adjournment

Next meeting August 26, 2025 at the **Apsley Branch** at 9:30am.

25.070 Moved RuthAnne McIlmoyl
The meeting was adjourned at 12:30 pm
Motion carried.

The North Kawartha Public Library Promotes Scent-Free Meetings and Events