



Township of North Kawartha
280 Burleigh Street, PO Box 550, Apsley, ON K0L 1A0
Tel: 705-656-4445 | 1-800-755-6931 | Fax: 705-656-4446
www.northkawartha.ca

Report to Council

To: Mayor and Council Members
From: Jason Post, Deputy Chief Administrative Officer
Date: June 11, 2026
Subject: By-law 2026-000 – Amendment to Replace the Road Supervisor Title with Public Works Manager

Recommendation:

That Council adopt By-law 2026-0000, being a by-law to amend the Road Supervisor title and replace it with the title of Public Works Manager in applicable Township by-laws and policies.

Background:

The Township has been using the title of Public Works Manager to describe the position responsible for roads and public works operations. The proposed by-law formalizes this title change and provides consistency across Township by-laws and policies where the former title of Road Supervisor or similar wording may still appear.

Analysis:

The purpose of this by-law is administrative in nature. It updates the title used for the management position responsible for roads to reflect the current organizational structure and operational terminology used by the Township. Adopting the title of Public Works Manager improves clarity in internal and external documents and helps ensure consistency in references across existing by-laws and policies. This amendment does not alter the duties, authority, or responsibilities of the position, but rather clarifies the title associated with those responsibilities.



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Financial Implications:

There are no financial implications associated with this by-law.

Strategic and/or Other Plans:

Governance:

Maintain a strong, accountable municipal government:

1. Maintain policies and processes that enable effective governance.
2. Provide effective, clear and transparent Township communication.

In Consultation With:

Alana Solman, Chief Administrative Officer

Attachment:

Draft Bylaw to amend the Road Supervisor title and interchange it with the current title of Public Works Manager.