



# Crowe Valley Conservation Authority

## Municipal Brief

---

### Meeting – 15 January 2026

#### Board Members Present

Jerry Chadwick  
Tudor and Cashel Township

Michael Metcalf  
Municipality of Trent Hills

Colin McLellan – Chair  
Township of North Kawartha

Jim Martin  
Township of Havelock-Belmont-  
Methuen

Sheila Currie  
Wollaston Township

Jeremy Solmes  
Township of Stirling-Rawdon

John O'Donnell  
Township of Faraday

#### Board Members Absent

Dave Burton  
Municipality of Highlands East

Ron Derry  
Municipality of Marmora and  
Lake

Shawn Pack – Vice Chair  
Township of Limerick

#### Staff Members Present

Janette Loveys Smith  
General Manager, CVCA

Amanda Donald  
Administrative Assistant, CVCA

### Draft 2026 Budget

- The Board passed a motion to approve the Draft 2026 Budget and to apportion member municipalities accordingly

### Election of Officers

- The Board elected Michael Metcalf from Municipality of Trent Hills as Chair & Colin McLellan from Township of North Kawartha as Vice-Chair and Jeremy Solmes from Township of Stirling-Rawdon as Executive Committee Member for 2026

### Statutory Resolutions

- A series of motions were approved in order for CVCA to conduct regular business throughout the year
- The motions include: appointing auditor, solicitor and bank, designation of signing officers and the appointment of the Chair and General Manager to represent CVCA at Conservation Ontario meetings, the approval of borrowing of funds, appointing additional signing officer, & designating the General Manager as the head for FOI requests

### Regulations and Planning Report

- A motion was passed to receive the regulations and planning report as circulated



70 Hughes Lane  
P.O. Box 416  
Marmora, Ontario  
K0K 2K0

Phone: (613)472-3137  
Fax: (613) 472-5516

[www.crowevalley.com](http://www.crowevalley.com)  
[info@crowevalley.com](mailto:info@crowevalley.com)

*Follow us on X and Facebook!*

---

## Programs & Services Inventory

- Janette Loveys Smith informed the Board this recommended motion is to ensure compliance with Regulation 686/21
- A motion was passed to receive the Programs & Inventory submitted to the Ministry of Environment Conservation & Parks on 31 March 2024 and That the Programs and Inventory and Category 3 Agreements be posted on CVCA's Governance webpage

## Correspondence

- A motion was passed to receive the letter from Tudor and Cashel Townships dated 2 December 2025 for information

## General Manager's Report

- Janette Loveys Smith informed the Board she has had the opportunity to visit some CVCA's dams and learn more about water management
- She has spent time with CVCA staff and discussed goals for 2026
- A motion was passed to receive the General Manager's report for information

## Next Full Authority Board Meeting: 19 February 2026



70 Hughes Lane  
P.O. Box 416  
Marmora, Ontario  
K0K 2K0

Phone: (613)472-3137  
Fax: (613) 472-5516

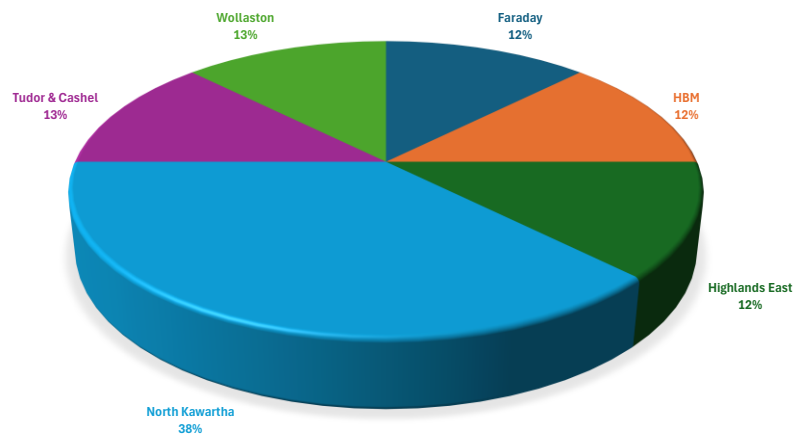
[www.crowevalley.com](http://www.crowevalley.com)  
[info@crowevalley.com](mailto:info@crowevalley.com)

Follow us on Twitter and  
Facebook!

## Regulations Figures:

January 15, 2026				Reporting Period Summary			
CVCA Board Meeting				Permits Issued	8	Mean Turnaround	4.5
Regulations Permit Reporting				Calendar Days	60	Permit / Cal. Day	0.13
Reporting Period:		November 1, 2025		Working Days	35	Permit / Work day	0.23
	to		December 31, 2025	Property inquiries received:	10	Property inquiries complete:	8
			Nov-Dec 2024 Permits Submitted	18	Nov-Dec 2025 Permits Submitted		10

**REGULATIONS PERMITS BY TOWNSHIP  
NOVEMBER 01 - DECEMBER 31, 2025**



## Property Inquiries:

January 15, 2026			Reporting Period Summary			
CVCA Board Meeting			Number of Files Completed	8	Specific Development	5
Property Inquiry Form (PIF) Reporting			Calendar Days	60	Other	0
Reporting Period		November 1, 2025	Working Days	35	Potential Purchaser	3
	to	December 31, 2025	Average Turnaround Time (days)	4	Realtor	0
			Nov - Dec 2024	12		

**PROPERTY INQUIRIES  
NOVEMBER 01 - DECEMBER 31, 2025**

