



Report to Council

To: Mayor and Council Members
From: Judy Everett, Treasurer and Jason Post, Deputy CAO
Date: June 8, 2026
Subject: Draft Procurement Policy

Recommendation:

That Council provide direction to staff regarding the draft Procurement Policy.

Background:

The current Procurement Policy was adopted by By-Law #2014-120 on December 16, 2014. By-Law #2017-060 was adopted on June 2, 2017 to amend this By-Law to remove the requirement for Council to approve the expenditures as may be required for Municipal Elections. By-Law #2019-002 was adopted on January 15, 2019 to amend By-Law #2014-120 to increase the Department Managers' authorized expenditure amount and to remove the requirement of council's approval of a Tender and Request For Proposal prior to the documents being released.

Analysis:

Staff have gathered sample Procurement Policies and have created a draft policy for Council's review. The 'Buy Ontario Act' has also been addressed in this draft policy.

Financial Implications:

N/A

Strategic and/or Other Plans:

Governance – Maintain a strong, accountable, Municipal Government

- Maintain policies and processes that enable effective governance
- Provide effective, clear and transparent Township communication

In Consultation With:

Alana Solman, Chief Administrative Officer



Township of North Kawartha

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Attachment:

Draft Procurement Policy and By-Law

By-Law #2014-120 Procurement Policy

By-Law #2017-060 amending By-Law #2014-120

By-Law #2019-002 amending By-Law #2014-120