

The Corporation of the Township of North Kawartha

Minutes of the Regular Meeting of the Short-Term Rental Advisory Committee held on May 13, 2025

Hybrid Meeting in the North Kawartha Council Chambers, 280 Burleigh Street, Apsley

Regular Session 2025 – 05 – 13

Members Present: Colin McLellan, Chair
RuthAnne McIlmoyl, Councillor
Janet Lambert (electronic)
Shane Paquette (electronic)
Ian Smith

Staff Present: Alana Solman, Chief Administrative Officer
Connie Parent, Clerk
Kelly Picken, Deputy Clerk
Edward Hilton, Economic Development Officer

(all attendees participated in-person unless noted electronic)

Call to Order and Welcome

Chair McLellan called the meeting to order at 1:01 p.m. welcomed everyone and advised the public that the meeting will be recorded and uploaded to the Township YouTube Channel.

Disclosure of Pecuniary Interest and the General Nature Thereof

No declarations.

Land Acknowledgement

Chair McLellan recited the Land Acknowledgement.

Adoption of the Agenda

24 – 21

Moved by – RuthAnne McIlmoyl

Seconded by – Ian Smith

That the agenda be adopted, as presented. Carried.

Presentations / Deputations / Petitions

Acting Staff Sergeant Angie Kerr, Ontario Provincial Police

Acting Staff Sergeant Kerr was invited to attend the meeting to provide information regarding best practices for by-law enforcement.

She responded to various questions regarding digital evidence and the role of Police with respect to municipal by-law enforcement. Police will lay charges related to noise and mischief and will accept digital evidence when responding to complaints. Digital evidence can be legally admissible if handled properly. The individual providing the evidence would be held accountable and could be charged if their evidence is misrepresented. To be admissible testimony may still be required. The Community Safety Officer may be available to provide further information.

Adoption of Minutes

25 – 22

Moved by – RuthAnne McIlmoyl

Seconded by – Shane Paquette

That the minutes of the regular meeting of the Short-Term Rental Advisory Committee meeting held on March 11, 2025 be adopted, as presented. Carried.

Presentation from the Ontario Provincial Police

25 – 23

Moved by – RuthAnne McIlmoyl

Seconded by – Janet Lambert

That Committee receives the presentation from Acting Staff Sergeant Angie Kerr with thanks. Carried.

Opportunities for Further Public Consultation

Members discussed the opportunity to attend cottage association meetings. Chair McLellan recommended that members introduce themselves and be clear they were attending for the purpose of gathering information. Members suggested that providing further details related to the history of the Committee, the meetings attended, the research undertaken and the options being reviewed would focus the input received.

25 – 24

Moved by – RuthAnne McIlmoyl

Seconded by – Janet Lambert

That Committee receives the discussion on opportunities for further public consultation and

directs staff to return with a draft script for presentation to Cottage Associations for the June 10th meeting. Carried.

Recommendation to Council

25 – 25

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That Committee recommends to Council that staff obtain estimates of costs for a 24 / 7 call centre response and if possible, for on-site by-law enforcement. Carried.

Work Plan Schedule

There was a brief discussion on items to add to the work plan schedule.

Invitation for a Deputation from County of Peterborough Economic Development and Tourism

25 – 26

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That staff invite the Manager of Tourism and Communications for the County of Peterborough to a future Committee meeting to provide information regarding the economic benefit of short-term rentals. Carried.

Recommendation to Council

25 – 27

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That Committee recommends to Council that a legal opinion be obtained with respect to the permitted use of short-term rentals within any zone in the Township zoning by-law and further that a legal opinion be obtained regarding the best practices of incorporating digital evidence. Carried.

Recommendation to Council

25 – 28

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That Committee recommend to Council that staff bring back a living document with the pros and cons related to the options under consideration as discussed at today's meeting. Carried.

Correspondence

25 – 29

Moved by – RuthAnne McIlmoyl

Seconded by – Shane Paquette

That Committee defer Correspondence Items 1 and 2 on the Agenda to the June meeting.
Carried.

Adjournment

25 - 30

Moved by – Ian Smith

Seconded by – RuthAnne McIlmoyl

That Committee adjourns proceedings. Carried.

Committee adjourned at 3:02 p.m.

Colin McLellan, Chair

Connie Parent, Clerk