

# **The Corporation of the Township of North Kawartha**

## **Minutes of the Regular Meeting held on December 2, 2025**

**Hybrid Meeting held in the North Kawartha Council Chambers,**

**280 Burleigh Street, Apsley**

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### **Regular Session 2025 – 12 – 02**

**Members Present:** Mayor Carolyn Amyotte, Deputy Mayor Jim Whelan,  
Councillors: RuthAnne McIlmoyl, Councillor McLellan, Jim O'Shea

**Staff Present:** Alana Solman, Chief Administrative Officer  
Connie Parent, Clerk  
Kelly Picken, Deputy Clerk  
Matt Aldom, Chief Building Official / By-law Enforcement Officer  
Bree Martin, Building and Planning Assistant  
Judy Everett, Treasurer  
Gary Geraldi, Director of Parks and Recreation / Waste Management

Laura Stone, Planning Consultant, One Community Planning

(all attendees participated in-person unless noted electronic)

**Others Present:**

### **Call to Order and Welcome**

Mayor Amyotte called the meeting to order at 9:31 a.m., welcomed everyone and informed those in attendance that the meeting will be recorded and uploaded to the Township YouTube Channel for public viewing.

### **Land Acknowledgement**

Mayor Amyotte recited the Land Acknowledgement.

### **Disclosure of Pecuniary Interest and the General Nature Thereof**

No declarations.

### **Adoption of the Agenda**

25 - 357

Moved by – Councillor O'Shea

Seconded by - Councillor McLellan

That the agenda be adopted, as amended to add Addendum Items:

Validation of Title Application for V-2-25 and

Request for consideration to waive the fee for Minor Variance Application A-20-25.

Carried.

### **Statutory Public Meetings and Adoption of Planning By-Laws**

No statutory public meetings.

#### **Application V-2-25 (674 County Road 504)**

25 – 358

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That Council supports the Validation of Title Application for Application V-2-25, 674 County Road 504, Roll #1536-010-200-12602, Pt. Lot C and D, Concession 4. Carried.

### **Council Planning Orientation**

25 - 359

Moved by – Deputy Mayor Whelan

Seconded by – Councillor O'Shea

That Council dedicate time during a Closed Session during the scheduled meeting of Council on December 16, 2025, to receive training and updates on planning. Carried.

### **Presentations / Deputations / Petitions**

#### **County of Peterborough Report**

25 - 360

Moved by – Councillor O'Shea

Seconded by - Councillor McIlmoyl

That the verbal County Report from Mayor Amyotte and Deputy Mayor Whelan be received. Carried.

#### **Crowe Valley Conservation Authority Report**

25 - 361

Moved by – Councillor O'Shea

Seconded by – Deputy Mayor Whelan

That the verbal Crowe Valley Conservation Authority Report from Councillor McLellan be received. Carried.

**Adoption of Minutes of Previous Meeting(s) of Council:**

**Regular Minutes**

25 - 362

Moved by – Councillor O'Shea

Seconded by - Councillor McIlmoyl

That the minutes of the regular meeting of Council held on November 18, 2025, be adopted, as presented. Carried.

**Business Arising from Previous Minutes**

No business arising.

**Support for Resolution of Tay Valley Township (also supported by Town of Goderich)**

25 – 363

Moved by – Councillor McIlmoyl

Seconded by – Deputy Mayor Whelan

That North Kawartha Council supports the resolution from the Township of Tay Valley, also supported by the Town of Goderich, regarding Collaborative Action on Sustainable Waste Management in Ontario. Carried.

25 – 364

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That North Kawartha Council supports the resolution from the Township of Selwyn regarding Curbside Recycling Eligibility for Non-Profit Organizations. Carried.

**Consent Agenda**

25 - 365

Moved by - Councillor McLellan

Seconded by – Councillor O'Shea

That Council receives the following consent agenda items:

1. Monthly Activity Reports (October)
  - a) Emergency Services
2. 2025 Petroglyphs Butterfly Count
3. Association of Ontario Road Supervisors – Fall 2025

4. Municipality of Meaford, November 4, 2025, Resolution of Support - Appeal to the Ministry of the Solicitor General for Reinstatement of Provincial Funding
5. Town of Goderich
  - Resolution regarding Collaborative Action on sustainable Waste Management in Ontario
  - Endorsement of the Municipality of Wawa's Resolution – Accessible and Effective Alcohol Container Return System in Ontario
6. Township of Selwyn, November 11, 2025, Curbside Recycling – Non Profits
7. Ministry of Natural Resources, November 21, 2025, Black Bear Harvest Management Ontario
8. Peterborough County OPP Detachment Board, November 21, 2025, Peterborough County OPP 2026-2029 Action Plan, 2-25-11-21 Resolution. (Please note – a motion is not required by Council, this is provided for information and possible feedback. Feedback is requested by December 19, 2025.)
9. Northumberland County, November 25, 2025
  - Resolution in support of Increased Income Support Thresholds for Veterans
  - Great Lakes and St. Lawrence Cities Initiative. Carried.

## **Staff Reports**

### **Licence of Occupation Agreement (Wymer)**

25 - 366

Moved by – Deputy Mayor Whelan

Seconded by - Councillor McIlmoyl

That Council pass a by-law at the end of the meeting to authorize the Mayor and the Clerk to enter into a Licence of Occupation Agreement as set out in Schedule 'A' of the by-law with Rachael and Craig Wymer to establish the terms under which the licensee would be given permission to repair/renovate, including replacement of piers and deck on the existing cottage located on the original shore road allowance described as being Part of the Road Allowance in front of Lot 14, Concession 11, Geographic Township as set out in Schedule 'B' and depicted in Schedule 'C' of the by-law. Carried.

### **Depot Recycling – Circular Materials Ontario Agreement 2024-00-111**

25 - 367

Moved by - Councillor McIlmoyl

Seconded by – Councillor O'Shea

That The Township of North Kawartha amend By-Law 2023-0080 pertaining to the Depot Operations Agreement 2024-00-111 between the Township of North Kawartha and Circular Materials Ontario (CMO) for the collection, haulage, and processing of all two-stream blue box recycling materials from the Anstruther and Haultain Transfer Stations (Depots) to include, Change Order # 1 dated November 21, 2025 amending the Agreement 2024-00-111, effective January 1, 2026 for a period of three (3) additional one (1) year terms. Carried.

## **Reports from Boards and Committees**

### **North Kawartha Library Board**

25 - 368

Moved by – Councillor O'Shea

Seconded by - Councillor McLellan

That Council receives the North Kawartha Library Board minutes for the meeting held on October 28, 2025. Carried.

## **New Business and Unfinished Business**

### **Notice of Motion – Municipal Considerations in Cooperative Procurement**

25 – 369

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McIlmoyl

That Council defer the following proposed motion to be sent to the municipal solicitor for his review and recommendations. Carried.

### **Proposed Motion**

WHEREAS Canoe Procurement Group of Canada ('Canoe Procurement') is a Rural Municipalities of Alberta operated procurement group experiencing rapid growth (+100% gross sales 2023-2024, total purchases \$780 million) with more than 6000 public service members across Canada including the Township of North Kawartha ('North Kawartha');

AND WHEREAS Canoe Procurement partners with the State of Minnesota's Procurement Group, Sourcewell, whose contracts represent approximately 83.5% of available contracts through Canoe Procurement, and whose original solicitations are developed under United States ('U.S.') legal and procedural frameworks before being adapted for Canadian use;

AND WHEREAS the inclusion of Canadian distribution capability in U.S. procurement solicitations does not alone address the potential evaluation priority placed on serving a membership primarily located in the U.S. bound by Buy USA federal procurement requirements, creating evaluation priorities that may differ from Canadian public sector needs;

AND WHEREAS Canadian public sector use of contracts from cooperative groups in the U.S. may disadvantage Canadian businesses from accessing the public tax base, promotes Canadian business investment in the U.S., and unnecessarily outsources administrative work and the associated contract

fee returns internationally;

AND WHEREAS procurement groups may create barriers for Canadian small businesses by issuing broad scope Requests for Proposals ('RFPs') that can charge monthly fees, rely on national/international distribution networks, and favour businesses with larger margins, greater variety of products offered, and resources to meet multiple international standards;

AND WHEREAS governments and their agencies represent significant local and national buying power and should strive to support and grow businesses that benefit the communities whose tax dollars are invested;

AND WHEREAS widespread use of international group procurement contracts may weaken our domestic supply chain resiliency for the items governments and their agencies require to meet the needs of those they represent;

AND WHEREAS Ontario's "Procurement Restriction Policy – A Guide for Buyers" indicates if a "procurement document has already been issued" and that "a new procurement is one that has not yet been posted (e.g. on an electronic tendering system) or has not yet been issued to vendors to submit a response" creates an unintended gap whereby existing cooperative purchasing program contracts may circumvent the intent of the Policy;

AND WHEREAS Ontario municipal and agency use of group purchasing contracts may represent breaches of the Ontario Quebec Trade and Cooperation Agreement without proper tendering;

AND WHEREAS the Government of Canada's July 12, 2025 "Interim Policy on Reciprocal Procurement" states "suppliers from countries that limit Canadian access to their own government contracts can be restricted from bidding on Canadian federal contracts" and complete policy is under present consideration;

AND WHEREAS some procuring entities may incorrectly interpret Article 504.8 of the Canadian Free Trade Agreement ('CFTA') which may inadvertently circumvent Canadian competitive tendering requirements when purchasing through procurement groups not party to the CFTA, while also applying certain restrictions interprovincially;

THEREFORE BE IT RESOLVED THAT

The Township of North Kawartha update its Procurement Policy to incorporate local priorities when compliant with trade agreements and regulate group procurement purchases. This includes restricting group procurement contracts to those where North Kawartha has proactively posted a Notice of Intent for participation with the original signing authority prior to use to maximize transparency and reduce unnecessary administrative groups' involvement in the procurement process.

AND FURTHERMORE:

Council requests that Canoe Procurement Group of Canada include members of Provincial partner agencies on its governing board and increase transparency in administrative fee distribution and Canadian interest scoring on RFPs issued by Sourcewell;

AND that Canoe Procurement Group of Canada issue parallel Canadian RFPs where arrangements currently rely on foreign origin solicitations to give members the greatest selection and ensure Canadian vendors have equitable opportunities;

AND Council requests that the Government of Ontario amend its March 2025 Procurement Restriction

Policy to prohibit the use of any group purchasing contracts whose contents do not conform to the Policy and impose this prohibition on provincial funds distributed to municipalities not covered by the Broader Public sector directives;

AND Council requests that the Government of Canada require, as a condition of federal funding, that when cooperative procurement contracts are used they originate from organizations whose solicitation processes provide access consistent with Canada's trade agreement obligations and procurement frameworks that offer reciprocal opportunities for Canadian suppliers;

AND Council requests that the Government of Canada ensure that the "little or no control" exemption under Article 504.8 of Chapter 5 of the Canadian Free Trade Agreement is not applied in a manner that shields purchases which do not align with the law, intent, or spirit of the Agreement;

AND Council requests that the Governments of Ontario and Canada assist subnational governments and agencies in navigating complicated trade agreements with training and government operated programs such as pre-approval certification.

with copies to be sent to:

Office of the CEO & Executive Director, Canoe Procurement Group

Peterborough County

AMO Municipalities

Mayor Robin Jones, AMO President

Mayor Gary McNamara, LAS Board Chair

Canadian Public Procurement Council

Canadian Federation of Independent Businesses

Office of Dave Smith, MPP Peterborough-Kawartha

Office of the Minister of Public and Business Service Delivery and Procurement of Ontario Office of the Minister of Economic Development, Jobs Creation and Trade of Ontario

Office of the Minister of Municipal Affairs and Housing of Ontario

Office of the President of the Treasury Board of Ontario

Office of the Auditor General of Ontario

Office of the Premier of Ontario

Office of Jamie Schmale, MP Haliburton-Kawartha Lakes

Office of the Minister of Industry of Canada

Office of the Minister responsible for Canada-U.S. Trade, Intergovernmental Affairs, Internal Trade and One Canadian Economy of Canada

Office of the Minister of Government Transformation, Public Works and Procurement of Canada

Office of the Auditor General of Canada

Office of the Prime Minister of Canada

## **Correspondence**

### **Ratify Peterborough County OPP Detachment Board Community Appointee Nomination**

25 - 370

Moved – Deputy Mayor Whelan

Seconded - Councillor McIlmoyl

That the Council of the Township of North Kawartha receive Report CASC-2025-1 dated November 17, 2025, along with Resolution 92-2025 passed by the Peterborough County OPP

Detachment Board at the November 17, 2025, meeting;

And Further That the Council of the Township of North Kawartha ratify the appointment of Sandra Vaughan, Dave Taillefer, and Sarah Frank, as Members of the Board for the remainder of the 2022-2026 term;

And Further that a copy of this motion be sent to the Peterborough County OPP Detachment Board no later than January 26, 2026. Carried.

### **Request for Council to Consider Fee Rebate for Minor Variance Application**

25 – 371

Moved by – Deputy Mayor Whelan

Seconded by – Councillor McLellan

That Council denies the request from Rick Wannop for a rebate on the fee for minor variance application A-20-25 (Repath). Carried.

### **Closed Session**

No closed session.

### **By-Laws**

Moved by – Councillor McIlmoyl

Seconded by – Councillor O'Shea

That By-Law 2025-0076 being a by-law to authorize the Mayor and Clerk to enter into a licence of occupation agreement with Rachael and Craig Wymer, to establish the terms under which the licensee would be given permission to repair/renovate including replacement of piers and deck on the existing cottage located on the original shore road allowance and that;

By-Law 2025-0077 being a by-law to authorize the Mayor and Clerk to approve Change Order # 1 pertaining to the Depot Operations Agreement 2024-01-111 between The Corporation of the Township of North Kawartha and Circular Materials Ontario (CMO) and further that By-Law 2023-0080 being a by-law to provide for all collection, haulage, and processing of all two-stream blue box recycling materials from the Anstruther and Haultain Transfer Stations be amended to include the changes to the Depot Operations Agreement 2024-01-111 with items in Change Order # 1 and that;

By-Laws 2025-0076 and 2025-0077 be read and adopted in open Council on the 2<sup>nd</sup> day of December, 2025. Carried.

### **Confirmatory By-Law 2025-0078**

Moved by – Councillor O'Shea

Seconded by – Deputy Mayor Whelan

That By-law 2025-0078 being a by-law to confirm the proceedings of a regular meeting of the Township of North Kawartha held on the 2<sup>nd</sup> day of December, 2025 be read and adopted in



open Council on the 2<sup>nd</sup> day of December, 2025. Carried.

## **Adjournment**

25 - 372

Moved by - Councillor McLellan

Seconded by – Councillor O'Shea

That Council adjourn proceedings. Carried.

Council adjourned at 11:03 a.m.

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Carolyn Amyotte, Mayor

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Connie Parent, Clerk