

Report to Council

To: Mayor and Council Members
From: Shannon Hunter, Chief Administrative Officer
Date: July 14, 2026
Subject: Procurement Policy Update

Recommendation:

That Council receive the Procurement Policy Update report for information.

Background:

The current Procurement Policy was adopted by By-Law #2014-120 on December 16, 2014. By-Law #2017-060 was adopted on June 2, 2017, to amend this By-Law to remove the requirement for Council to approve the expenditures as may be required for Municipal Elections. By-Law #2019-002 was adopted on January 15, 2019, to amend By-Law #2014-120 to increase the Department Managers' authorized expenditure amount and to remove the requirement of council's approval of a Tender and Request for Proposal prior to the documents being released. On June 8, 2026, a draft procurement policy was presented for Council's review that included provisions for the "Buy Ontario Act". Further revisions were requested requiring additions and/or deletions regarding GPO's, Change Orders, Emergency Purchases and Contract Amendments.

Analysis:

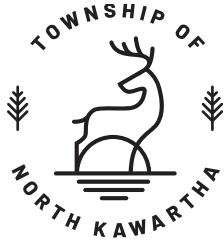
To complete a Procurement Policy acceptable to all, it was felt further information was required to accurately capture and present an updated policy to Council.

Staff are participating in an information session on 'Buy Ontario' on July 16th with Jennifer Stover, CFO, CIO, Director of Corporate Services, Deputy CAO.

An updated policy will be provided at the August 11, 2026, meeting of Council.

Financial Implications:

None



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Strategic and/or Other Plans:

Maintain Policies and Processes that enable effective governance

Consultant(s) Sourced:

None

Attachment:

None